

PLUMBING PERMIT APPLICATION

Area Metropolitan Services Agency

Please make your check payable to and send it to, the appropriate jurisdiction noted.

Please mark box for appropriate jurisdiction.

Leroy Township
8156 4 Mile Road
East Leroy, MI 49051
Ph: 269-979-9421 Fax:
269-979-2775

Bedford Township
115 S Uldriks Drive
Battle Creek, MI 49017
Ph: 269-965-9096
Fax: 269-965-0908

Convis Township
19500 15 Mile Road
Marshall, MI 49068
Ph: 269-789-0654
Fax: 269-789-0657

Emmett Township
621 Cliff Street
Battle Creek, MI 49014
Ph: 269-968-0335
Fax: 269-968-0108

Newton Township
7988 G Drive South
Ceresco, MI 49033
Ph: 269-979-3212
Fax: 269-979-4470

Pennfield Township
20260 Capital Ave NE
Battle Creek, MI 49017
Ph: 269-968-4422
Fax: 269-968-2021

City of Battle Creek
10 N Division St, Ste 117
Battle Creek, MI 49014
Ph: 269-966-3382
Fax: 269-966-3654

City of Springfield
601 Avenue A
Springfield, MI 49015
Ph: 269-441-9273
Fax: 269-965-0114

Administrative Section:

Cash

Check # _____ **Receipt #** _____ **Inspector Approval** _____ **Issued Permit #** _____

I. JOB LOCATION

NAME OF OWNER / AGENT _____ HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?
 YES NO N/A

STREET ADDRESS & JOB LOCATION (STREET NO. & NAME) _____ NEAREST CROSS STREET _____

JOB SITE TELEPHONE _____ CELL NUMBER _____ FAX _____

II. CONTRACTOR / HOMEOWNER INFORMATION SELECT ONE: CONTRACTOR HOME OWNER MASTER INSTALLER

NAME _____ ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE NUMBER _____ FAX NUMBER _____ E-MAIL ADDRESS _____

CONTRACTORS LICENSE NUMBER _____ EXPIRATION DATE _____ DATE OF BIRTH _____

FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION _____

WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION _____

MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION _____

III. PLAN REVIEW REQUIRED

PLANS ARE REQUIRED FOR ALL BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO ACT NO. 299 OF THE PUBLIC ACTS OF 1980, AS AMENDED, AND SHALL BEAR THAT ARCHITECT'S OR ENGINEER'S SIGNATURE AND SEAL, EXCEPT:

1. ONE-AND TWO-FAMILY DWELLINGS CONTAINING NOT MORE THAN 3,500 SQUARE FEET OF BUILDING AREA.
2. ALTERATIONS AND REPAIR WORK DETERMINED BY THE PLUMBING OFFICIAL TO BE OF A MINOR NATURE.
3. ASSEMBLY, BUSINESS, MERCANTILE, AND STORAGE BUILDINGS WITH A REQUIRED PLUMBING FIXTURE COUNT OF LESS THAN 12.
4. WORK COMPLETED BY A GOVERNMENTAL SUBDIVISION OR STATE AGENCY COSTING LESS THAN \$15,000.

WHAT IS THE BUILDING SIZE IN SQUARE FOOTAGE? _____
PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.
HAVE PLANS BEEN SUBMITTED? YES NO NOT REQUIRED

IV. TYPE OF JOB (check all that apply)

- SINGLE FAMILY RESIDENTIAL
- MULTI-FAMILY RESIDENTIAL
- COMMERCIAL
- ALTERATION/REMODEL
- NEW CONSTRUCTION
- SEWER
- SPECIAL INSPECTION
- PRE-MANUFACTURED HOME (STATE APPROVED)
- MANUFACTURED HOME (HUD MOBILE HOME)

V. CONTRACTOR'S SIGNATURE

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECTED TO CIVIL FINES.

SIGNATURE OF LICENSEE _____ DATE _____

VI. HOMEOWNER AFFIDAVIT

I HEREBY CERTIFY THE PLUMBING WORK DESCRIBED ON THIS PERMIT APPLICATION SHALL BE INSTALLED **BY MYSELF IN A HOME** THAT I OCCUPY OR PLAN TO OCCUPY. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE PLUMBING CODE AND **SHALL NOT BE ENCLOSED, COVERED UP,** OR PUT INTO OPERATION UNTIL IT HAS BEEN **INSPECTED AND APPROVED** BY THE PLUMBING INSPECTOR. I WILL COOPERATE WITH THE PLUMBING INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTIONS.

