



**CITY COUNCIL PACKET**  
**MONDAY, DECEMBER 19, 2016**

Prepared By:  
Nathan Henne, City Manager  
Kris Vogel, CMMC/MMC, City Clerk



**CITY COUNCIL  
REGULAR MEETING OF  
MONDAY, DECEMBER 19, 2016, 7:30 P.M.  
AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL: Mayor Burdett, Council Members Eib, Hollingsworth, Hoover, Morgan, Navarro, and Riley
- IV. APPROVAL OF MINUTES
  - A. Regular Meeting of December 5, 2016
- V. PRESENTATIONS
  - A. Abraham & Gaffney – FY 2015/2016 Audit
  - B. Sewer Contract
- VI. REPORTS
  - A. Law Enforcement Department – November (D. Latta)
  - B. Fire Department – November (J. Teixeira)
  - C. Public Works Department – November (T. Blaniar)
  - D. Building/Code Enforcement Department – November (M. Angus)
  - E. City Manager – Nathan Henne
    - 1. Approve – 15-Year Sewer Contract (res. #96-16)
    - 2. Approve – 5-Year Sewer Rate Structure (res. #97-16)
    - 3. Approve – 5-Year Water Rate Structure (res. #98-16)
    - 4. Elect – Compliance with PA 152 for Plan Benefit Year Beginning 2017 (res. #99-16)
    - 5. Bills In Line
- VII. COUNCIL COMMENTS
- VIII. CITIZEN COMMENTS
- IX. ADJOURNMENT

NEXT MEETING: **Tuesday, January 3, 2017**  
NEXT RESOLUTION: **01-17**  
NEXT PROCLAMATION: **01-17**  
NEXT ORDINANCE: **01-17**  
NEXT TRAFFIC CONTROL ORDER: **2017-1**



**MINUTES OF THE REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF SPRINGFIELD  
DECEMBER 5, 2016**

**I. CALL TO ORDER**

Mayor Burdett called the regular meeting of the Council of the City of Springfield to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE**

Mayor Burdett led the pledge of allegiance.

**III. ROLL CALL**

Present: Council Members Eib, Hollingsworth, Hoover, Morgan, Navarro, Riley, and Mayor Burdett.

Also Present: Nate Henne – City Manager, Ethan Moody – Finance and Administrative Services Director, and Kris Vogel – City Clerk.

**IV. APPROVAL OF MINUTES**

It was moved by Eib, seconded by Hollingsworth and unanimous that the minutes of the November 21, 2016, regular meeting be approved subject to any additions or corrections.

**V. REPORTS**

**A. Finance and Administrative Services Director – Ethan Moody**

**1. FY 2016/2017 1<sup>st</sup> Quarter Budget Status Report**

Ethan briefly reviewed the FY 2016/2017 1<sup>st</sup> Quarter Budget Status Report.

**2. FY 2016/2017 Investment Activity Report**

Ethan briefly reviewed the FY 2016/2017 Investment Activity Report.

**B. City Manager – Nathan Henne**

**1. Approve – FY 2016/2017 1<sup>st</sup> Quarter Budget Amendments**

City Manager Henne stated this resolution would approve FY 2016/2017 1<sup>st</sup> Quarter Budget Amendments as presented.

**Resolution #90-16**

It was moved by Council Member Hoover and seconded by Council Member Morgan that the following resolution be adopted:

**RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the FY 16/17 1<sup>st</sup> Quarter Budget Amendments as presented.**

All ayes. Resolution adopted.

**2. Approve – Industrial Facilities Tax Exemption**

City Manager Henne stated this resolution would approve a 9 year rehabilitation tax exemption valued at 100% of the difference between the property's assessment before and after the rehabilitation project is completed. This tax exemption is estimated to be valued at \$33,400 per year.

**Resolution #91-16**

It was moved by Council Member Riley and seconded by Council Member Navarro that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the Industrial Facilities Tax Exemption (IFT) for BVD, LLC at 525 N. 24<sup>th</sup> Street, for 9 years.

Mayor Burdett indicated he is leery regarding tax exemptions; they can be good, they can be bad.

Council Member Hollingsworth stated he is concerned about this tax exemption and he will not support it.

City Manager Henne noted that the company will be reviewed annually in August and if they fail to meet the 40 new job requirement, their tax abatement ends and they will be required to pay back retroactively what has been exempted up to that point.

Ayes: Council Members Eib, Hoover, Navarro, and Riley.

Nays: Council Members Hollingsworth, Morgan, and Mayor Burdett.

Resolution adopted.

3. Authorize – Mayor to Sign Letter of Intent for Car Seat Drive

City Manager Henne stated this resolution would authorize the Mayor to sign a letter of intent to Walmart for the purpose of acquiring free child safety seats to be donated to local residents in need.

The city will organize an event where a Sheriff's deputy will be on hand to properly demonstrate their use to all recipients.

**Resolution #92-16**

It was moved by Council Member Morgan and seconded by Council Member Hollingsworth that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize Harry Burdett, Mayor, to sign a letter of intent to Walmart for the purpose of acquiring funding for child safety seats to be donated to Springfield residents in need.

All ayes. Resolution adopted.

4. Authorize – City Manager to Sign Inter-local Agreement

City Manager Henne stated this resolution would authorize the City Manager to sign an agreement with the City of Battle Creek to assist in maintaining the City of Springfield's heavy plow trucks.

**Resolution #93-16**

It was moved by Council Member Hollingsworth and seconded by Council Member Navarro that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize Nathan Henne, City Manager, to sign an agreement with the City of Battle Creek for Fleet Services to assist in maintaining the City's heavy plow trucks.

All ayes. Resolution adopted.

5. Adopt – Automotive Repair Facilities Licensing Ordinance

City Manager Henne stated this ordinance would establish a local licensing requirement for all existing and future automotive repair facilities within the City.

**Ordinance #04-16**

It was moved by Council Member Eib and seconded by Council Member Navarro that the following ordinance be adopted by title only (a complete copy of the ordinance is on file in the City Clerk's office):

AN ORDINANCE TO AMEND CHAPTER 8 OF THE CITY OF SPRINGFIELD CODE OF ORDINANCES TO REQUIRE LICENSING OF AUTOMOTIVE REPAIR FACILITIES; TO ESTABLISH PENALTIES FOR THE VIOLATION THEREOF; TO REPEAL CONFLICTING ORDINANCES; AND TO OTHERWISE PROTECT THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE.

All ayes. Ordinance adopted by title only.

Council Member Navarro asked how the effected businesses will be notified? City Manager Henne stated that City Clerk Vogel will send a letter.

6. Approve – Fee Schedule Change

City Manager Henne stated this resolution would establish a licensing fee for Automotive Repair Facilities in the amount of \$175 per year.

**Resolution #94-16**

It was moved by Council Member Navarro and seconded by Council Member Eib that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the licensing fee of \$175 for Automotive Repair Facilities as defined in Ordinance 4 of 2016; said fee to be incorporated into the City's Fee Schedule.

All ayes. Resolution adopted.

7. Authorize – City Manager to Enter into a Sales Agreement – Orchard Hills

City Manager Henne stated this resolution would authorize the City Manager to enter into a sales agreement with Allen Edwin Homes for Orchard Hills lot 17, in the amount of \$13,000.

