

SPRINGFIELD FIRE DEPARTMENT

Series 200

Title:	Attendance	204
Category:	Administration	7/2017

ATTENDANCE

Establish reasonable and necessary controls to ensure adequate attendance from personnel responding to calls for service and for monthly training sessions.

Attendance

Calls for service:

Less than one year of service 70% based on quarters

More than one year of service 60% based on quarters

Monthly Training Sessions:

Less than one year of service 70% per year

More than one year of service 70% per year

Notice of Absence from Monthly Training Sessions

It is the responsibility of the member to notify the fire chief if they will not be attending that month's training session.

Enforcement

If a member is regularly unavailable to complete their responsibilities and does not meet the requirements set for attendance may have their employment terminated.