



CITY COUNCIL PACKET
MONDAY, FEBRUARY 5, 2018

Prepared By:
Kris Vogel, CMMC/MMC, City Clerk
Nathan Henne, City Manager



**CITY COUNCIL
REGULAR MEETING OF
MONDAY, FEBRUARY 5, 2018, 7:30 P.M.
AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL: Mayor Burdett, Council Members Eib, Hollingsworth, Hoover, Morgan, Navarro, and Riley
- IV. APPROVAL OF MINUTES
 - A. Regular Meeting of January 15, 2018
- V. REPORTS
 - A. Finance Director – Ethan Moody
 - 1. FY 2017/2018 2nd Quarter Budget Status Report
 - 2. FY 2017/2018 2nd Quarter Investment Activity Report
 - B. City Manager – Nathan Henne
 - 1. Approve – FY 2017/2018 2nd Quarter Budget Amendments (**res. #02-18**)
 - 2. Approve – Capital Improvement Plan (**res. #03-18**)
 - 3. Bills In Line
- VI. COUNCIL COMMENTS
- VII. CITIZEN COMMENTS
- VIII. ADJOURNMENT

NEXT MEETING: **Monday, February 19, 2018**
NEXT RESOLUTION: **04-18**
NEXT PROCLAMATION: **02-18**
NEXT ORDINANCE: **01-18**
NEXT TRAFFIC CONTROL ORDER: **2018-1**



**MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE CITY OF SPRINGFIELD
JANUARY 15, 2018**

I. CALL TO ORDER

Mayor Burdett called the regular meeting of the Council of the City of Springfield to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor Burdett led the pledge of allegiance.

III. ROLL CALL

Present: Council Members Eib, Hollingsworth, Hoover, Morgan, Riley and Mayor Burdett.

Also Present: Nate Henne – City Manager, and Kris Vogel – City Clerk.

Absent: Council Member Navarro.

It was moved by Hollingsworth, seconded by Eib and unanimous to excuse Council Member Navarro from the regular meeting of January 15, 2018.

IV. APPROVAL OF MINUTES

It was moved by Eib, seconded by Hollingsworth and unanimous that the minutes of the January 2, 2018, regular meeting be approved subject to any additions or corrections.

V. REPORTS

A. Law Enforcement Department – December (K. Callahan/C. Childers)

Mayor Burdett asked if there were any questions regarding the Law Enforcement Department report presented by Sgt. Kevin Callahan and Public Safety Office Manager Cris Childers. Being none, the reports will be filed as presented.

B. Fire Department – December (J. Teixeira)

Mayor Burdett asked if there were any questions regarding the Fire Department report presented by Chief Joe Teixeira. Being none, the report will be filed as presented.

C. Public Services Department – December (T. Blaniar)

Mayor Burdett asked if there were any questions regarding the Public Services Department report presented by Terry Blaniar, Public Services Department Director. Being none, the report will be filed as presented.

D. Building/Code Enforcement Department – December (T. Seaman)

Mayor Burdett asked if there were any questions regarding the Building/Code Enforcement Department reports presented by Mercedes Fisher. Being none, the reports will be filed as presented.

E. City Manager – Nathan Henne

1. Approve – MABAS Resolution

City Manager Henne stated this resolution would approve the signing of the MABAS agreement and make our membership official.

It was moved by Council Member Hollingsworth and seconded by Council Member Morgan that the following resolution be adopted:

Resolution #01-18

A RESOLUTION FOR APPROVAL OF THE SPRINGFIELD FIRE DEPARTMENT TO PARTICIPATE IN THE CALHOUN COUNTY MUTUAL AID BOX ALARM SYSTEM DIVISION

WHEREAS the City of Springfield has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq. (the "Act"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, the City of Springfield desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Mutual Aid Box Alarm System (MABAS), is a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into an interlocal agreement to further improve Fire Services, the Parties are creating the Calhoun County MABAS Division; and

WHEREAS, the City of Springfield has the authority to execute this Agreement pursuant to resolution of its governing body; and

WHEREAS, the City of Springfield desires to commit personnel and equipment to another Party if deemed reasonable upon the request of another Party; and

NOW, THEREFORE BE IT RESOLVED: The City of Springfield finds it is the best interest of its citizens from a safety and fiscal standpoint to enter into the Interlocal Agreement creating the Calhoun County MABAS Division.

