



CITY COUNCIL PACKET
MONDAY, MAY 21, 2018

Prepared By:
Kris Vogel, CMMC/MMC, City Clerk
Kevin Catlin, City Manager



**CITY COUNCIL
REGULAR MEETING OF
MONDAY, MAY 21, 2018, 7:30 P.M.
AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL: Mayor Burdett, Council Members Eib, Hollingsworth, Hoover, Morgan, Navarro, and Riley
- IV. APPROVAL OF MINUTES
 - A. Regular Meeting of May 7, 2018
- V. REPORTS
 - A. Law Enforcement Department – April (K. Callahan/C. Childers)
 - B. Fire Department – April (J. Teixeira)
 - C. Public Services Department – April (T. Blaniar)
 - D. Code Enforcement/Building Department – April (T. Seaman)
 - E. City Manager – Kevin Catlin
 - 1. Adopt – City-Owned Vehicles/Personal Use Policy (**res. #23-18**)
 - 2. Proclaim – Older Americans Month (**proc. #02-18**)
 - 3. Bills In Line
- VI. COUNCIL COMMENTS
- VII. CITIZEN COMMENTS
- VIII. ADJOURNMENT

NEXT MEETING: **Monday, June 4, 2018**
NEXT RESOLUTION: **24-18**
NEXT PROCLAMATION: **03-18**
NEXT ORDINANCE: **01-18**
NEXT TRAFFIC CONTROL ORDER: **2018-1**



**MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE CITY OF SPRINGFIELD
MAY 7, 2018**

I. CALL TO ORDER

Mayor Burdett called the regular meeting of the Council of the City of Springfield to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor Burdett led the pledge of allegiance.

III. ROLL CALL

Present: Council Members Eib, Hoover, Morgan, Navarro, Riley and Mayor Burdett.

Also Present Terry Blaniar – Interim City Manager , Ethan Moody – Finance and Administrative Services Director and Kris Vogel – City Clerk.

Absent: Council Member Hollingsworth.

It was moved by Eib, seconded by Riley and unanimous to excuse Council Member Hollingsworth from the regular meeting of May 7, 2018.

IV. APPROVAL OF MINUTES

It was moved by Eib, seconded by Navarro and unanimous that the minutes of the April 16, 2018, regular meeting be approved subject to any additions or corrections.

V. PUBLIC HEARING – RECEIVE PUBLIC COMMENT – FY 18/19 BUDGET – 7:30 P.M.

Mayor Burdett opened the public hearing to receive comments in regard to the FY 18/19 budget at 7:31 pm.

Interim City Manager Blaniar stated the purpose of the public hearing is to receive comments regarding the FY 18/19 budget.

Finance and Administrative Services Director Moody stated there were not any changes made to the budget that was presented to the Council in the budget workshop. In addition, the millage rates have not changed in several years.

Mayor Burdett asked if there were any questions. Being no questions, Mayor Burdett closed the public hearing at 7:32 p.m.

VI. REPORTS

A. Administrative Services Director – Ethan Moody

1. FY 2017/2018 3rd Quarter Investment Activity Report

Finance & Administrative Services Director Moody stated it was a pretty decent

quarter for the City's investments. The Fidelity Funds did lose some value slightly, but overall for the fiscal year all of our investments have gained value. The Retiree Health Care Trust still was able to gain, even with the ups and downs of the market.

2. FY 2017/2018 3rd Quarter Budget Status Report
Finance and Administrative Services Director Moody stated overall the budget is in good shape. At the end of 3rd quarter we should be at 75% at revenues and expenditures; revenues are at 72.1% and expenditures at 69.2%.

B. Interim City Manager – Terry Blaniar

1. Approve - FY 2017/2018 3rd Quarter Budget Amendments

Interim City Manager Blaniar stated this resolution would approve the budget amendments for FY 2017/2018 as presented.

It was moved by Council Member Navarro and seconded by Council Member Eib that the following resolution be adopted:

Resolution #16-18

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve FY 17/18 3rd Quarter Budget Amendments as presented and attached.

All ayes. Resolution adopted.

2. Set – FY 18/19 Millage Rates

Interim City Manager Blaniar stated this resolution would set the FY 18/19 millage rates.

It was moved by Council Member Morgan and seconded by Council Member Riley that the following resolution be adopted:

Resolution #17-18

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to set the FY 2018/2019 General Operating millage at 14.0000 mills.

BE IT FURTHER RESOLVED that the Public Safety Retirement millage rate for FY 2018/2019 be set at 1.0000 mill.

All ayes. Resolution adopted.

3. Approve – FY 18/19 Budget

Interim City Manager Blaniar stated this resolution would approve the FY 2018/2019 budget as presented.

It was moved by Council Member Hoover and seconded by Council Member Navarro that the following resolution be adopted:

Resolution #18-18

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the FY 2018/2019 budget as submitted using the function or activity basis format.

All ayes. Resolution adopted.

4. Authorize – Fund Transfer

Interim City Manager Blaniar stated this resolution would authorize a fund transfer from Major Streets to Local Streets.

It was moved by Council Member Eib and seconded by Council Member Navarro that the following resolution be adopted:

Resolution #19-18

WHEREAS, Michigan Public Act 51 of 1951, section 247.663.13 (6) permits a transfer to the Local Street Fund of an amount up to 50% per year of monies received from the Michigan Transportation Fund for use on the Major Street System; and

WHEREAS, additional funding for the 2018/2019 budget is needed for the Local Street System.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize a transfer of \$200,000 from the Major Street Fund to the Local Street Fund.

All ayes. Resolution adopted.

5. Authorize – Installment Purchase Agreement

Interim City Manager Blaniar stated this resolution would authorize the installment purchase agreement for the purchase of a new fire truck.

It was moved by Council Member Navarro and seconded by Council Member Hoover that the following resolution be adopted by title only (a complete copy of the resolution is on file in the City Clerk's office:

Resolution #20-18

RESOLUTION AUTHORIZING INSTALLMENT PURCHASE CONTRACT

All ayes. Resolution adopted.

6. Consider – First Right-of-Refusal on Properties

Interim City Manager Blaniar stated this resolution would consider three properties for purchase on back taxes.

It was moved by Council Member Hoover and seconded by Council Member Eib that the following resolution be adopted:

Resolution #21-18

WHEREAS, Calhoun County has offered three (3) Tax Foreclosed properties to the City of Springfield.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to reject the three properties with the following addresses and parcel ID's:

799 W. Michigan Avenue	13-54-070-003-00
390 Avenue A	13-54-220-087-00
481 Upton Avenue	13-54-290-053-00

All ayes. Resolution adopted.

7. Authorize – Mayor to Sign Employment Agreement for City Manager
Interim City Manager Blaniar stated this resolution would authorize the Mayor to sign an employment agreement for City Manager.

It was moved by Council Member Eib and seconded by Council Member Navarro that the following resolution be adopted:

Resolution #22-18

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize Harry Burdett, Mayor, to enter into an Employment Agreement with Kevin Catlin, for the City Manager position with the City of Springfield.

All ayes. Resolution adopted.

8. Bills In Line

It was moved by Council Member Eib, seconded by Council Member Navarro, and unanimously approved that the checks be drawn from the various accounts and the bills be paid.

VII. COUNCIL COMMENTS

Council Member Morgan stated that Interim City Manager Blaniar has done a fabulous job filling in.

City Clerk Vogel stated there is an election tomorrow and the polls are open from 7:00 a.m. – 8:00 p.m. In addition, City Clerk Vogel added that Interim City Manager Blaniar has done a great job in this role and it's been a pleasure working with him.

Interim City Manager Blaniar thanked the Council for their support while he served in the Interim City Manager position. He also thanked City Clerk Vogel and Finance and Administrative Services Director Moody for their assistance during this transitional period.

Council Member Navarro thanked Interim City Manager Blaniar for filling in.

Mayor Burdett thanked Interim City Manager Blaniar for filling in and doing a very good job during this transition. Mayor Burdett stated that Kevin Catlin will be starting as the City of Springfield's new City Manager on May 16, 2018.

VIII. CITIZEN COMMENTS

None.

IX. ADJOURNMENT

The meeting was adjourned at 7:48 p.m.

Kris Vogel, CMMC/MMC
City Clerk

Harry Burdett
Mayor

CALHOUN COUNTY SHERIFF'S OFFICE

SPRINGFIELD DETACHMENT

MONTHLY REPORT

April 2018

The monthly report for April 2018 for the Calhoun County Sheriff's Office is as follows:

On April 12th at approximately 4:30am the Calhoun County Sheriff's Department received a call of a female that had been shot and was currently at the Citgo at 4200 West Dickman. Once on scene, the Deputies assisted with caring for the victim until medical personnel arrived. The female was transported to Bronson Hospital for treatment of her wounds. An investigation showed the female was travelling west on Avenue A near 960 Avenue A when she swerved to avoid a pedestrian that had stepped into the roadway. The female swerved around the subject and missed him, however, the subject then fired several rounds at her vehicle. One of the rounds traveled through the vehicle and struck the female in the hip. The investigation is still open and Detectives are following up on any tips they receive. The suspect was described as an unknown male wearing jeans and possibly a longer style dark colored coat.

On April 24th at approximately 7:30pm Calhoun County Sheriff Deputies were dispatched to a report of a gunshot victim in the 400 block of North 22nd Street in Springfield. Deputies responded to the scene and found a 60 year old white male seated on his couch with a gunshot wound to his leg. The statement made by the male was that he was attempting to clean his handgun and thought that it was empty. When he picked up the gun it discharged into his knee. The male was transported to Bronson Hospital where he was treated for his leg wound and released. The investigation by Deputies confirmed the statements by the victim.

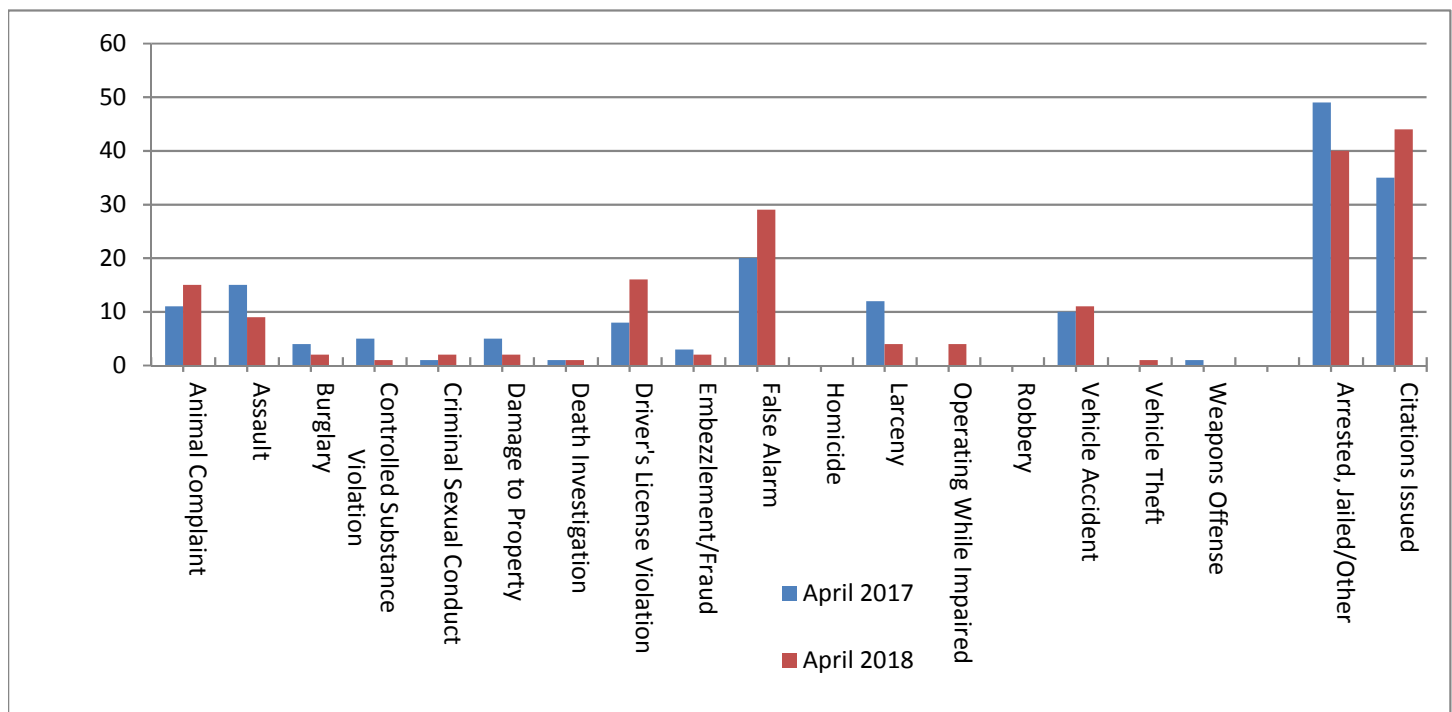
On April 29th, Deputies from the Calhoun County Sheriff's Office presented Active Assailant Training to a local church in Springfield. The training was geared toward prevention, security teams, and liability issues. What to do in the event of an active shooter was also touched on. Further requests to conduct training at churches will be followed up on and training will be conducted in the near future. A local day-care has also requested Active Assailant Training.

Lieutenant Kevin Callahan

Calhoun County Sheriff's Office

April 2018

YTD 2017	YTD 2018		April 2017	April 2018
1144	1241	Total Misc. & Criminal Calls	315	363
50	48	Animal Complaint	11	15
41	34	Assault	15	9
11	15	Burglary	4	2
13	13	Controlled Substance Violation	5	1
2	7	Criminal Sexual Conduct	1	2
13	13	Damage to Property	5	2
6	5	Death Investigation	1	1
48	45	Driver's License Violation	8	16
11	12	Embezzlement/Fraud	3	2
92	86	False Alarm	20	29
0	0	Homicide	0	0
25	13	Larceny	12	4
5	9	Operating While Impaired	0	4
0	0	Robbery	0	0
46	62	Vehicle Accident	10	11
2	1	Vehicle Theft	0	1
4	2	Weapons Offense	1	0
189	154	Arrested, Jailed/Other	49	40
198	159	Citations Issued	35	44



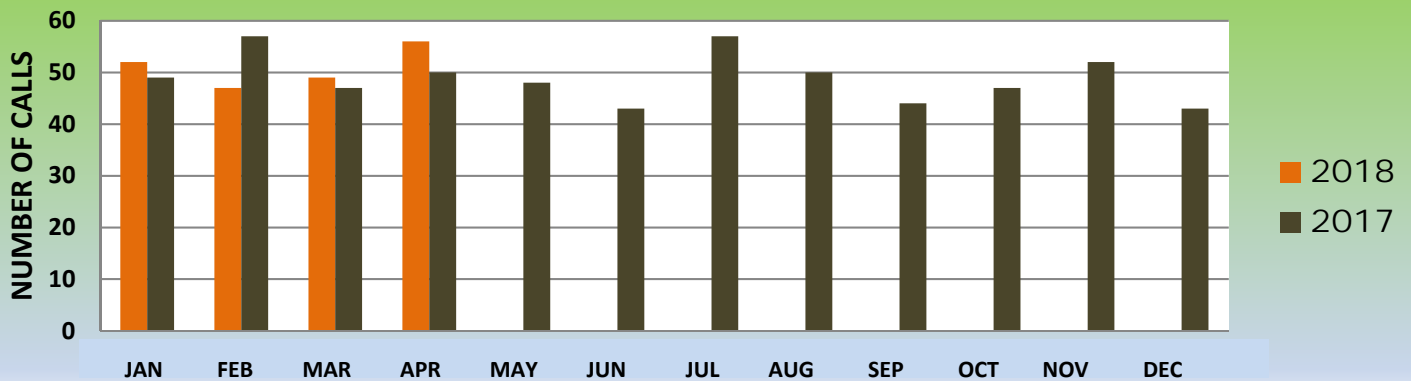
Average Response Time for Priority 1 Calls: 5 minutes 29 seconds

**SPRINGFIELD FIRE DEPARTMENT
MONTHLY ACTIVITY REPORT
April 2018**

During the month of April, the Fire Department responded to 56 calls for service. A total of 77.5 man-hours for department training. 127 man-hours for public service for the 2018 Health & Safety Expo at the fire station.

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Structural Fires and Alarms	4	1	3	1	3	5	4	9	5	10	4	4	53
PI Accidents	6	6	4	2	9	2	2	5	8	2	4	2	52
Medicals	32	45	33	37	30	33	39	28	27	32	42	33	411
Vehicle Fires		2		1	2						1		6
Brush Fires		1		1	1	1	1	1				1	7
Hazardous Material Incidents	2				2		1	2			1		8
Down Wires		1	1	2	1	2	4					2	13
Rescues													
CO Alarms			1	1			1			1			4
Mutual Aid Given	1		1	1			1						4
Burning Complaints			1	1			1	1	4	2			10
Public Assistance	2	1	1	2			2	2				1	11
Inspections			2	1	2		1	2					8
TOTAL CALLS FOR THE MONTH	49	57	47	50	48	43	57	50	44	47	52	43	587
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Structural Fires and Alarms	3		2	3									8
PI Accidents	4	5	3	3									15
Medicals	37	40	41	44									162
Vehicle Fires													0
Brush Fires				2									2
Hazardous Material Incidents		2	2										4
Down Wires	1			3									4
Rescues													0
CO Alarms	2												2
Mutual Aid Given	1												1
Burning Complaints				1									1
Public Assistance	2												2
Inspections	2		1										3
TOTAL CALLS FOR THE MONTH	52	47	49	56	0	0	0	0	0	0	0	0	204

COMPARING MONTHLY TOTAL FIRE DEPARTMENT CALLS



DPW MONTHLY

Report / April 2018

Prepared for
City Manager / City Council

by
Terry Blaniar, Public Services Director

May 16, 2018

Labor Breakdown

	Labor Hours	o/o
Major Street		
Routine Maintenance	137.75	16.47%
Traffic Service Maintenance	18	2.15%
Winter Maintenance	6	0.72%
Local Street		
Routine Maintenance	62	7.41%
Traffic Service Maintenance	8	0.96%
Winter Maintenance	1	0.12%
Vehicle Equipment Maintenance	148	17.70%
Cemetery	54.5	6.52%
Parks	14	1.67%
Sewer	66.5	7.95%
Water	55.5	6.64%
City Hall and Grounds - Public Safety	39	4.66%
Misc. (Labor, Sick leave, Personal, Vacation, Holiday)	226	27.03%
Farmers Market	0	0.00%
Noxious Weeds / Mowing	0	0.00%
Total Hrs.		836.25

Comments:

We would like to welcome Kevin Catlin to Springfield as our City Manager.
We received our new printer plotter that was purchased through the SAW Grant. With this printer we can scan and reproduce maps for our sewer/water systems.
DPW has been busy mowing and patching pot holes.
We will be putting the fountain in Upton Park Pond soon.



Code Enforcement Report for April 2018

Prepared By: TINA SEAMAN

	Address	Date Filed	Violation	Current Status
Ordinance	2205 W DICKMAN RD	4/2/18	DUMPSTER IN ROADWAY	COMPLIED - CLOSED
	680 UPTON AVE	4/4/18	PARKING ON UNAPPROVED SURFACE	COMPLIED - CLOSED
	341 N 29TH ST	4/4/18	PARKING ON UNAPPROVED SURFACE	COMPLIED - CLOSED
	421 N 22ND ST	4/4/18	APPLIANCE ON FRONT PORCH	COMPLIED - CLOSED
	249 N 26TH ST	4/11/18	ILLEGAL PARKING	COMPLIED - CLOSED
	244 N 25TH ST	4/11/18	PARKING ON UNAPPROVED SURFACE	COMPLIED - CLOSED
	226 N 23RD ST	4/11/18	PARKING ON UNAPPROVED SURFACE	COMPLIED - CLOSED
	319 RICHFIELD	4/11/18	PARKING ON UNAPPROVED SURFACE	COMPLIED - CLOSED
	694 HAMBLIN	4/11/18	WATER SHUT OFF	COMPLIED - CLOSED
	430 N 25TH ST	4/11/18	TRAILER PARKED IN ROAD	COMPLIED - CLOSED
	634 UPTON AVE	4/16/18	PARKING ON UNAPPROVED SURFACE	COMPLIED - CLOSED
	320 RICHFIELD	4/19/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
	185 WELLWORTH	4/19/18	FENCE OVER 5' IN FRONT YARD	COMPLIED - CLOSED
	260 N 24TH ST	4/19/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
	302 N 24TH ST	4/19/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
	297 REYNOLDS RD	4/19/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
	59 HICKORY NUT LANE	4/19/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
	18 SPRINGFIELD DR	4/26/18	TRAILER PARKED BLOCKING TRAFFIC SIGN	COMPLIED - CLOSED
	49 AVENUE A	4/26/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
	201 KIRKWOOD	4/26/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
	432 N 23RD ST	4/26/18	PARKING ON UNAPPROVED SURFACE	LETTER SENT
Total Ordinance Violations			21	
Property Maintenance	700 N 20TH ST	4/2/18	ACCUMILATION OF RUBBISH - SECTION 2	COMPLIED - CLOSED
	307 N 29TH ST	4/4/18	ACCUMILATION OF RUBBISH	COMPLIED - CLOSED
	571 UPTON AVE	4/4/18	INSP - NO UTILITIES, UNSANITARY, BLDG VIOLATIONS	CONDEMNED - INSP SCHEDULED
	705 UPTON AVE	4/11/18	BURNING MOTORHOME	COMPLIED - CLOSED
	449 N 24TH ST	4/11/18	MATTRESS IN YARD	COMPLIED - CLOSED
	695 N 20TH ST	4/11/18	ACCUMILATION OF RUBBISH	EXTENSION GRANTED
	705 UPTON AVE	4/19/18	ACCUMILATION OF RUBBISH	COMPLIED - CLOSED
	149 KIRKWOOD	4/19/18	ACCUMILATION OF RUBBISH	COMPLIED - CLOSED
	286 RICHFIELD	4/19/18	FALLING FENCE	EXTENSION GRANTED
	307 AVENUE C	4/19/18	INSP - UNSANITARY, BLDG VIOLATIONS	CONDEMNED - INSP SCHEDULED
	56 AVENUE A	4/26/18	ACCUMILATION OF RUBBISH	COMPLIED - CLOSED

	700 2 20TH ST	4/26/18	ACCUMILATION OF RUBBISH - SECTION 3	LETTER SENT - RE-INSPECTION SCHEDULED
	325 AVENUE C	4/26/18	ACCUMILATION OF RUBBISH	LETTER SENT - RE-INSPECTION SCHEDULED
	431 2 22ND ST	4/26/18	FALLING FASCIA, TRIM AND SOFFIT	LETTER SENT - RE-INSPECTION SCHEDULED
	Total Property Maintenance		14	
INOP	695 N 20TH ST	4/11/18	INOP	COMPLIED - CLOSED
	221 N 30TH ST	4/11/18	INOP	COMPLIED - CLOSED
	94 FORTUNE RD	4/11/18	INOP	COMPLIED - CLOSED
	285 N 21ST ST	4/19/18	INOP	COMPLIED - CLOSED
	248 2 26TH ST	4/19/18	INOP	LETTER SENT
	705 UPTON AVE	4/26/18	INOP	LETTER SENT
	327 N 27TH ST	4/26/18	INOP	LETTER SENT
	Total INOP Violations		7	
BLDG CODE	296 RICHFIELD		WORKING WITHOUT PERMIT	PERMIT PULLED - CLOSED
	Total Bldg Violations		1	

Total Code Enforcements for March 2018

43



Building Report April 2018

Prepared By: Tina Seaman

Building	PB18-0022	1355 W DICKMAN RD	SOLAR PANELS - ROOF	\$1,189.00
	PB18-0023	383 GENERAL	METAL ROOF	\$150.00
	PB18-0024	272 N 25TH ST	ROOF REPAIR - FIRE	\$100.00
	PB18-0025	2995 6TH AVE	NEW OVERHEAD DOOR	\$250.00
	PB18-0026	1267 AVENUE A	CONCRETE MH PAD	\$120.00
	PB18-0027	1145 HARMONIA LOT LOT 131	46' WOODEN RAMP	\$195.00
	PB18-0028	850 UPTON AVE	EGRESS IN BSMT	\$195.00
	PB18-0029	1550 W GOGUAC	CHANGE OF USE - FIREWORKS	\$838.00
	PB18-0030	851 UPTON AVE	EGRESS IN BSMT	\$170.00
	PB18-0031	899 UPTON AVE	32' WOODEN RAMP	\$195.00
	PB18-0032	1110 W GOGUAC	16 X 20 DECK	\$195.00
	PB18-0033	290 LAFAYETTE	48' WOODEN RAMP	\$195.00
	Total Building Permits			\$3,792.00
Mechanical	PM18-0009	196 KIRKWOOD	MECHANICAL	\$155.00
	PM18-0010	14 SPRINGFIELD DR	MECHANICAL	\$100.00
	PM18-0011	417 RIDGELINE DR	MECHANICAL	\$207.00
	PM18-0012	423 RIDGELINE DR	MECHANICAL	\$222.00
	PM18-0013	272 N 25TH ST	MECHANICAL	\$100.00
	PM18-0014	163 N 33RD ST	MECHANICAL	\$272.00
	PM18-0015	513 AVENUE A	MECHANICAL	\$106.00
	PM18-0016	1084 WESTLAKE WOODS	MECHANICAL	\$114.00
Total Mechanical Permits			\$1,276.00	
Electrical	PE18-0015	1355 W DICKMAN RD	ELECTRICAL	\$285.00
	PE18-0016	1007 UPTON AVE	ELECTRICAL	\$100.00
	PE18-0017	272 N 25TH ST	ELECTRICAL	\$100.00
Total Electrical Permits			\$485.00	
Plumbing	PP18-0012	196 KIRKWOOD	PLUMBING	\$257.00
	PP18-0013	513 AVENUE A	PLUMBING	\$150.00
Total Plumbing Permits			\$407.00	
Zoning	PZ18-0009	220 N HELMER RD	FENCE	\$50.00
	PZ18-0010	1097 WESTLAKE WOODS	FENCE	\$50.00
	PZ18-0011	185 WELLWORTH	FENCE	\$50.00
	PZ18-0012	398 N 20TH ST	FENCE	\$50.00
	PZ18-0013	47 N NEW MOON TERRACE	RESHINGLE	\$50.00
	PS18-0001	220 N HELMER RD	SIGN	\$125.00
	PS18-0002	1007 UPTON AVE	SIGN	\$150.00
Total Zoning Permits			\$525.00	
Demo	NONE	DEMO		
	Total Demolition Permits			\$0.00
Monthly Permit Total			\$6,485.00	



Action Items:

Adopt a Take Home Vehicle Policy – Res #23-18

This resolution would adopt a policy for take home vehicles as presented by Interim City Manager Terry Blanair.

Proclaim – Older Americans Month – Proc. #02-18

This proclamation is being presented on behalf of CareWell Services to designate Older Americans Month in Springfield as May, 2018.

Bills in Line

INFORMATIONAL ITEMS

Terry Blanair would like to thank the Council for the opportunity to set in as the Interim City Manager for the City of Springfield. He has expressed looking forward to working with the new City Manager Kevin Catlin.

Respectfully submitted,

Kevin A. Catlin, City Manager

CITY OF SPRINGFIELD

City Employee Directives

Title: Vehicle Take Home Policy

Effective: 05/21/2018

Revision:

Contact: Office of City Manager (269-441-9271)

I. PURPOSE

This policy outlines the circumstances for which employees may take City vehicles home and the policies governing usage.

II. SYNOPSIS

This policy and procedures govern the use of City owned vehicles.

III. ELIGIBILITY

City owned vehicles are provided to the employee for business use. Under certain circumstances employees are required to commute in City owned vehicles, which are equipped with communications or other equipment the employee would need if responding to a work-related incident or emergency. Employees are allowed to take home a City owned vehicle at the discretion of the City and it is considered a privilege. The following criteria will be used for requiring employee to commute in City owned vehicles:

- A. The employee responds to emergencies, with written approval of the Department Head and City Manager, or
- B. The employee is required to report from home to either a non-City work site or a City site other than the employee's normal work base, with written approval of the Department Head and City Manager, or

- C. The employee is required to be on-call or stand-by during off hours and is called out on a regular basis. The employee is required to respond directly to the emergency and the vehicle contains special equipment that will be needed at the emergency scene.

IV. AUTHORIZED USE

For those employees authorized to take City vehicles home, the following is the City's policy governing usage.

- A. Employees must live within the residency requirement set forth in the City's Personnel Ordinance for emergency service workers and live on a street that is paved or regularly maintained.
- B. The City Manager and Department Head will approve the type of vehicle to ensure it is appropriate for the designated use by the employee.
- C. Employees must complete a Vehicle Use Authorization Form, approved by the immediate supervisor, Department Head, Fleet Manager and City Manager.
- D. City vehicles can only be operated by authorized City personnel or personnel.
- E. Personal use for commuting will be valued at \$1.50 per mile for each one-way commute. The commuting rule does not apply to qualified non-personal use vehicles such as:
 - 1. clearly marked police vehicles;
 - 2. unmarked vehicles used by law enforcement officers if the use is officially authorized;
 - 3. truck with permanent interior construction, shelves and racks designed to carry tools, equipment, etc.; or
 - 4. truck with a hydraulic lift gate, permanent tanks or drums, permanent sideboards or panels that materially raise the sides of the truck bed, or other heavy equipment (electric generator, welder, boom, or crane).
- F. City owned vehicles are not to be used to transport anyone other than City employees or people working with or for the City in an official capacity, unless otherwise authorized in writing by the City Manager. Employees who are using the City owned vehicle outside of their scope of employment will not be covered by the City's liability or worker's compensation insurance. The only time an employee is covered under the City's insurance policies is when acting under the scope of their employment. For worker's compensation purposes commuting is not considered within the scope of

employment except for public safety employees. Employee's personal use of City vehicles is restricted to driving to and from work, except for infrequent, de minimus (one day per month) or emergency occurrences. Employees responding to emergency incidents must let any non-City personnel out of the vehicle prior to responding to the emergency. The non-City personnel must then make other transportation arrangements.

G. The City's liability insurance may not cover or defend an employee when liability arises out of the personal use of a City vehicle. In conjunction with this, the employee's personal auto insurance may also not cover any liability arising out of the use of any city owned vehicle provided for the employee's use. There is no automobile medical payments coverage on City vehicles. Medical coverage for an employee hurt in a vehicle on City business is covered under the City's Worker's Compensation policy; however, if using a City vehicle for personal use, an employee may not be covered by Worker's Compensation and may have to apply for the coverage under their own personal medical coverage. Likewise, a passenger that is not covered by their own Worker's Compensation policy will have to pay for their own injuries or prove that the City of Springfield was legally liable for any injuries.

H. Employee misconduct, misuse of assigned vehicle, or any violations of this policy are grounds for disciplinary action consistent with the City's Personnel Policies.

V. Employee Requirements

1. Employees who are assigned city vehicles are responsible for keeping the interior clean, reporting any vehicle problems or defects and maintaining the vehicle according to city policy. (Vehicles may be inspected at anytime without notice.)
2. Employee is responsible for locking the vehicle when parking and may be held responsible for any items stolen from the vehicle if not properly secured.
3. Employee are responsible for promptly paying any and all tickets received while driving the vehicle.
4. Employee is discouraged from cell phone use while the vehicle is in motion since this can cause distractions and possibly accidents. Drivers shall not text from cell phones or use laptop computers while driving.
5. Tobacco use is not allowed in city owned vehicles and /or equipment.
6. City owned vehicles shall be kept free of any stickers or signs which: indicate any political candidate, party organization, or that are in poor taste: or relate to specific social concerns that may be found objectionable by citizens.
7. Only authorized personnel may operate City vehicles.

8. Employees will not operate city vehicles when under the influence of alcohol or illicit and /or impairing drugs. Drinking alcohol or illegal drug use while driving or prior to driving a city vehicle is prohibited and may result in immediate termination.

By _____
Terry Blaniar, Interim City Manager

Dated: _____

**Take Home Policy and Procedure
Awareness Acknowledgement**

I acknowledge that I have carefully read and understand the *Take Home Vehicle Policy and Procedures*.

I have been given a copy of the *Take Home Vehicle Policy and Procedure* to retain in my personal records.

Employees Signature

Date

City Manager Signature

Date

Department Head Signature

Date

Note – A copy of this acknowledgement will be placed in the employee file.



May 21, 2018

R E S O L U T I O N

No. 23-18

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to adopt the Vehicle
Take Home Policy as presented.

MOVED: _____

SECONDED: _____



Older Americans Month – May 2018
Older Michiganians Day – May 16, 2018
Calhoun County Centenarians Day – May 17, 2018

Whereas, Calhoun County includes a thriving community that includes **over 28,500 citizens aged 60 and over** who enrich and strengthen our community – with nearly 7,500 seniors residing within the Springfield and Battle Creek area; and

Whereas, Calhoun County is committed to engaging and supporting older adults, their families, and caregivers; and

Whereas, CareWell Services Southwest - Area Agency on Aging, along with Calhoun County Senior Services are committed to raising awareness about issues faced by seniors age 60 and over, and to helping all individuals to thrive in communities of their choice for as long as possible; and

Whereas, organizations like CareWell Services, as the area agency on aging provides opportunities to enrich the lives of older adults by:

- Promoting and funding home- and community-based services that support independent living;
- Involving older adults in community planning, events, and other activities; and
- Providing opportunities for older adults to exercise, be as healthy and active as possible, work, volunteer, learn, lead, and mentor
- Advocating for the needs of older persons at the local, state and Federal level

As part of a national designation, Older Americans Month is celebrated with events that honor the contributions of older adults; and support their continued engage in the community. On May 16, 2018, the **Older Michiganians Day** rally of older adults and advocates was held at the Capitol Building in Lansing. Additionally, May 17, 2018, was designated as **Calhoun County Centenarians’ Day** where all Calhoun County residents age 99 and over will be recognized in a luncheon celebration at Schuler’s Restaurant in Marshall.

Therefore, in honor of our older citizens, the City of Springfield does hereby proclaim May 2018 as **Older Americans Month**.

Dated this 21st day of May 2018
City of Springfield

By _____
Mayor



CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 04/29/2018 TO 05/12/2018

GL Number	GL Desc	Vendor	Amount
Fund 101 GENERAL FUND			
Dept 101 CITY COUNCIL			
101-101-915.00	MEMBERSHIP & DUES	PNC BANK VISA	85.00
		Total For Dept 101 CITY COUNCIL	85.00
Dept 172 CITY MANAGER			
101-172-801.05	LEGAL FEES	MUMFORD, SCHUBEL, ET AL.	2,440.64
101-172-900.00	PRINTING	ALLEGRA PRINT & IMAGING	30.38
101-172-955.05	MISCELLANEOUS EXPENSES	PNC BANK VISA	84.68
		Total For Dept 172 CITY MANAGER	2,555.70
Dept 259 FINANCE & ADMIN SERVICES			
101-259-801.00	CONTRACTUAL SERVICES	CASTELLANOS, CHRISTINA	500.00
101-259-801.00	CONTRACTUAL SERVICES	CASTELLANOS, CHRISTINA	181.25
101-259-801.00	CONTRACTUAL SERVICES	PENNFIELD CHARTER TOWNSHIP	2,191.56
101-259-801.13	INCOME TAX COMPLIANCE	MUMFORD, SCHUBEL, ET AL.	723.51
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	10.00
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	53.36
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	24.91
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	24.91
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	30.91
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	40.29
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	38.26
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	8.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	20.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	20.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	45.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	ASPLUNDH TREE EXPERT LLC	35.00
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	50.72
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	22.45
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	28.45
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	47.65
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	49.28
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	44.38
101-259-801.13	INCOME TAX COMPLIANCE	KMG PRESTIGE	35.00
101-259-801.13	INCOME TAX COMPLIANCE	LEXISNEXIS RISK DATA MGMT INC	32.00
101-259-801.13	INCOME TAX COMPLIANCE	RISK & ASSOCIATES	29.81
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	20.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	15.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	20.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	45.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	45.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	15.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	15.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	30.00
101-259-801.13	INCOME TAX COMPLIANCE	TRANSUNION RISK & ALTERNATIVE	110.00
101-259-801.14	COLLECTION EXPENSE	LEXISNEXIS RISK DATA MGMT INC	0.50
101-259-801.29	ON-LINE SERVICES	INSOURCE SOLUTIONS GROUP INC	842.00
101-259-801.88	INTERNET ACCESS	CTS TELECOM INC	174.95
101-259-801.88	INTERNET ACCESS	COMCAST	84.90
101-259-806.00	ELECTION EXPENSE	CITY OF BATTLE CREEK	21.20
101-259-851.00	POSTAGE	LAKE MICHIGAN MAILERS INC	59.62
101-259-900.10	ADVERTISING	BATTLE CREEK SHOPPER NEWS	84.48
101-259-910.05	TRAINING & EDUCATION	MICHIGAN STATE UNIVERSITY	90.00
101-259-910.05	TRAINING & EDUCATION	MICHIGAN STATE UNIVERSITY	90.00

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 04/29/2018 TO 05/12/2018

GL Number	GL Desc	Vendor	Amount
101-259-910.05	TRAINING & EDUCATION	PNC BANK VISA	100.00
101-259-931.05	COPY MACHINE MAINTENANCE	ADAMS REMCO INC	935.66
101-259-948.00	COMPUTER CONSULTANT/SUPPORT	BS&A SOFTWARE	3,026.00
101-259-955.05	MISCELLANEOUS EXPENSES	PNC BANK VISA	5.49
		Total For Dept 259 FINANCE & ADMIN SERVICES	10,166.50
Dept 301 POLICE DEPARTMENT			
101-301-752.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	29.00
101-301-752.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	3.20
101-301-801.04	PROSECUTION	MUMFORD, SCHUBEL, ET AL.	2,533.00
101-301-801.43	POLICE SERVICE-COUNTY	CALHOUN COUNTY TREASURER	464.99
101-301-801.43	POLICE SERVICE-COUNTY	CALHOUN COUNTY TREASURER	68,106.30
101-301-801.88	INTERNET ACCESS	VERIZON WIRELESS	152.04
101-301-919.00	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	58.77
101-301-920.20	ELECTRICITY	CONSUMERS ENERGY	19.63
101-301-920.20	ELECTRICITY	CONSUMERS ENERGY	532.70
101-301-920.20	ELECTRICITY	CONSUMERS ENERGY	19.52
101-301-930.05	BUILDING MAINTENANCE	TC MECHANICAL	1,316.98
101-301-930.05	BUILDING MAINTENANCE	PNC BANK VISA	43.00
101-301-931.00	OFFICE EQUIPMENT/MAINTENANCE	CORNERSTONE OFFICE SYSTEMS	59.25
		Total For Dept 301 POLICE DEPARTMENT	73,338.38
Dept 336 FIRE DEPARTMENT			
101-336-752.00	OFFICE SUPPLIES	ALLEGRA PRINT & IMAGING	30.38
101-336-752.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	7.25
101-336-752.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	0.80
101-336-752.20	OPERATING SUPPLIES	SPRINGFIELD DO IT CENTER	33.66
101-336-752.20	OPERATING SUPPLIES	PNC BANK VISA	171.51
101-336-752.25	REPAIR & MAINT SUPPLIES	PNC BANK VISA	42.14
101-336-752.30	EQUIPMENT PARTS & SUPPLIES	PNC BANK VISA	142.24
101-336-850.50	RADIO MAINTENANCE	RADIO COMMUNICATIONS	152.14
101-336-915.00	MEMBERSHIP & DUES	PNC BANK VISA	475.00
101-336-919.00	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	14.69
101-336-920.20	ELECTRICITY	CONSUMERS ENERGY	4.90
101-336-920.20	ELECTRICITY	CONSUMERS ENERGY	133.62
101-336-920.20	ELECTRICITY	CONSUMERS ENERGY	4.88
101-336-930.05	BUILDING MAINTENANCE	TC MECHANICAL	329.25
101-336-930.05	BUILDING MAINTENANCE	PNC BANK VISA	10.75
101-336-931.00	OFFICE EQUIPMENT/MAINTENANCE	CORNERSTONE OFFICE SYSTEMS	14.81
101-336-955.05	MISCELLANEOUS EXPENSES	PNC BANK VISA	642.54
		Total For Dept 336 FIRE DEPARTMENT	2,210.56
Dept 532 PUBLIC SERVICES			
101-532-724.35	UNIFORMS	CINTAS CORPORATION	69.74
101-532-724.35	UNIFORMS	MICHIGAN INDUSTRIAL SHOE	50.00
101-532-724.35	UNIFORMS	CINTAS CORPORATION	69.74
101-532-724.35	UNIFORMS	MENARDS-BATTLE CREEK	15.99
101-532-920.25	STREET LIGHTING	CONSUMERS ENERGY	8,972.40
101-532-920.25	STREET LIGHTING	CONSUMERS ENERGY	16.22
101-532-930.01	CITY HALL OPERATIONS & MAINT	SPRINGFIELD DO IT CENTER	7.93
101-532-930.01	CITY HALL OPERATIONS & MAINT	WASTE MANAGEMENT OF MICHIGAN	93.68
101-532-930.01	CITY HALL OPERATIONS & MAINT	CONSUMERS ENERGY	209.91
101-532-930.01	CITY HALL OPERATIONS & MAINT	CONSUMERS ENERGY	757.52
101-532-930.01	CITY HALL OPERATIONS & MAINT	CULLIGAN	81.50
101-532-930.02	CEMETERY OPERATIONS & MAINT	BATTLE CREEK FARM BUREAU ASSOC	102.13
101-532-930.02	CEMETERY OPERATIONS & MAINT	UNITED STATES LUMBER CO	10.19
101-532-930.03	PARKS/RECREATION OPER & MAINT	CONSUMERS ENERGY	24.13
101-532-930.03	PARKS/RECREATION OPER & MAINT	CONSUMERS ENERGY	39.56

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 04/29/2018 TO 05/12/2018

GL Number	GL Desc	Vendor	Amount
101-532-955.05	MISCELLANEOUS EXPENSES	SPRINGFIELD DO IT CENTER	33.48
101-532-955.05	MISCELLANEOUS EXPENSES	AKERS WOOD PRODUCTS INC	18.00
101-532-955.05	MISCELLANEOUS EXPENSES	MENARDS-BATTLE CREEK	14.97
101-532-975.00	CAPITAL OUTLAY - IMPROVEMENTS	X-TREAM ROOFING LLC	20,730.00
		Total For Dept 532 PUBLIC SERVICES	31,317.09
Dept 861 POST EMPLOYMENT BENEFITS			
101-861-723.10	MEDICAL INS STIPEND-RETIREES	CAROL GRAHAM	200.00
101-861-723.10	MEDICAL INS STIPEND-RETIREES	DAVID SAUNDERS	200.00
101-861-723.10	MEDICAL INS STIPEND-RETIREES	DOROTHY WANK	200.00
101-861-723.10	MEDICAL INS STIPEND-RETIREES	LEO SAVIO	200.00
101-861-723.10	MEDICAL INS STIPEND-RETIREES	MICHAEL MILESKI	200.00
101-861-723.10	MEDICAL INS STIPEND-RETIREES	WILLIAM MCMILLAN	200.00
		Total For Dept 861 POST EMPLOYMENT BENEFITS	1,200.00
Total For Fund 101 GENERAL FUND			120,873.23
Fund 202 MAJOR STREET FUND			
Dept 463 ROUTINE MAINTENANCE			
202-463-775.60	STREET MAINTENANCE MATERIAL	LAKELAND ASPHALT CO	706.86
202-463-775.60	STREET MAINTENANCE MATERIAL	LAKELAND ASPHALT CO	113.22
		Total For Dept 463 ROUTINE MAINTENANCE	820.08
Dept 474 TRAFFIC SERVICE MAINTENANCE			
202-474-775.75	TRAFFIC SERV MAINT MATERIAL	LAKELAND ASPHALT CO	56.10
202-474-920.20	ELECTRICITY	CONSUMERS ENERGY	210.34
		Total For Dept 474 TRAFFIC SERVICE MAINTENANCE	266.44
Total For Fund 202 MAJOR STREET FUND			1,086.52
Fund 244 ECONOMIC DEVELOPMENT FUND			
Dept 703 OPERATING EXPENSES			
244-703-801.38	MASTER PLAN	MAIN STREET PLANNING CO	1,672.21
244-703-930.10	COMMERCIAL SIGN MAINTENANCE	CONSUMERS ENERGY	45.86
		Total For Dept 703 OPERATING EXPENSES	1,718.07
Total For Fund 244 ECONOMIC DEVELOPMENT FUND			1,718.07
Fund 508 FARMERS MARKET FUND			
Dept 755 FARMERS MARKET			
508-755-919.00	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	181.73
508-755-920.20	ELECTRICITY	CONSUMERS ENERGY	1,158.89
508-755-956.06	SPECIAL EVENTS	BATTLE CREEK SHOPPER NEWS	245.04
508-755-956.06	SPECIAL EVENTS	PNC BANK VISA	3,091.91
		Total For Dept 755 FARMERS MARKET	4,677.57
Total For Fund 508 FARMERS MARKET FUND			4,677.57
Fund 549 BUILDING FUND			
Dept 371 INSPECTION DEPARTMENT			
549-371-724.45	CELL PHONE STIPEND	DAVID CUNNINGHAM	30.00
549-371-724.45	CELL PHONE STIPEND	RANDY BUSHEE	30.00
549-371-724.45	CELL PHONE STIPEND	STEVE BULLER	60.00
		Total For Dept 371 INSPECTION DEPARTMENT	120.00
Total For Fund 549 BUILDING FUND			120.00

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 04/29/2018 TO 05/12/2018

GL Number	GL Desc	Vendor	Amount
Fund 590 SEWER FUND			
Dept 536 OPERATING EXPENSES-SEWER/WATER			
590-536-801.20	ANSWERING SERV/MISS DIG	AMBS CALL CENTER	68.70
590-536-851.00	POSTAGE	LAKE MICHIGAN MAILERS INC	307.30
590-536-948.00	COMPUTER CONSULTANT/SUPPORT	BS&A SOFTWARE	316.34
590-536-955.05	MISCELLANEOUS EXPENSES	FASTENAL COMPANY	59.41
		Total For Dept 536 OPERATING EXPENSES-SEWER/WATER	751.75
		Total For Fund 590 SEWER FUND	751.75
Fund 591 WATER FUND			
Dept 000			
591-000-276.00	OVERPAYMENTS-UB	DEVON TITLE AGENCY	19.67
591-000-276.00	OVERPAYMENTS-UB	DEVON TITLE AGENCY	15.22
		Total For Dept 000	34.89
Dept 536 OPERATING EXPENSES-SEWER/WATER			
591-536-752.25	REPAIR & MAINT SUPPLIES	FERGUSON ENTERPRISES INC	380.00
591-536-801.00	CONTRACTUAL SERVICES	FLEIS & VANDENBRINK ENGINEERING INC	1,743.56
591-536-801.00	CONTRACTUAL SERVICES	CONSUMERS ENERGY	838.50
591-536-801.00	CONTRACTUAL SERVICES	HYDROCORP	1,455.00
591-536-801.20	ANSWERING SERV/MISS DIG	AMBS CALL CENTER	68.70
591-536-851.00	POSTAGE	LAKE MICHIGAN MAILERS INC	307.30
591-536-900.00	PRINTING	ALLEGRA PRINT & IMAGING	188.33
591-536-948.00	COMPUTER CONSULTANT/SUPPORT	BS&A SOFTWARE	316.33
		Total For Dept 536 OPERATING EXPENSES-SEWER/WATER	5,297.72
		Total For Fund 591 WATER FUND	5,332.61
Fund 596 REFUSE FUND			
Dept 528 OPERATING EXPENSES-REFUSE			
596-528-851.00	POSTAGE	LAKE MICHIGAN MAILERS INC	307.29
596-528-919.00	CONTRACTUAL REFUSE SERVICE	WASTE MANAGEMENT OF MICHIGAN	16,103.85
596-528-919.05	WM SURCHARGES & FEES	WASTE MANAGEMENT OF MICHIGAN	184.66
596-528-948.00	COMPUTER CONSULTANT/SUPPORT	BS&A SOFTWARE	316.33
		Total For Dept 528 OPERATING EXPENSES-REFUSE	16,912.13
		Total For Fund 596 REFUSE FUND	16,912.13
Fund 661 VEHICLE FUND			
Dept 246 CITY HALL			
661-246-759.00	GASOLINE	FUEL MANAGEMENT SYSTEM	22.65
		Total For Dept 246 CITY HALL	22.65
Dept 336 FIRE DEPARTMENT			
661-336-758.00	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	123.28
661-336-759.00	GASOLINE	FUEL MANAGEMENT SYSTEM	148.09
661-336-932.00	VEHICLE MAINTENANCE	CITY OF BATTLE CREEK	279.85
661-336-932.00	VEHICLE MAINTENANCE	PNC BANK VISA	33.92
		Total For Dept 336 FIRE DEPARTMENT	585.14
Dept 532 PUBLIC SERVICES			
661-532-752.25	REPAIR & MAINT SUPPLIES	CITY OF BATTLE CREEK	223.68
661-532-752.25	REPAIR & MAINT SUPPLIES	FAMILY FARM & HOME	17.97
661-532-752.25	REPAIR & MAINT SUPPLIES	FREDRICKSON SUPPLY LLC	1,368.99
661-532-752.25	REPAIR & MAINT SUPPLIES	FREDRICKSON SUPPLY LLC	317.03
661-532-752.25	REPAIR & MAINT SUPPLIES	POWERPLAN	219.13
661-532-752.25	REPAIR & MAINT SUPPLIES	SPRINGFIELD DO IT CENTER	5.23

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 04/29/2018 TO 05/12/2018

GL Number	GL Desc	Vendor	Amount
661-532-758.00	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	413.13
661-532-759.00	GASOLINE	FUEL MANAGEMENT SYSTEM	599.15
661-532-760.10	MOWER PARTS AND SUPPLIES	FASTENAL COMPANY	8.24
661-532-760.10	MOWER PARTS AND SUPPLIES	FAMILY FARM & HOME	36.99
661-532-760.10	MOWER PARTS AND SUPPLIES	DOBOS LAWNMOWER SALES	1.49
661-532-760.15	LUBRICANTS & HYDRAULIC OIL	POWERPLAN	96.84
661-532-932.00	VEHICLE MAINTENANCE	CITY OF BATTLE CREEK	300.00
661-532-932.05	TIRES & TIRE REPAIR	POMP'S TIRE SERVICE INC	367.50
		Total For Dept 532 PUBLIC SERVICES	3,975.37
		Total For Fund 661 VEHICLE FUND	4,583.16

Fund Totals:

Fund 101 GENERAL FUND	120,873.23
Fund 202 MAJOR STREET FUND	1,086.52
Fund 244 ECONOMIC DEVELOPMENT FUND	1,718.07
Fund 508 FARMERS MARKET FUND	4,677.57
Fund 549 BUILDING FUND	120.00
Fund 590 SEWER FUND	751.75
Fund 591 WATER FUND	5,332.61
Fund 596 REFUSE FUND	16,912.13
Fund 661 VEHICLE FUND	4,583.16
Total For All Funds:	156,055.04