**Resolution #95-16**

It was moved by Council Member Hoover and seconded by Council Member Eib that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize Nathan Henne, City Manager, to enter into a sales agreement with Allen Edwin Homes, for lot 17 of Orchard Hills for \$13,000.

LEGAL DESCRIPTION: SP. CITY, ORCHARD HILLS, LOT 17

All ayes. Resolution adopted.

8. Bills In Line

It was moved by Council Member Eib, seconded by Council Member Hollingsworth, and unanimously approved that the checks be drawn from the various accounts and the bills be paid.

VII. COUNCIL COMMENTS

Mayor Burdett reported there will be a planned power outage throughout most of the City on the morning of December 17<sup>th</sup> from 2:00 a.m. – 6:00 a.m. If Consumers Energy does not complete their work during this timeperiod, they will continue on December 18<sup>th</sup> from 2:00 a.m. – 6:00 a.m. Mayor Burdett has asked City Manager Henne to reach out to Consumers to find out why they are doing this in the month of December and if they plan to reimburse residents who must go stay at a hotel.

VIII. CITIZEN COMMENTS

Terry Blaniar, Public Services Director, asked residents to please not plow/shovel snow into the streets.

IV. ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

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Kris Vogel, CMMC/MMC  
City Clerk

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Harry Burdett  
Mayor

Principals

Dale J. Abraham, CPA  
Steven R. Kirinovic, CPA  
Aaron M. Stevens, CPA  
Eric J. Glashouwer, CPA  
Alan D. Panter, CPA  
William I. Tucker IV, CPA



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To the Honorable Mayor and  
Members of the City Council  
City of Springfield  
Calhoun County, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Springfield (the City) for the year ended June 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 10, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note A to the financial statements. As described in Note N to the financial statements, the City adopted Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*, Statement No. 76, *The Hierarchy of General Accepted Accounting Principles for State and Local Governments*, and Statement No. 79, *Certain External Investment Pools and Pool Participants*, during the year ended June 30, 2016. Accordingly, the cumulative effects of the accounting changes are reported in the applicable financial statements. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's governmental activities financial statements were:

Management's calculation of the current and noncurrent compensated absence liability amounts were based on an estimate of employees' use of compensated absences.

Management's calculation of the net post-employment benefits obligation is calculated using the alternative measurement calculation, entry age normal cost method of calculation based upon certain assumptions.

The calculation of the net pension liability is based on an actuarial study which utilized certain actuarial assumptions.

The most sensitive estimate affecting the governmental activities, business-type activities, the Sewer System Fund, and the Water System Fund was:

Management's calculation of depreciation expense for the current period is based on an estimate of the useful lives of the capital assets.

The most sensitive estimate affecting the Income Tax (Major Special Revenue) Fund financial statements was:

Management's calculation of the allowance for uncollectible accounts related to the income tax receivable is based on historical collection trends.

The most sensitive estimate affecting the governmental activities, business-type activities, each major fund, the aggregate discretely presented component units, and the aggregate remaining fund information financial statements was:

Investments are carried at fair market value, which is defined as the amount the City could reasonably expect to receive for an investment in a current sale between a willing buyer and a willing seller. Investments of the City have been categorized as Level 1, which are considered to be quoted prices in active markets for identical assets.

We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Material misstatements were not detected as a result of our auditing procedures.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated December 12, 2016.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.



### Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison information, schedule of changes in employer's net pension liability and related ratios, schedule of employer contributions, and schedules of funding progress and employer contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

### Restriction on Use

This information is intended solely for the use of the City Council and management of the City of Springfield and is not intended to be, and should not be, used by anyone other than these specified parties.

*Abraham & Gaffney, P.C.*

ABRAHAM & GAFFNEY, P.C.  
Certified Public Accountants

December 12, 2016

Principals

Dale J. Abraham, CPA  
Steven R. Kirinovic, CPA  
Aaron M. Stevens, CPA  
Eric J. Glashouwer, CPA  
Alan D. Panter, CPA  
William I. Tucker IV, CPA



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS

To the Members of the City Council  
City of Springfield  
Calhoun County, Michigan

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Springfield (the City) as of and for the year ended June 30, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect, and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed the following instance of noncompliance:

FUND EQUITY DEFICIT

At the end of the fiscal year, the Economic Development Fund reported a fund balance deficit. Michigan Public Act 140 of 1971 provides that a governmental entity ending its fiscal year with funds in a deficit condition that does not meet certain exceptions, shall formulate a deficit elimination plan and file it with the State of Michigan Department of Treasury.

We recommend the City develop a deficit elimination plan for the Economic Development Fund and submit it to the State of Michigan. We also recommend the City utilize budgetary controls to limit expenditures and/or transfer funds as needed to alleviate/prevent future deficits.

This communication is intended solely for the information and use of management and the City Council of the City of Springfield, others within the City, and the applicable departments of the State of Michigan and is not intended to be, and should not be, used by anyone other than these specified parties.

*Abraham & Gaffney, P.C.*

ABRAHAM & GAFFNEY, P.C.  
Certified Public Accountants

December 12, 2016

Calhoun County Sheriff's Department  
Springfield Detachment  
Incident Summary  
November 2016

Offense	Nov. 2015	Nov. 2016	YTD 2015	YTD 2016
Animal Complaint	13	14	130	155
Arson	0	0	3	0
Assault	8	7	96	88
Buglary	4	4	59	43
Controlled Substance Violation	3	3	54	62
Criminal Sexual Conduct	1	1	18	9
Damage to Property	3	0	25	28
Death Investigation, Non Criminal	1	0	20	11
Disorderly Conduct	3	2	29	26
Driver's License Violations	19	14	193	223
Embezzlement	1	0	3	0
False Alarm	19	28	206	278
Fraud	0	2	10	32
Homicide	0	0	0	0
Kidnap/Abduction	0	0	0	1
Larceny	6	4	93	77
Liquor Violation	0	0	1	5
Operating While Impaired	2	1	40	46
Robbery	0	0	1	0
Vehicle Accidents	25	13	163	147
Vehicle Theft	0	2	9	8
Weapons Offense	1	1	3	3
Arrest, jailed/other	53	32	771	698
Citations issued	67	45	1,090	860
Total Misc. & Criminal Calls	312	268	3,514	3,520

Average Response Time for Priority 1 Calls

4 minutes 46 seconds

**SPRINGFIELD FIRE DEPARTMENT**  
**MONTHLY ACTIVITY REPORT**

**November 2016**

During the month of November, the Fire Department responded to 43 calls for service. Training was held during which time Springfield fire fighters participated in a total of 142.5 man-hours.