Ayes: Council Members Eib, Hollingsworth, Hoover, Morgan, and Mayor Burdett.

Nays: Council Member Riley

Resolution adopted.

2. Bills In Line

It was moved by Council Member Eib, seconded by Council Member Hollingsworth, and unanimously approved that the checks be drawn from the various accounts and the bills be paid.

VI. COUNCIL COMMENTS
None.

VII. CITIZEN COMMENTS
None.

VIII. ADJOURNMENT
The meeting was adjourned at 7:38 p.m.

Kris Vogel, CMMC/MMC
City Clerk

Harry Burdett
Mayor



Budget Status Report

October 1, 2017 thru December 31, 2017

2nd Quarter Key Funds and Departments

prepared by Ethan Moody, Finance Director

REVENUES

FUND	\$ BUDGETED	\$ RECEIVED	% RECEIVED
General Fund	3,325,500	2,460,086	74.0%
Major Street	478,800	215,191	44.9%
Local Street	312,900	183,442	58.6%
Income Tax	992,500	409,805	41.3%
Farmers Market	47,200	24,493	51.9%
Building Fund	45,000	44,222	98.3%
Sewer	1,005,100	468,957	46.7%
Water	599,500	320,679	53.5%
Refuse	246,900	122,220	49.5%
Vehicle	1,316,600	106,573	8.1%
<i>Cumulative Performance</i>		52.0%	

EXPENSES

FUND OR DEPT	\$ BUDGETED	\$ SPENT	% SPENT
General Fund	3,256,500	1,798,649	55.2%
Council	56,000	19,877	35.5%
Manager	131,500	58,689	44.6%
Finance & Admin Services	871,700	404,794	46.4%
Police	1,087,400	562,996	51.8%
Fire	251,300	138,443	55.1%
Public Services	888,200	441,251	49.7%
Post Employment Benefits	736,900	620,929	84.3%
Major Street	612,700	365,182	59.6%
Local Street	580,800	302,536	52.1%
Income Tax	1,540,700	874,454	56.8%
Farmers Market	47,200	16,625	35.2%
Building Fund	40,700	32,215	79.2%
Sewer	1,032,200	448,111	43.4%
Water	975,300	465,727	47.8%
Refuse	244,100	122,484	50.2%
Vehicle	1,303,400	114,214	8.8%
<i>Cumulative Performance</i>		47.1%	



2nd Quarter Investment Activity

Prepared by Ethan Moody, Finance Director

FY 2017/2018

Fidelity Mutual Funds	Value at 9-30-2017	Additions or Withdrawals	Dividends and Gains Reinvested	Appreciation	Value at 12-31-2017
General Fund	569,847.66	0.00	4,108.91	(2,014.12)	571,942.45
Income Tax Fund	333,360.87	0.00	2,403.71	(1,178.26)	334,586.32
TIFA D Fund	88,720.75	0.00	639.72	(313.58)	89,046.89
Sewer Fund	166,119.69	0.00	1,197.81	(587.15)	166,730.35
Water Fund	331,682.91	0.00	2,391.62	(1,172.32)	332,902.21
Total	1,489,731.88	0.00	10,741.77	(5,265.43)	1,495,208.22

Michigan CLASS	Value at 9-30-2017	Additions or Withdrawals	Appreciation	Value at 12-31-2017
General Fund	1,001,555.70	(100,000.00)	3,114.08	904,669.78
Major Street Fund	251,429.28	50,000.00	781.20	302,210.48
Local Street Fund	352,001.08	0.00	1,054.79	353,055.87
Income Tax Fund	253,279.13	150,000.00	934.35	404,213.48
TIFA B Fund	101,155.21	0.00	319.91	101,475.12
TIFA D Fund	100,571.78	0.00	318.05	100,889.83
Sewer Fund	201,143.50	0.00	636.18	201,779.68
Water Fund	201,143.50	(100,000.00)	488.85	101,632.35
Total	2,462,279.18	0.00	7,647.41	2,469,926.59



2nd Quarter Investment Activity

Prepared by Ethan Moody, Finance Director

FY 2017/2018

Retiree Health Care Trust	Value at 9-30-2017	Additions or Withdrawals	Appreciation	Value at 12-31-2017
MERS	378,312.65	2,035.96	12,412.81	392,761.42

Performance rates shown below represent dividends and gains reinvested and market appreciation.