SIGNATURE OF HOMEOWNER _____ DATE _____

COMPLETE APPLICATION ON BACK SIDE

VII. FEE CLARIFICATIONS

NOTE, MOBILE HOME UNIT SITE: When item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and a water service or water distribution pipe.

THE ITEMS REFERRED TO UNDER #8 (MISCELLANEOUS FIXTURES) INCLUDE:

Water Closets	Floor Drain	Slop Sink	Drinking Fountain	Water Outlet or Connection to any Make-up Water Tank
Bath tub	Condensate Drain	Roof Drain	Ice Making Machine	Water Outlet or Connection to Heating System
Lavatories	Emergency Shower	Cuspidor	Washing Machine	Grease Trap Water Connection to Carbonated Beverage Dispensers
Shower Stall	Garbage Grinder	Dishwasher	Acid Waste Drain	Water Outlet or Connection to Filters
Urinal	Water Heater	Bed Pan Washer	Emergency Eye Wash	Connection to Sprinkler System (Irrigation)
Laundry Tray	Water Outlet Cooler	Refrigerator	Embalming Table	Water Connected Sterilizer
Starch Trap	Plaster Trap	Water Softener	Water Connected Still	Water Connected Dental Chair
Bidet				Autopsy Sink (any description)

PLUS ANY OTHER FIXTURE, DRAIN, OR WATER CONNECTED APPLIANCE NOT SPECIFICALLY LISTED

VIII. FEE CHART - Enter the number of item being installed; multiply by the unit price for total fee.

INSPECTION FEES				FIXTURES AND WATER PIPING			
	FEE	#	TOTAL		Fee	#	TOTAL
1. Special / Safety Inspection(s) (each)	\$50		\$	13. Private Sewer (per 100 feet)	\$11		\$
2. Additional Inspection	\$50		\$	14. Municipal Sewer (per 100 feet)	\$11		\$
3. Pre-Inspection- each	\$50		\$	15. Storm Sewer (per 100 feet)	\$11		\$
4. Underground Inspection	\$50		\$	16. Catch Basins and Manholes (each)	\$10		\$
5. Final Inspection (required for 2+ inspections)	\$50		\$	17. Building Drain (per 100 feet)	\$11		\$
6. Investigation	\$50		\$	18. Miscellaneous Drains (each)	\$5		\$
7. Total Inspection fees (sum of lines 1-6)			\$	19. Stacks –All (each)	\$11		\$
ITEM FEES (First inspection is included)				20. Air Admittance Valves (each)	\$5		\$
FIXTURES AND WATER PIPING				BACKFLOW PREVENTERS			
8. Miscellaneous Fixtures (each) (see Section VII).	\$5		\$	21. Irrigation System/Lawn Sprinklers	\$16		\$
9. Water Service (per 100 feet)	\$11		\$	22. Boiler Connections and Miscellaneous (each)	\$16		\$
10. Water Distribution (per 100 feet)	\$5		\$	OTHER PIPING			
11. Fire System Water (per 100 feet)	\$11		\$	23. Other Piping (per hour) (min. \$40)	\$32		\$
12. Sump Pumps and Ejectors (each)	\$5		\$	24. Certification Fee	\$11		\$
				SUBTOTALS			
				25. Subtotal Inspection Fee (line 7)			\$
				26. Subtotal Item Fees (Lines 8 – 42) (minimum \$50)			\$

FEES WORKSHEET

<input type="checkbox"/> Paid by Applicant	27. Plan Review Fee (when required in Section IV): 25% of calculated Building Plan Review Fee	\$
<input type="checkbox"/> Paid by General Contractor	28. Administrative Fee: 10% of total of #25-27 (min \$50, not to exceed \$200) (non-refundable)	\$
<input type="checkbox"/> Not Applicable	29. Work Before Application Fee (Due if work has started before permit was issued): \$150	\$
TOTAL (Lines 1 - 29) (Minimum of \$100) Includes one inspection. Additional fees may apply if multiple inspections are needed.		\$

RE-INSPECTIONS ARE NOT INCLUDED IN THE APPLICATION FEE. REQUIRED RE-INSPECTIONS ARE BILLED SEPARATELY AT \$50 EACH
ADDITIONAL INSPECTIONS REQUESTED BY THE APPLICANT AFTER PERMIT IS ISSUED WILL BE BILLED SEPARATELY AT \$50 EACH.

GENERAL: Plumbing work shall not be started until the permit has been issued or other approval has been obtained. All installations shall be in conformance with the State Plumbing Code. **No work shall be concealed until it has been inspected.**
CALL FOR INSPECTIONS: When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **Job Location** and **Permit Number**.
EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Comments/Descriptions: