



**RESERVATION APPLICATION
CITY-OWNED PARK PAVILION**

These picnic pavilions can be “reserved” as an option to ensure their availability for your gathering.

Due to vandalism the restrooms are locked at the Farmers Market, unless there is a scheduled event. However, there is a porta-potty located near the entrance of the park/Farmers Market.

In addition, please note that the pavilion is cleaned, including trash cans emptied, the last workday of the week by park staff, which is Thursdays from Memorial Day to Labor Day and Fridays the remainder of the year.

PLEASE NOTE: Any decoration you put should be taken down and disposed of properly.

Group name: _____

Contact name: _____

Contact address: _____

Phone number: _____

Specify pavilion location (Begg Park or Upton Park): _____

Date pavilion to be reserved: _____

Time to be reserved: _____

(Please print and return to City Hall with your payment)

Reservation Fee: \$25.00
Additional Table Fee: \$50.00 (Can Move up to 4 Tables From Other City Parks)
Electricity Fee: \$10.00 (Available at Begg Park Only)

If there are any concerns please call:
Monday – Thursday 7 a.m. – 6 p.m. 441-9272 or 965-2354
or
Monday – Thursday after 6 p.m., Friday, Saturday, and Sunday please call 781-0911 .

Applicant Signature: _____

Office Use Only

Reservation Fee:	\$ _____
Table Fee:	\$ _____
Elec. Fee:	\$ _____
Total Received	\$ _____
Date Received	_____

