

SPRINGFIELD FIRE DEPARTMENT

Series 300

Title:	On Job Injury	301
Category:	Health & Safety	7/2017

INJURY & ILLNESS REPORTS FOR FIREFIGHTERS

It is the policy of the Springfield Fire Department to provide and operate with the highest possible levels of safety and health for its members. Our primary consideration is the prevention and reduction of accidents, injuries, and occupational illnesses and applies to all our members and other persons who may be involved in department activities.

NOTICE OF INJURY OR ILLNESS

Whenever an occupational accident causes injury or illness to a member or whenever a member becomes aware of an illness apparently caused by occupational exposure, it shall be the duty of such member or someone on his/her behalf to report the injury or illness to the incident commander or the fire chief as soon as possible but no later than 24-hours after the incident.

RECORD KEEPING AND WRITTEN REPORTS

The fire chief shall maintain records of occupational injuries and illnesses. Reportable cases include every occupational death, every occupational illness or each injury that involves one of the following conditions:

- Unconsciousness,
- Inability to perform all phases of regular duty related assignment,
- Inability to work full time on duty, temporary assignment, or medical treatment beyond first-aid.

Occupation injury and illness shall be reported on OSHA form "Employer's Report of injury". This form shall be submitted to the fire chief.

CONDITIONAL RETURN TO DUTY

All members shall receive prior approval from the fire chief before returning to duty after an extended illness or injury.

All members who are absent from duty for the following reasons shall contact the fire chief after having their physician sign a clear to return to work form.

- Surgery
- Fractures
- Psychiatric problems
- Muscle related injuries