<b>November Incidents and Calls</b>	
Structural Fires and Alarms	3
PI Accidents	1
Vehicle Fire	1
Medicals	24
Public Assist	1
Hazardous Material Incidents	1
CO Alarm	1
Mutual Aid	1
Wires Down	10

# DPW MONTHLY

## Report / November 2016

Prepared for  
City Manager / City Council

by  
Terry Blaniar, Public Services Director

December 12, 2016

### Labor Breakdown

	Labor Hours	o/o
Major Street		
Routine Maintenance	74	8.09%
Winter Maintenance	0	0.00%
Traffic Service Maintenance	0	0.00%
Local Street		
Routine Maintenance	37	4.04%
Winter Maintenance	0	0.00%
Traffic Service Maintenance	0	0.00%
Vehicle Equipment Maintenance	49	5.36%
Cemetery	30	3.28%
Parks	35	3.83%
Sewer	93.625	10.23%
Water	115.625	12.64%
City Hall and Grounds - Public Safety	49	5.36%
Misc. ( Labor, Sick leave, Personal, Vacation, Holiday)	423.75	46.31%
Farmers Market	8	0.87%
Noxious Weeds	0	0.00%
Total Hrs.	915	

Comments:

I am proud to announce that Pete Dunn II, Mike Welsh and Joe Stevens passed the test for the S-3 water distribution license. All of the DPW staff for the City of Springfield now has their S-3 water distribution license.



#### **Action Items:**

##### **Approve 15-year sewer contract – Res # 96-16**

This resolution would approve a 15 year sewer contract between Battle Creek, Springfield, Bedford, Emmett, Pennfield, and Leroy Townships.

##### **Approve 5-year sewer rate structure – Res # 97-16**

This resolution would approve sewer rates for the next 5 years paid by the City of Springfield to the City of Battle Creek. This rate structure would not necessarily be charged to Springfield residents by the City of Springfield. Rather, these rates would be what Springfield is obligated to pay Battle Creek.

##### **Approve 5-year water rate structure – Res # 98-16**

This resolution would approve water rates for the next 5 years paid by the City of Springfield to the City of Battle Creek. This rate structure would not necessarily be charged to Springfield residents by the City of Springfield. Rather, these rates would be what Springfield is obligated to pay Battle Creek.

##### **Approve 80/20 Health Insurance Premium cost share – Res # 99-16**

This resolution would renew the City's health insurance premium cost share with employees per requirements in PA 152.

##### **Bills In Line**

**Informational Items:**

1. On December 14<sup>th</sup>, the Michigan Senate passed House Bill 5571. This bill will release the State's reversion clause on the former Legion Villa Property and convey all interests (except for mineral and antiquity rights) to the City of Springfield. If further legal action is needed to transfer anything to the new owners of the property, we will do so.
2. The December 17 scheduled power outage is still a go. Consumers has admitted to budgeting more time that would be needed to make the repair but in order to be on the safe side they allotted more time than needed. If all goes well, power won't be out that long. They understand that the weather this weekend makes this outage all the more inconvenient.
3. Bedford, Pennfield, and Emmett have all passed the Sewer contract with the City of Battle Creek. Leroy and Springfield are the remaining out-city users yet to approve.
4. The snow is here so please make sure to secure your mailboxes. Our DPW drivers are very good at what they do, so only rarely do the plow trucks actually hit mailboxes. It's the force of the snow that knocks them over or breaks them.

Respectfully submitted,

Nathan Henne - City Manager



### Sewer Contract Analysis

12.19.2016

#### Summary

This resolution would approve a 15-year sewer contract with the City of Battle Creek. The original contract expired in 2010.

The major changes in this contract compared to older versions are that there will be a Technical Review Committee consisting of leaders from the out-city user municipalities and the City of Battle Creek. The functions of this committee will be to recommend a rate consultant to conduct sewer rate studies and serve as a platform to discuss issues with the contract itself. Second, the contract establishes a maintenance services component whereby each out-city user may contract for sewer maintenance or use the City of Battle Creek's wastewater department to handle maintenance. Enclosed in this packet is a chart to determine when certain cost thresholds are met for service and what events would require additional payment for maintenance. The expired contract did not address this and all maintenance was performed by the City of Battle Creek as part of the rate structure.

For Springfield, maintenance requirements on the sewer collection system are minimal. The largest expenses for sewer maintenance come from lift stations. Springfield has only 5 compared to many dozens in neighboring Bedford Township. Most of Springfield's maintenance needs involve sewer line cleaning. However, should a lift station require extensive refit or replacement, Springfield will now be responsible for footing the bill of that service.

Finally, this contract establishes a new "Capacity Charge" to be billed whenever a new connection is made to the system. It is a one-time charge per hook-up and is similar to our own "tap fee."

#### Fiscal Analysis

Fiscal analysis for the contract is outlined in the Sewer Rate proposal in this packet. Estimating increased costs due to extensive maintenance needs (i.e. lift station failure) is very difficult at this time. Springfield is currently undertaking its SAW grant program that will give us a better idea of the condition and needs of our major sewer infrastructure items.

## Conclusion

This contract is the culmination of 3 years of negotiation with Battle Creek on the part of the out-city users. Both sides have made concessions and I believe this agreement will ensure our residents are provided quality sanitary sewer service efficiently. I am recommending approval of this resolution.

## City of Springfield - Water

Monthly Water Readiness to Serve Charge (per meter size)	Effective					
	Current	1/1/2017	7/1/2017	7/1/2018	7/1/2019	7/1/2020
Bulk 10" RTS per contract	\$ 569.85	\$ 1,094.16	\$ 1,115.74	\$ 1,137.32	\$ 1,158.91	\$ 1,180.49

Water Commodity Charge (per CCF)	Effective					
	Current	1/1/2017	7/1/2017	7/1/2018	7/1/2019	7/1/2020
Uniform Rate	\$ 1.68	\$ 1.16	\$ 1.20	\$ 1.24	\$ 1.27	\$ 1.31

## City of Springfield - Sewer

Monthly Sewer Readiness to Serve Charge (per meter size)	Effective					
	Current	1/1/2017	7/1/2017	7/1/2018	7/1/2019	7/1/2020
5/8"	\$ 11.92	\$ 3.60	\$ 5.69	\$ 7.77	\$ 9.86	\$ 11.94
3/4"	\$ 17.88	\$ 5.40	\$ 8.54	\$ 11.66	\$ 14.79	\$ 17.91
1"	\$ 29.80	\$ 9.00	\$ 14.23	\$ 19.43	\$ 24.65	\$ 29.85
1-1/2"	\$ 59.60	\$ 18.00	\$ 28.45	\$ 38.85	\$ 49.30	\$ 59.70
2"	\$ 95.36	\$ 28.80	\$ 45.52	\$ 62.16	\$ 78.88	\$ 95.52
3"	\$ 178.80	\$ 54.00	\$ 85.35	\$ 116.55	\$ 147.90	\$ 179.10
4"	\$ 298.00	\$ 90.00	\$ 142.25	\$ 194.25	\$ 246.50	\$ 298.50
6"	\$ 596.00	\$ 180.00	\$ 284.50	\$ 388.50	\$ 493.00	\$ 597.00
8"	\$ 953.60	\$ 288.00	\$ 455.20	\$ 621.60	\$ 788.80	\$ 955.20
10"	\$ 1,370.80	\$ 414.00	\$ 654.35	\$ 893.55	\$ 1,133.90	\$ 1,373.10

Sewer Commodity Charge (per CCF)	Effective					
	Current	1/1/2017	7/1/2017	7/1/2018	7/1/2019	7/1/2020
Uniform Rate	\$ 2.57	\$ 2.18	\$ 2.29	\$ 2.39	\$ 2.49	\$ 2.60

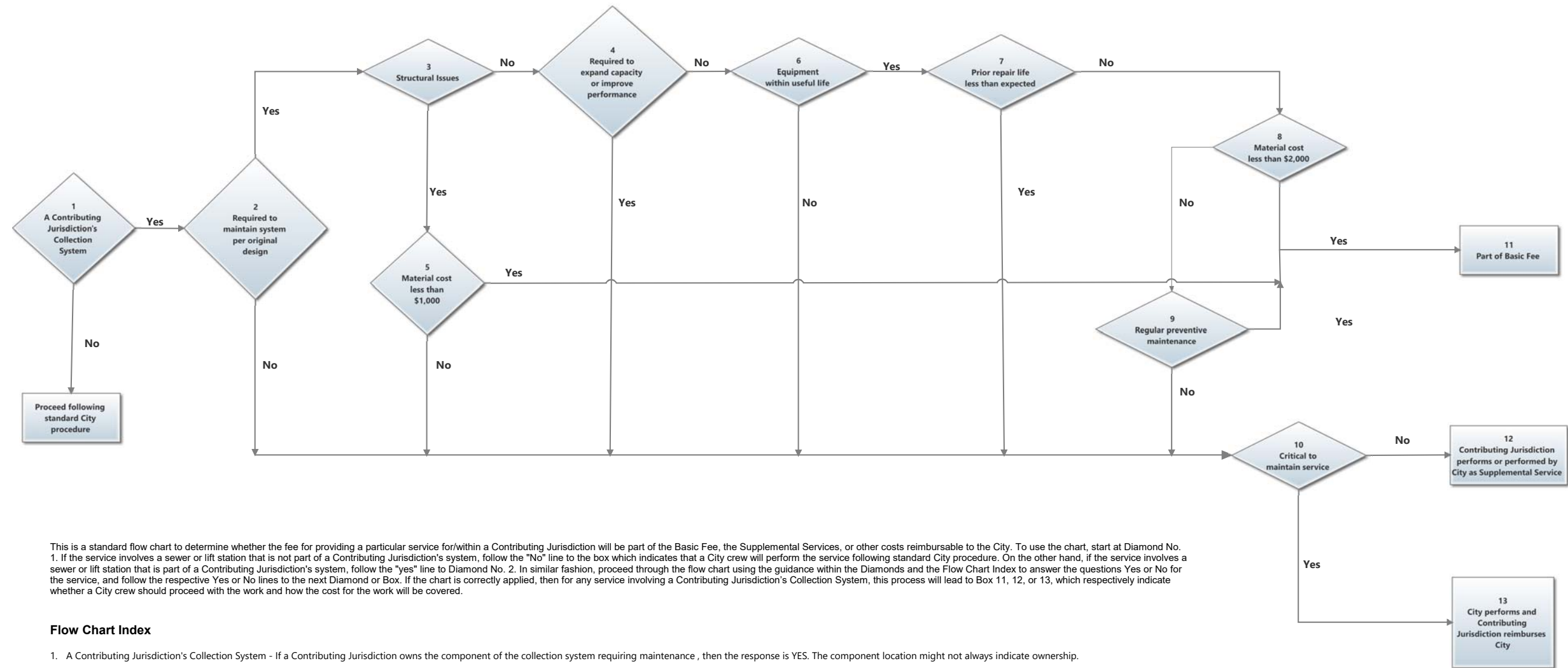
  

Industrial Pretreatment Program	Effective					
	Current	1/1/2017	7/1/2017	7/1/2018	7/1/2019	7/1/2020
BOD (per pound over 300mg/l)	\$ 0.2009	\$ 0.1842	\$ 0.1919	\$ 0.1996	\$ 0.2072	\$ 0.2149
SS (per pound over 300mg/l)	\$ 0.2703	\$ 0.2213	\$ 0.2313	\$ 0.2413	\$ 0.2513	\$ 0.2613
Sampling (per sample)	\$ 114.61	\$ 176.04	\$ 184.78	\$ 193.53	\$ 202.27	\$ 211.02

City Sewer Flat Rate (per Residential Equivalent Unit)	\$ 31.20	\$ 19.95	\$ 22.87	\$ 25.70	\$ 28.54	\$ 31.44
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Sewer Capacity Charge	Effective 1/1/2017 to 6/30/2021
	5/8"
3/4"	\$ 829.95
1"	\$ 1,383.24
1-1/2"	\$ 2,766.49
2"	\$ 4,426.38
3"	\$ 8,299.46
4"	\$ 13,832.43
6"	\$ 27,263.87
8"	\$ 44,664.79
10"	\$ 63,629.20



This is a standard flow chart to determine whether the fee for providing a particular service for/within a Contributing Jurisdiction will be part of the Basic Fee, the Supplemental Services, or other costs reimbursable to the City. To use the chart, start at Diamond No. 1. If the service involves a sewer or lift station that is not part of a Contributing Jurisdiction's system, follow the "No" line to the box which indicates that a City crew will perform the service following standard City procedure. On the other hand, if the service involves a sewer or lift station that is part of a Contributing Jurisdiction's system, follow the "yes" line to Diamond No. 2. In similar fashion, proceed through the flow chart using the guidance within the Diamonds and the Flow Chart Index to answer the questions Yes or No for the service, and follow the respective Yes or No lines to the next Diamond or Box. If the chart is correctly applied, then for any service involving a Contributing Jurisdiction's Collection System, this process will lead to Box 11, 12, or 13, which respectively indicate whether a City crew should proceed with the work and how the cost for the work will be covered.

**Flow Chart Index**

1. A Contributing Jurisdiction's Collection System - If a Contributing Jurisdiction owns the component of the collection system requiring maintenance, then the response is YES. The component location might not always indicate ownership.
2. Required to Maintain System per Original Design - If the task maintains the system so that the original capacity and the original performance level are maintained, then the response is YES.
3. Structural Issues - Structural issues are any repairs or replacements associated with concrete structures, structural steel, piping, masonry, roofing and/or other structural components of the system. Structural components of the system include manholes, sewer pipes, and associated appurtenances. If the task is not a structural issue, then the answer is NO.
4. Required to Expand Capacity or Improve Performance - If maintenance task does not increase the capacity of the system or improve its performance, such as reducing odors, enhancing screening or screening removal, improving redundancy or response time to emergencies, or other upgrades to the system, then the response would be NO.
5. Material Cost Less Than \$1,000 - If the costs of materials for repairing a structural issue is less than \$1,000 & City routinely performs such repairs, then the response is YES.
6. Equipment Within the Useful Life - Equipment will have the following useful life: Pumps, Motors, Valves - 20 years, Electrical Starters - 20 years, Telemetry - 10 years, Primary Instruments (flow, temperature, pressure) - 10 years. If equipment age is less than useful life, then the response is YES.
7. Prior Repair Life Less than Expected - If a repair had been done previously and failed again within a time period of less than one half of the useful life, then this would be considered a chronic situation and the response would be YES. If prior repair has not been performed within the period less than one-half of the useful life, the response is NO.
8. Material cost less than \$2,000 - If the cost of materials needed to either replace or repair a piece of equipment within a one year period is less than \$2,000, then the response is YES.
9. Regular Preventive Maintenance - This activity includes regular preventive maintenance tasks and includes: Weekly inspection of each pump station, Cleaning of the sewer once every 10 years (except force mains), Manhole inspection once every 10 years, unplugging pumps/valves once every two years. If the task is a regular preventive maintenance task, then the response is YES.
10. Critical to Maintain Services - Work is required to prevent/stop basement flooding or sewer overflows, then the response is YES
11. Part of Basic Fee - This indicates that the City will perform the task and the cost will be incurred within the existing normal rate structure.
12. Contributing Jurisdiction Performs or Performed by City as Supplemental Services - This indicates that the maintenance task would be paid for by the Contributing Jurisdiction. The Contributing Jurisdiction may choose to have the City perform the work and reimburse them or have the work performed by someone else to City standards.
13. City Performs and Contributing Jurisdiction Reimburses City - City will perform work as emergency work, without Contributing Jurisdiction approval, and the Contributing Jurisdiction shall reimburse the City for the work.

The Decision Chart chart does not address routine operating expendables such as electricity, oil and grease, packing material and replacement of fuses. The operating expendables shall be included in the base sewer rates.

**Acceptance**

City of Battle Creek

Contributing Jurisdiction

**Exhibit A  
Intergovernmental Wastewater  
Treatment Services Contract**

**Basic Services Decision Chart - Collection System  
July 22, 2016**



**December 19, 2016**

**RESOLUTION**

**No. 96-16**

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the attached 15-year sewer contract between Battle Creek, Springfield, Bedford, Emmett, Pennfield, and Leroy Townships.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

## Sewer Rates

12.19.2016

### Summary

This resolution would approve a 5-year sewer rate structure for the City of Springfield to be paid to the City of Battle Creek. These rates will not necessarily be charged to Springfield residents. The City does its own billing and sets its own rate structures so as to properly maintain its local sewers and accommodate any plans for development that would increase capacity.

### Fiscal Analysis

Fiscal analysis provided by Fleis and Vandenbrink. This document is included in the packet.

The proposed rates are not what Springfield would necessarily charge its residents for sewer service. They do give Springfield an idea of what our obligations are and will allow us to plan for necessary rate changes based on our local system's needs.

One important note is that the "Sewer Capacity Charge" will be a new charge paid to Battle Creek. This new charge is similar to our own "Tap Fee." Springfield will have the option to subsidize this new charge by subtracting it from its own tap fees or the City could increase its tap fees to prevent loss of revenue.

### Conclusion

These 5-year rates are the result of a rate study conducted by the City of Battle Creek. Springfield reserves the option to set its own rates for its residents but these proposed rates are what Springfield will be obligated to pay Battle Creek since we are connected to their system. I am recommending that the Council pass this resolution adopting Battle Creek's 5-year rate structure with the intention of using it to set our own rates in the future.



## CITY OF SPRINGFIELD

### Current Charges/Revenues for the Sewer System

Sewer Use Data -- from Jones and Henry info dated 11/7/2016

The purpose of this table is to show an approximation of the changes with the new contract. Large users and flat sewer customers were considered to be part of the estimated flow and equivalent customers.

	CITY	CITY OF SPRINGFIELD - charged by city	CITY OF SPRINGFIELD - charged to customers
meter size	<b>current</b>	<b>current</b>	<b>current</b>
5/8"	\$ 11.92	\$ 8.27	\$ 8.27
Billing charge	\$ 1.03		
Basic Services		\$ -	\$ -
Total Meter Charges for 5/8" customer	\$ 12.95	\$ 8.27	\$ 8.27
Equivalent Meters		2292	2292
<b><u>Income from Readiness to Serve Charge</u></b>		<b>\$ 227,458</b>	<b>\$ 227,458</b>
Commodity - per 100 c.f.	\$ 2.57	\$ 2.57	\$ 3.34
Volume of flow		15,949,514	15,949,514
<b><i>Income from Commodity Charge</i></b>		<b>\$ 409,903</b>	<b>\$ 532,714</b>
<b><i>Total Billings per new rates</i></b>		<b>\$ 637,361</b>	<b>\$ 760,172</b>
difference between charges from City and Revenue			\$ 122,811
rough estimate of charge per equivalent user		\$ 23.17	\$ 27.64



## CITY OF SPRINGFIELD

### Five Year Rates from the City

Sewer Use Data -- from Jones and Henry info dated 11/7/2016

The purpose of this table is to show an approximation of the changes with the new contract. Large users and flat sewer customers were considered to be part of the estimated flow and equivalent customers.

meter size	CITY						CITY OF SPRINGFIELD - charged by city	CITY OF SPRINGFIELD - charged to customers	Annualized - rate CITY OF SPRINGFIELD - charged by city	Annualized - rate - CITY OF SPRINGFIELD - charged to customers	CITY OF SPRINGFIELD - charged by city	CITY OF SPRINGFIELD - charged by city	CITY OF SPRINGFIELD - charged by city
	current	Jan 1, 2017 to June 30, 2017	July 1, 2017 to June 30, 2018	July 1, 2018 to June 30, 2019	July 1, 2019 to June 30, 2020	July 1, 2020 to June 30, 2021	current	current	Jan 1, 2017 to June 30, 2017	July 1, 2017 to June 30, 2018	July 1, 2018 to June 30, 2019	July 1, 2019 to June 30, 2020	July 1, 2020 to June 30, 2021
5/8" Billing charge	\$ 11.92	\$ 9.37	\$ 9.87	\$ 10.37	\$ 10.87	\$ 11.37	\$ 8.27	\$ 8.27	\$ 2.00	\$ 2.34	2.68	3.02	3.36
Basic Services	\$ 1.03	\$ 1.95	\$ 2.02	\$ 2.09	\$ 2.16	\$ 2.23	\$ -	\$ -	\$ 1.60	\$ 3.35	5.09	6.84	8.58
Total Meter Charges for 5/8" customer	\$ 12.95	\$ 11.32	\$ 11.89	\$ 12.46	\$ 13.03	\$ 13.60	\$ 8.27	\$ 8.27	\$ 3.60	\$ 5.69	\$ 7.77	\$ 9.86	\$ 11.94
Equivalent Meters							2292	2292	2292	2292	2292	2292	2292
<b><u>Income from Readiness to Serve Charge</u></b>							<b>\$ 227,458</b>	<b>\$ 227,458</b>	<b>\$ 99,014</b>	<b>\$ 156,498</b>	<b>\$ 213,706</b>	<b>\$ 271,189</b>	<b>\$ 328,398</b>
Commodity - per 100 c.f. Volume of flow	\$ 2.57	\$ 2.89	\$ 3.04	\$ 3.19	\$ 3.34	\$ 3.49	\$ 2.57 15,949,514	\$ 3.34 15,949,514	\$ 2.18 15,949,514	\$ 2.29 15,949,514	\$ 2.39 15,949,514	\$ 2.49 15,949,514	\$ 2.60 15,949,514
<b><u>Income from Commodity Charge</u></b>							<b>\$ 409,903</b>	<b>\$ 532,714</b>	<b>\$ 347,699</b>	<b>\$ 365,244</b>	<b>\$ 381,193</b>	<b>\$ 397,143</b>	<b>\$ 414,687</b>
<b><u>Total Billings per new rates</u></b>							<b>\$ 637,361</b>	<b>\$ 760,172</b>	<b>\$ 446,714</b>	<b>\$ 521,742</b>	<b>\$ 594,899</b>	<b>\$ 668,332</b>	<b>\$ 743,085</b>
difference between charges from City and Revenue								\$ 122,811	\$ 190,647	\$ 115,619			
rough estimate of charge per equivalent user						per month	\$ 23.17	\$ 27.64	\$ 16.24	\$ 18.97			





**December 19, 2016**

**RESOLUTION**

**No. 97-16**

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the attached 5-year sewer rate structure; said amounts reflect rates the City of Springfield is obligated to pay the City of Battle Creek.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

**Water Rates**

12.19.2016

Summary

This resolution would approve a 5-year water rate structure for the City of Springfield to be paid to the City of Battle Creek. These rates will not necessarily be charged to Springfield residents. The City does its own billing and sets its own rate structures so as to properly maintain its water mains and accommodate any plans for development that would increase capacity needs.

Fiscal Analysis

The new water rate structure will be set as follows:

**Monthly Readiness to Serve Charge (per meter size)**

	<b>Current</b>	<b>1.1.2017</b>	<b>7.1.2017</b>	<b>7.1.2018</b>	<b>7.1.2019</b>	<b>7.1.2020</b>
<b>Bulk 10" RTS</b>	\$569.85	\$1,094.16	\$1,115.74	\$1,137.32	\$1,158.91	\$1,180.46

**Water Commodity Charge (per 100 cubic ft)**

	<b>Current</b>	<b>1.1.2017</b>	<b>7.1.2017</b>	<b>7.1.2018</b>	<b>7.1.2019</b>	<b>7.1.2020</b>
<b>Uniform rate</b>	\$ 1.68	\$ 1.16	\$ 1.20	\$ 1.24	\$ 1.27	\$ 1.31

The bulk 10" readiness to serve charge is paid monthly by the City of Springfield. We do not charge this to our residents directly. The City has its own method of accommodating these charges through our local water meter fees paid by each resident and business depending on how large their meters are. Again, the vast majority of meters are 5/8" and the current monthly meter fee for this size is \$11.00. We will be considering Springfield's local water rates at a later meeting.

Conclusion

These 5-year rates are the result of a rate study conducted by the City of Battle Creek. Springfield reserves the option to set its own rates for its residents but these proposed rates are what Springfield will be obligated to pay Battle Creek since we are connected to their system. I am recommending that the Council pass this resolution.



**December 19, 2016**

**RESOLUTION**

**No. 98-16**

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the attached 5-year water rate structure; said amounts reflect rates the City of Springfield is obligated to pay the City of Battle Creek.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_



**December 19, 2016**

**RESOLUTION**

**No. 99-16**

WHEREAS, THE STATE OF MICHIGAN has adopted PA152 OF 2011; and

WHEREAS, Section 4 of PA 152 provides; “For medical benefit plan years beginning on or after January 1, 2012, a public employer shall pay not more than 80% of the total annual costs for the medical benefit plan offered to its’ employees”.

WHEREAS, the 80/20 percentage requirement option directs that by a majority vote of its governing body, a public employer, may elect to comply with this section.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize the City’s compliance with PA 152 of 2011 requiring City personnel to pay 20% of their medical benefit plan costs for the coverage year beginning January 1, 2017.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

**CITY OF SPRINGFIELD NILLS IN LINE**  
**INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 11/27/2016 - 12/10/2016**

GL Number	GL Desc	Vendor	Amount
Fund 101 GENERAL FUND			
Dept 172 CITY MANAGER			
101-172-801.05	LEGAL FEES	MUMFORD, SCHUBEL, ET AL.	1,216.00
		Total For Dept 172 CITY MANAGER	1,216.00
Dept 259 FINANCE & ADMIN SERVICES			
101-259-727.00	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIONS	18.43
101-259-727.30	ELECTION EXPENSE	PNC BANK VISA	159.99
101-259-727.40	PAPER	ALLEGRA PRINT & IMAGING	28.57
101-259-727.55	SOFTWARE UPDATES/LICENSES	APEX SOFTWARE	235.00
101-259-727.90	POSTAGE	LAKE MICHIGAN MAILERS INC	33.00
101-259-727.95	STORE FUND	INTEGRITY BUSINESS SOLUTIONS	11.98
101-259-801.00	CONTRACTUAL SERVICES	CASTELLANOS, CHRISTINA	656.25
101-259-801.00	CONTRACTUAL SERVICES	CASTELLANOS, CHRISTINA	775.00
101-259-801.05	LEGAL FEES	MUMFORD, SCHUBEL, ET AL.	128.00
101-259-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	300.00
101-259-801.13	INCOME TAX COMPLIANCE	KAREN B HENCKEN PROCESS SERVICE LLC	91.19
101-259-801.13	INCOME TAX COMPLIANCE	KAREN B HENCKEN PROCESS SERVICE LLC	60.82
101-259-801.13	INCOME TAX COMPLIANCE	MUMFORD, SCHUBEL, ET AL.	172.50
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	49.14
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	26.48
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	36.53
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	30.05
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	34.10
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	33.29
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	48.88
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	33.29
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	33.29
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	35.72
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	31.67
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	26.00
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	41.85
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	48.33
101-259-801.13	INCOME TAX COMPLIANCE	RICK E. RISK	45.00
101-259-801.13	INCOME TAX COMPLIANCE	SGS	35.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	8.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	35.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	15.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	15.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	15.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	24.86
101-259-801.13	INCOME TAX COMPLIANCE	CALHOUN COUNTY SHERIFFS OFFICE	26.48
101-259-801.13	INCOME TAX COMPLIANCE	MICHIGAN DEPT OF TREASURY	36.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00
101-259-801.13	INCOME TAX COMPLIANCE	STATE OF MICHIGAN	5.00

**CITY OF SPRINGFIELD NILLS IN LINE**  
**INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 11/27/2016 - 12/10/2016**

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Amount</b>
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	45.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	25.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	45.00
101-259-801.13	INCOME TAX COMPLIANCE	TRANSUNION RISK & ALTERNATIVE	110.00
101-259-801.14	COLLECTION EXPENSE	STRATOSPHERE QUALITY LLC	35.00
101-259-801.14	COLLECTION EXPENSE	TENTH DISTRICT COURT	15.00
101-259-801.29	ON-LINE SERVICES	INSOURCE SOLUTIONS GROUP INC	219.00
101-259-801.88	INTERNET ACCESS	CLIMAX TELEPHONE COMPANY	166.47
101-259-801.97	CONFERENCE COSTS	EMPLOYEE #68	61.52
101-259-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	412.41
101-259-900.00	PRINTING	PRINTING SYSTEMS	162.05
101-259-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	1,401.93
101-259-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	3,797.82
101-259-930.20	OFFICE EQUIPMENT/MAINTENANCE	PNC BANK VISA	26.45
101-259-956.10	TRAINING & EDUCATION	EMPLOYEE# 105	66.96
		Total For Dept 259 FINANCE & ADMIN SERVICES	10,469.30
<b>Dept 301 POLICE DEPARTMENT</b>			
101-301-727.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	24.00
101-301-801.04	PROSECUTION	MUMFORD, SCHUBEL, ET AL.	3,795.00
101-301-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	55.06
101-301-801.43	POLICE SERVICE-COUNTY	CALHOUN COUNTY TREASURER	60,405.68
101-301-801.88	INTERNET ACCESS	VERIZON WIRELESS	190.11
101-301-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	37.41
101-301-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	1,038.69
101-301-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	2,813.81
101-301-930.20	OFFICE EQUIPMENT/MAINTENANCE	CORNERSTONE OFFICE SYSTEMS	51.11
		Total For Dept 301 POLICE DEPARTMENT	68,410.87
<b>Dept 336 FIRE DEPARTMENT</b>			
101-336-727.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	6.00
101-336-727.00	OFFICE SUPPLIES	PNC BANK VISA	169.21
101-336-727.90	POSTAGE	PNC BANK VISA	35.71
101-336-740.00	OPERATING SUPPLIES	PNC BANK VISA	307.68
101-336-740.00	OPERATING SUPPLIES	SPRINGFIELD DO IT CENTER	144.90
101-336-760.00	MEDICAL SUPPLIES	PNC BANK VISA	63.98
101-336-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	13.77
101-336-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	9.35
101-336-850.50	RADIO MAINTENANCE	RADIO COMMUNICATIONS	81.00
101-336-850.50	RADIO MAINTENANCE	RADIO COMMUNICATIONS	404.00
101-336-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	176.93
101-336-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	479.32
101-336-930.20	OFFICE EQUIPMENT/MAINTENANCE	CORNERSTONE OFFICE SYSTEMS	34.08
101-336-930.30	EQUIPMENT MAINTENANCE	NATIONAL HOSE TESTING SPECIALTIES	446.00
101-336-956.00	MISCELLANEOUS EXPENSES	PNC BANK VISA	54.16
101-336-956.10	TRAINING & EDUCATION	PNC BANK VISA	100.09
		Total For Dept 336 FIRE DEPARTMENT	2,526.18

**CITY OF SPRINGFIELD NILLS IN LINE**  
**INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 11/27/2016 - 12/10/2016**

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Amount</b>
<b>Dept 440 PUBLIC SERVICES</b>			
101-440-722.10	UNIFORMS	G & K SERVICES	74.85
101-440-722.10	UNIFORMS	G & K SERVICES	74.85
101-440-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	731.40
101-440-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	1,981.35
101-440-956.00	MISCELLANEOUS EXPENSES	PNC BANK VISA	134.65
101-440-967.15	CITY HALL OPERATIONS & MAINT	INTEGRITY BUSINESS SOLUTIONS	10.98
101-440-967.15	CITY HALL OPERATIONS & MAINT	CULLIGAN	59.50
101-440-967.15	CITY HALL OPERATIONS & MAINT	EXACT PEST CONTROL SOLUTIONS LLC	40.00
101-440-967.15	CITY HALL OPERATIONS & MAINT	WASTE MANAGEMENT OF MICHIGAN	87.74
101-440-967.25	PARKS/RECREATION OPER & MAINT	SPRINGFIELD DO IT CENTER	6.08
		<b>Total For Dept 440 PUBLIC SERVICES</b>	<b>3,201.40</b>
<b>Dept 861 POST EMPLOYMENT BENEFITS</b>			
101-861-716.21	MEDICAL INS STIPEND-RETIREES	DAVID SAUNDERS	200.00
101-861-716.21	MEDICAL INS STIPEND-RETIREES	DOROTHY WANK	200.00
101-861-716.21	MEDICAL INS STIPEND-RETIREES	LEO SAVIO	200.00
101-861-716.21	MEDICAL INS STIPEND-RETIREES	MICHAEL MILESKI	200.00
101-861-716.21	MEDICAL INS STIPEND-RETIREES	WILLIAM MCMILLAN	200.00
		<b>Total For Dept 861 POST EMPLOYMENT BENEFITS</b>	<b>1,000.00</b>
		<b>Total For Fund 101 GENERAL FUND</b>	<b>86,823.75</b>
<b>Fund 202 MAJOR STREET FUND</b>			
<b>Dept 463 ROUTINE MAINTENANCE</b>			
202-463-775.60	STREET MAINTENANCE MATERIAL	LAKELAND ASPHALT CO	26.75
		<b>Total For Dept 463 ROUTINE MAINTENANCE</b>	<b>26.75</b>
		<b>Total For Fund 202 MAJOR STREET FUND</b>	<b>26.75</b>
<b>Fund 203 LOCAL STREET FUND</b>			
<b>Dept 463 ROUTINE MAINTENANCE</b>			
203-463-775.60	STREET MAINTENANCE MATERIAL	LAKELAND ASPHALT CO	26.75
203-463-930.70	TREE TRIMMING & REMOVAL	DYNAMIX COMPLETE PROPERTY MAINT.	1,100.00
		<b>Total For Dept 463 ROUTINE MAINTENANCE</b>	<b>1,126.75</b>
		<b>Total For Fund 203 LOCAL STREET FUND</b>	<b>1,126.75</b>
<b>Fund 232 TIFA B FUND</b>			
<b>Dept 536 OPERATING EXPENSES</b>			
232-536-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	35.00
		<b>Total For Dept 536 OPERATING EXPENSES</b>	<b>35.00</b>
		<b>Total For Fund 232 TIFA B FUND</b>	<b>35.00</b>
<b>Fund 236 TIFA D FUND</b>			
<b>Dept 536 OPERATING EXPENSES</b>			
236-536-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	35.00
		<b>Total For Dept 536 OPERATING EXPENSES</b>	<b>35.00</b>
		<b>Total For Fund 236 TIFA D FUND</b>	<b>35.00</b>
<b>Fund 238 ECONOMIC DEVELOPMENT FUND</b>			
<b>Dept 536 OPERATING EXPENSES</b>			
238-536-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	5.00
238-536-956.03	FIX & REPAIR PROGRAM	DOTSON MASONRY	2,800.00
		<b>Total For Dept 536 OPERATING EXPENSES</b>	<b>2,805.00</b>
		<b>Total For Fund 238 ECONOMIC DEVELOPMENT FUND</b>	<b>2,805.00</b>

**CITY OF SPRINGFIELD NILLS IN LINE**  
**INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 11/27/2016 - 12/10/2016**

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Amount</b>
<b>Fund 250 BROWNFIELD-BAKER OIL SITE</b>			
<b>Dept 536 OPERATING EXPENSES</b>			
250-536-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	5.00
Total For Dept 536 OPERATING EXPENSES			5.00
Total For Fund 250 BROWNFIELD-BAKER OIL SITE			5.00
<b>Fund 508 FARMERS MARKET FUND</b>			
<b>Dept 752 FARMERS MARKET</b>			
508-752-801.00	CONTRACTUAL SERVICES	PNC BANK VISA	242.95
508-752-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	5.00
508-752-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	56.74
508-752-900.11	MARKETING	PNC BANK VISA	10.00
Total For Dept 752 FARMERS MARKET			314.69
<b>Dept 753 FARMERS MARKET KITCHEN</b>			
508-753-801.00	CONTRACTUAL SERVICES	EXACT PEST CONTROL SOLUTIONS LLC	55.00
508-753-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	56.75
Total For Dept 753 FARMERS MARKET KITCHEN			111.75
<b>Dept 754 FARMERS MARKET BANQUET CENTER</b>			
508-754-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	56.75
Total For Dept 754 FARMERS MARKET BANQUET CENTER			56.75
Total For Fund 508 FARMERS MARKET FUND			483.19
<b>Fund 549 BUILDING FUND</b>			
<b>Dept 371 INSPECTION DEPARTMENT</b>			
549-371-704.01	CELL PHONE STIPEND	DAVID CUNNINGHAM	30.00
549-371-704.01	CELL PHONE STIPEND	RANDY BUSHEE	30.00
549-371-704.01	CELL PHONE STIPEND	STEVE BULLER	60.00
549-371-706.10	ELECTRICAL INSPECTOR	DAVID CUNNINGHAM	116.66
549-371-706.20	PLUMBING INSPECTOR	RANDY BUSHEE	139.86
549-371-706.30	MECHANICAL INSPECTOR	STEVE BULLER	239.60
549-371-706.40	BUILDING INSPECTOR	STEVE BULLER	942.32
Total For Dept 371 INSPECTION DEPARTMENT			1,558.44
Total For Fund 549 BUILDING FUND			1,558.44
<b>Fund 590 SEWER FUND</b>			
<b>Dept 442 OPERATING EXPENSES</b>			
590-442-727.90	POSTAGE	LAKE MICHIGAN MAILERS INC	184.39
590-442-801.00	CONTRACTUAL SERVICES	HUNTER-PRELL CO	1,735.00
590-442-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	50.00
590-442-801.20	ANSWERING SERV/MISS DIG	MISS DIG INC	373.49
590-442-801.20	ANSWERING SERV/MISS DIG	AMBS CALL CENTER	58.80
590-442-956.00	MISCELLANEOUS EXPENSES	MUMFORD, SCHUBEL, ET AL.	1,081.60
Total For Dept 442 OPERATING EXPENSES			3,483.28
Total For Fund 590 SEWER FUND			3,483.28



**CITY OF SPRINGFIELD NILLS IN LINE**  
**INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 11/27/2016 - 12/10/2016**

GL Number	GL Desc	Vendor	Amount
<b>Fund 591 WATER FUND</b>			
<b>Dept 442 OPERATING EXPENSES</b>			
591-442-727.90	POSTAGE	LAKE MICHIGAN MAILERS INC	184.39
591-442-740.00	OPERATING SUPPLIES	FASTENAL COMPANY	74.67
591-442-740.00	OPERATING SUPPLIES	SPRINGFIELD DO IT CENTER	7.49
591-442-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	50.00
591-442-801.20	ANSWERING SERV/MISS DIG	MISS DIG INC	373.49
591-442-801.20	ANSWERING SERV/MISS DIG	AMBS CALL CENTER	58.80
591-442-956.00	MISCELLANEOUS EXPENSES	ALLEN TRENCH SAFETY	75.00
		<b>Total For Dept 442 OPERATING EXPENSES</b>	<b>823.84</b>
		<b>Total For Fund 591 WATER FUND</b>	<b>823.84</b>
<b>Fund 596 REFUSE FUND</b>			
<b>Dept 442 OPERATING EXPENSES</b>			
596-442-727.90	POSTAGE	LAKE MICHIGAN MAILERS INC	184.39
596-442-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	10.00
		<b>Total For Dept 442 OPERATING EXPENSES</b>	<b>194.39</b>
		<b>Total For Fund 596 REFUSE FUND</b>	<b>194.39</b>
<b>Fund 661 VEHICLE FUND</b>			
<b>Dept 265 CITY HALL</b>			
661-265-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	13.60
661-265-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	58.20
661-265-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	157.67
		<b>Total For Dept 265 CITY HALL</b>	<b>229.47</b>
<b>Dept 299 UNALLOCATED ADMINISTRATIVE</b>			
661-299-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	5.00
		<b>Total For Dept 299 UNALLOCATED ADMINISTRATIVE</b>	<b>5.00</b>
<b>Dept 345 PUBLIC SAFETY</b>			
661-345-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	192.21
661-345-740.15	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	206.59
661-345-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	1,032.72
661-345-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	2,797.65
661-345-930.09	VEHICLE MAINTENANCE	SPARTAN MOTORS CHASSIS INC	3,618.57
661-345-930.09	VEHICLE MAINTENANCE	SPARTAN MOTORS CHASSIS INC	1,057.89
661-345-930.09	VEHICLE MAINTENANCE	SPARTAN MOTORS CHASSIS INC	62.31
661-345-930.09	VEHICLE MAINTENANCE	SPARTAN MOTORS CHASSIS INC	1,065.12
661-345-930.09	VEHICLE MAINTENANCE	SPARTAN MOTORS CHASSIS INC	29.86
661-345-930.09	VEHICLE MAINTENANCE	SPARTAN MOTORS CHASSIS INC	20.82
661-345-930.09	VEHICLE MAINTENANCE	SPARTAN MOTORS CHASSIS INC	1,226.57
661-345-956.00	MISCELLANEOUS EXPENSES	REMINGTON'S CAR WASH	5.75
		<b>Total For Dept 345 PUBLIC SAFETY</b>	<b>11,316.06</b>
<b>Dept 440 PUBLIC SERVICES</b>			
661-440-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	599.41
661-440-740.15	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	201.98
661-440-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	560.13
661-440-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	1,517.38
661-440-930.09	VEHICLE MAINTENANCE	FOUR STAR MUFFLER INC	64.00
661-440-956.00	MISCELLANEOUS EXPENSES	MENARDS-BATTLE CREEK	19.20
		<b>Total For Dept 440 PUBLIC SERVICES</b>	<b>2,962.10</b>
		<b>Total For Fund 661 VEHICLE FUND</b>	<b>14,512.63</b>

**CITY OF SPRINGFIELD NILLS IN LINE**  
**INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 11/27/2016 - 12/10/2016**

GL Number	GL Desc	Vendor	Amount
	Fund Totals:		
		Fund 101 GENERAL FUND	86,823.75
		Fund 202 MAJOR STREET FUND	26.75
		Fund 203 LOCAL STREET FUND	1,126.75
		Fund 232 TIFA B FUND	35.00
		Fund 236 TIFA D FUND	35.00
		Fund 238 ECONOMIC DEVELOPMENT FUND	2,805.00
		Fund 250 BROWNFIELD-BAKER OIL SITE	5.00
		Fund 508 FARMERS MARKET FUND	483.19
		Fund 549 BUILDING FUND	1,558.44
		Fund 590 SEWER FUND	3,483.28
		Fund 591 WATER FUND	823.84
		Fund 596 REFUSE FUND	194.39
		Fund 661 VEHICLE FUND	14,512.63
		<b>Total For All Funds:</b>	<b>111,913.02</b>