	2nd Quarter Performance	Cumulative Fiscal Year Performance
Fidelity Funds	0.37%	1.11%
Michigan CLASS	0.31%	0.60%
Retiree Health Care Trust	3.28%	6.40%
HCB Checking Accounts	0.02%	0.04%

Additional Information:

The City's investments continued to climb higher in the second quarter. The Fidelity Funds gained a total of \$5,500 for the quarter bringing total gains for the fiscal year to almost \$19,000.

Michigan CLASS rate of return continues to steadily rise, ending the quarter at an annual rate of 1.42%, up from 1.16% at the end of the first quarter. Total gain for the quarter was \$7,600. I would expect to see Michigan CLASS have even higher gains for the next 2 quarters of the fiscal year as rates continue moving higher.

The MERS Retiree Health Care Trust experienced big returns again in the second quarter, rising \$12,400. For the first half of the fiscal year the trust has gained 6.4%, already exceeding full year expectations of 5%. If the stock market continues hitting new highs the trust could experience growth in excess of 10% for the full year.



Action Items:

Approve FY 2017/18 2nd Quarter Budget Amendments – Res # 02-18

This resolution would approve the Fiscal Year 2017/18 budget amendments as presented.

Approve 6-Year Capital Improvements Program – Res # 03-18

This resolution would approve the 6-year CIP as recommended by the Planning Commission. NOTE: there is one change from the PC approved draft and that is the price of the SCBA fill station slated for purchase in FY 19/20. The quotes came back much lower than expected.

Bills In Line

Informational Items:

1. The online survey for the Master Plan has been activated! You can find the link on the City's website home page as well as on the City's Facebook page. Also, two community workshops for the Master Plan have been scheduled for February 15th from 6:30 to 8:30 at the Springfield Fire Station and February 27th from 6:30 to 8:30 at the Burma Center. Flyers have been mailed to Springfield residents and businesses reminding them of the workshops and the online survey so I hope we get lots of participation. The flyers WILL be mailed to individual apartments and mobile homes.

Respectfully submitted,

Nathan Henne - City Manager



Budget Amendments - FY 2017/18 - 2nd Quarter

prepared by Ethan Moody, Finance Director

GENERAL FUND

FUND/ACTIVITY	ITEM	GL NUMBER	FROM	TO	REVENUE	EXPENSE
None						
Net Change General Fund:					0	0

OTHER FUNDS

FUND/ACTIVITY	ITEM	GL NUMBER	FROM	TO	REVENUE	EXPENSE
1 TIFA B	Captured Tax Increment	232-000-40300	165,000	0	(165,000)	
Net Change Other Funds:					(165,000)	0

EXPLANATIONS

- 1 No TIFA B tax capture this year due to TIFA B dissolve. Cash balance is sufficient to make current year debt payments.

Resolution #:

Adopted:



February 5, 2018

R E S O L U T I O N

No. 02-18

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to approve the
FY 17/18 2nd Quarter Budget Amendments as presented.

MOVED: _____

SECONDED: _____



2018-23 Capital Improvement Plan

Adopted:
DRAFT

This document outlines planned capital improvement expenditures for the City of Springfield for Fiscal Years 2018-19 through 2022-23. Projects included in this document are considered to be flexible and changeable depending on the status of the City's financials and the need for unexpected investments. This document is updated and adopted annually by the Springfield Planning Commission and City Council.

City Council Members

Harry Burdett, Mayor
Larry Eib, Mayor Pro Tem
Maxine Morgan
Art Hollingsworth
Tom Riley
John Navarro
Linda Hoover

Planning Commission Members

Richard Bauer
Wesley Brandt
Harry Burdett
Art Hollingsworth
Shirley Jessup
Brent Folkema
Doug Wright
Marie Hall

Presented By: Nathan Henne, City Manager
Terry Blaniar, Public Services Director

The following projects are expected to be undertaken in FY 2017-18

1. Fire Department Ladder Truck Replacement COMPLETE

Project Description: This project will encompass the purchase of a new aerial truck for the Springfield Fire Department. The current ladder truck is 25 years old and at the end of its service life. Recent surveys of the truck have revealed a backlog of preventative maintenance issues that have since been corrected. However, these issues will increase in frequency as the truck ages. Refurbishment is a lower cost option but the 75 foot ladder is not adequate to reach the top of the apartment complexes in Springfield. The majority of the replacement cost will be funded by a low interest loan from a manufacturer or from the USDA.

Project Funding Breakdown

Income Tax Fund	\$	250,000
5-year Loan	\$	750,000
TOTAL	\$	1,000,000

2. Water Main Replacement COMPLETE

Project Description: Replaced 640' of 4" water main with 8" water main on N 21st Street, 2 hydrants with gate valves, installed 2 – 8" gate valves. Replaced 740' of 4" water main with 8" water main on N 24th Street, 3 hydrants with gate valves, installed 2 – 8" gate valves. Added 1 – 6" gate valve and replaced 1 – 6" gate valve on Avenue C.

Project Funding Breakdown

Water Fund	\$	75,000
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3. Fire Station Exhaust System Overhaul COMPLETE

Project Description: This project would include the replacement of exhaust fans, detachable vehicle exhaust hoses and attachments, and the addition of another detachable exhaust hose for the new medical first response unit.

Project Funding Breakdown

General Fund	\$	10,000
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4. City Hall and Public Safety Building Lights Replacement COMPLETE

Project Description: This project would include the upgrade/replacement of 174 light fixtures and 584 light bulbs in City Hall and the Public Safety Building from fluorescent to LED. The

reason for the replacement is because the current fixtures are outdated and inefficient even as fluorescent fixtures are concerned.

Project Funding Breakdown

General Fund	\$	15,000
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5. 21st, 28th, Avenue C, and 24th Street from Avenue C to Lafayette Resurfacing **COMPLETE**

Project Description: The project will encompass repaving the streets and addressing any water system needs before the streets are repaved.

Project Funding Breakdown

Local Streets Fund	\$	250,000
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Water Fund	\$	270,000
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TOTAL	\$	520,000
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6. Fire Hydrant Replacement **COMPLETE**

Project Description: The project will include the replacement of 12 fire hydrants located throughout the City that have been identified as having deficient flow by the 2008 Water Reliability Study and as identified by DPW staff as needing replacement.

Project Funding Breakdown

Water Fund	\$	60,000
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7. Re-siding DPW Building **NOT COMPLETE**

Project Description: This project includes replacing rusted siding on the heated DPW building.

Project Funding Breakdown

General Fund	\$	17,000
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The following projects will be undertaken in FY 2018-19

1. Repave City Hall and Public Safety Building Parking Lot

Project Description: This project will repave the parking area and driveways for City Hall and the Public Safety Building. Certain sections of the pavement will be strengthened to better accommodate Fire and Public Works equipment.

Project Funding Breakdown

General Fund	\$	75,000
TIFA D Fund	\$	75,000
TOTAL	\$	150,000

2. Sewer Main Extension Project

Project Description: The project will encompass extending sewer service along the north side of Dickman Road from Helmer Road to railroad underpass.

Project Funding Breakdown:

Sewer Fund	\$	185,000
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3. Computer Server Replacement

Project Description: This project will encompass the purchase of a new computer server for City Hall.

Project Funding Breakdown

General Fund	\$	20,000
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4. Public Safety Vehicle Purchase

COMPLETE

Project Description: This project includes the replacement of 2 police patrol vehicles.

Project Funding Breakdown

Vehicle Fund	\$	36,000
USDA Grant (not awarded)	\$	44,000
TOTAL	\$	80,000

5. Street Resurfacing Project

Project Description: Bishop, Lewis Parrot, Wynd Tree, Harmonia Rd - Wynd Tree Complex, Briarcliff, Greenbriar, Cinderella, Tony Tiger, Sleepy Hollow, Barberry, Locus, Base, Major, Ensign, Admiral, Evergreen, Military

Local Street Fund	\$	287,370
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6. Fire Hydrant Replacement

Project Description: The project will include the replacement of 12 fire hydrants located throughout the City that have been identified as having deficient flow by the 2008 Water Reliability Study and as identified by DPW staff as needing replacement.

Project Funding Breakdown

Water Fund	\$	60,000
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7. Public Works Pickup Purchase

Project Description: This project involves replacing the 1999 Ford F250 Ext Cab with a Crew Cab 4x4.

Project Funding Breakdown

Vehicle Fund	\$	29,000
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The following projects are expected to be undertaken in FY 2019-20

1. Replace Fire Department SCBA Fill Station

Project Description: This project involves replacing the 4800 psi Mako SCBA filling station with a 6000 psi SCBA filling station.

Project Funding Breakdown

General Fund	\$	3,500
FEMA Grant	\$	31,500

2. Computer Hardware and Software Upgrade – City Hall

Project Description: This project will include the purchase of 13 new desktop computers with software per departmental need. The anticipated cost is approximately \$1,700 per work station including hardware, software, and installation.

Project Funding Breakdown:

General Fund	\$	25,000
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3. Repave Reese Cemetery

Project Description: This project includes repaving all existing asphalt driveways in Reese as well as paving remaining gravel driving paths in the cemetery.

Project Funding Breakdown

General Fund	\$	37,500
TIFA D	\$	37,500
TOTAL	\$	75,000

4. Public Works Dump/Plow Truck Purchase

Project Description: This project includes the purchase of a new single axle dump/plow truck.

Project Funding Breakdown

Vehicle Fund	\$	87,500
CMAQ Grant (not awarded)	\$	100,000
TOTAL	\$	187,500

5. Public Works Facility Expansion

Project Description: This project includes the expansion of the two Public Works sheds, creation of an office, employee locker room, and increased equipment storage.

Project Funding Breakdown

TIFA D Fund Bond Measure	\$	750,000
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6. Fire Hydrant Replacement

Project Description: The project will include the replacement of 12 fire hydrants located throughout the City that have been identified as having deficient flow by the 2008 Water Reliability Study and as identified by DPW staff as needing replacement.

Project Funding Breakdown

Water Fund	\$	60,000
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7. Brush Truck/Medical Response Unit Replacement

Project Description: This project would include the replacement of the 1986 Chevy brush truck and the 2005 Chevy Tahoe medical response unit with a single crew-cab pickup that can double as a brush truck and medical unit.

Project Funding Breakdown

Vehicle Fund	\$	20,000
USDA Grant	\$	20,000

TOTAL \$ 40,000

The following projects are expected to be undertaken in FY 2020-21

1. Replace Upton Park Walking Trail

Project Description: This project will include the repaving of the Upton Park walking trail.

Project Funding Breakdown

General Fund \$ 20,000

2. 20th Street and Dickman Road Intersection Reconstruction

Project Description: This project includes the redesign and reconstruction of the intersection at 20th Street and Dickman Rd.

Project Funding Breakdown

Major Street Fund \$ 100,000

BCATS (not awarded) \$ 500,000

TOTAL \$ 600,000

3. Fire Hydrant Replacement

Project Description: The project will include the replacement of 12 fire hydrants located throughout the City that have been identified as having deficient flow by the 2008 Water Reliability Study and as identified by DPW staff as needing replacement.

Project Funding Breakdown

Water Fund \$ 60,000

4. Sewer Interceptor Project

Project Description: This project would include installation of cured-in-place piping within the main regional sewer system interceptor line. This project is in cooperation with the City of Battle Creek and its municipal sewer system partners.

Project Funding Breakdown

Sewer Fund \$ TBD by July, 2018 sewer hydraulic study

The following projects are expected to be undertaken in FY 2021-22

1. Sewer System Improvements

Project Description: This project includes improvements to the sewer system recommended in the SAW grant report.

Project Funding Breakdown

Sewer Fund	\$	500,000
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2. Fire Hydrant Replacement

Project Description: The project will include the replacement of 12 fire hydrants located throughout the City that have been identified as having deficient flow by the 2008 Water Reliability Study and as identified by DPW staff as needing replacement.

Project Funding Breakdown

Water Fund	\$	60,000
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The following projects are expected to be undertaken in FY 2022-23

1. City Hall Vehicle Purchase

Project Description: This project includes the purchase of a new vehicle for general city hall use.

Project Funding Breakdown

Vehicle Fund	\$	28,000
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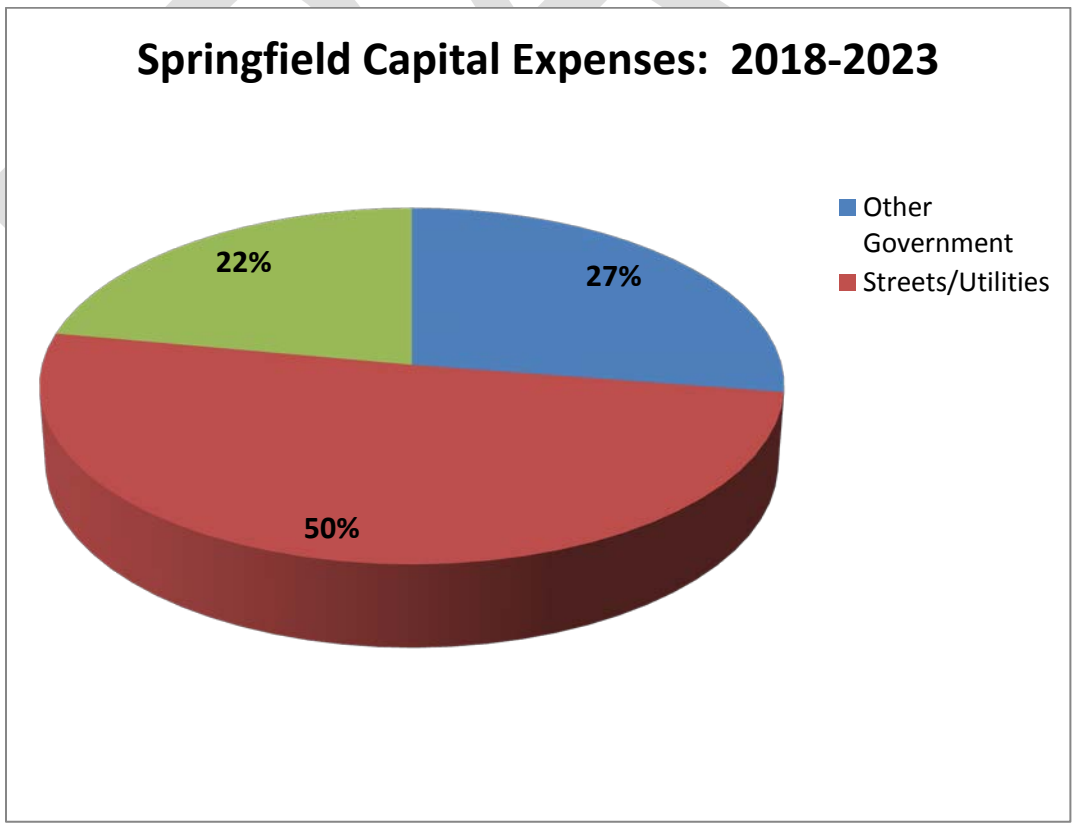
2. Copier Machine Replacement

Project Description: This project includes replacement of the City's copier machine.

Project Funding Breakdown

General Fund	\$	15,000
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Funding Source	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
General Fund	\$ 42,000	\$ 95,000	\$ 66,000	\$ 20,000	\$	\$ 43,000
Income Tax Fund	\$ 250,000	\$	\$	\$	\$	\$
Major Street Fund	\$	\$	\$	\$ 100,000	\$	\$
Local Street Fund	\$ 250,000	\$ 287,370	\$	\$	\$	\$
Vehicle Fund	\$ 36,000	\$ 29,000	\$ 87,500	\$	\$	\$
TIFA B Fund	\$	\$	\$	\$	\$	\$
TIFA D Fund	\$	\$ 75,000	\$ 57,500	\$	\$	\$
EDC Fund	\$	\$	\$	\$	\$	\$
Water Fund	\$ 405,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 135,000	\$
Sewer Fund	\$	\$ 185,000	\$	\$ TBD	\$ 500,000	\$
Bond Proceeds	\$	\$	\$	\$	\$	\$
Grants (awarded)	\$ 44,000	\$	\$	\$	\$	\$
Grants(planned)	\$	\$	\$ 151,500	\$ 500,000	\$	\$
Loans	\$ 750,000	\$	\$	\$	\$	\$
Bonds	\$	\$	\$ 750,000	\$	\$	\$
Total	\$ 1,777,000	\$ 731,370	\$ 1,172,500	\$ 680,000	\$ 635,000	\$ 43,000
GRAND TOTAL						
\$ 5,038,870						





February 5, 2018

R E S O L U T I O N

No. 03-18

WHEREAS, CITY OF SPRINGFIELD staff and Planning Commission members have reviewed and provided input for the Six (6) Year Capital Improvement Program for the period covering 2018 - 2023; and

WHEREAS, THE PLANNING COMMISSION OF THE CITY OF SPRINGFIELD recommends to the City Council the attached projects for inclusion in the Six (6) Year Capital Improvement Program.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD that the Six-Year Capital Improvement Program is hereby approved.

MOVED: _____

SECONDED: _____

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 01/07/2018 TO 01/27/2018

GL Number	GL Desc	Vendor	Amount
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	20.00
101-259-801.13	INCOME TAX COMPLIANCE	TENTH DISTRICT COURT	20.00
101-259-801.14	COLLECTION EXPENSE	LEXISNEXIS RISK DATA MGMT INC	3.00
101-259-801.29	ON-LINE SERVICES	INSOURCE SOLUTIONS GROUP INC	500.00
101-259-801.88	INTERNET ACCESS	CTS TELECOM INC	174.95
101-259-801.88	INTERNET ACCESS	COMCAST	189.85
101-259-801.95	MEMBERSHIP & DUES	PNC BANK VISA	50.00
101-259-850.10	TELEPHONE	CTS TELECOM INC	408.08
101-259-900.00	PRINTING	ENVELOPE PRINTERY, INC	728.45
101-259-900.00	PRINTING	ALLEGRA PRINT & IMAGING	404.35
101-259-900.00	PRINTING	ALLEGRA PRINT & IMAGING	735.33
101-259-930.20	OFFICE EQUIPMENT/MAINTENANCE	PNC BANK VISA	49.98
101-259-930.22	COPY MACHINE MAINTENANCE	ADAMS REMCO INC	831.26
101-259-956.00	MISCELLANEOUS EXPENSES	PNC BANK VISA	5.49
101-259-956.10	TRAINING & EDUCATION	EMPLOYEE #68	55.59
		Total For Dept 259 FINANCE & ADMIN SERVICES	24,794.46
Dept 301 POLICE DEPARTMENT			
101-301-716.00	MEDICAL INSURANCE	BCBS OF MICHIGAN	42.61
101-301-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	12.75
101-301-727.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	3.20
101-301-727.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	29.00
101-301-727.00	OFFICE SUPPLIES	STAPLES ADVANTAGE	105.19
101-301-727.00	OFFICE SUPPLIES	MICHIGAN CHAMBER SERVICES	34.80
101-301-727.90	POSTAGE	U S POSTAL SERVICE	98.00
101-301-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	57.96
101-301-850.10	TELEPHONE	CTS TELECOM INC	39.60
101-301-920.10	NATURAL GAS	SEMCO ENERGY	543.01
101-301-920.20	ELECTRICITY	CONSUMERS ENERGY	19.18
101-301-920.20	ELECTRICITY	CONSUMERS ENERGY	838.00
101-301-920.20	ELECTRICITY	CONSUMERS ENERGY	18.94
101-301-930.05	BUILDING MAINTENANCE	MEDLER ELECTRIC CO	559.41
101-301-930.05	BUILDING MAINTENANCE	MEDLER ELECTRIC CO	456.68
101-301-930.05	BUILDING MAINTENANCE	MEDLER ELECTRIC CO	148.63
		Total For Dept 301 POLICE DEPARTMENT	3,006.96
Dept 336 FIRE DEPARTMENT			
101-336-716.00	MEDICAL INSURANCE	BCBS OF MICHIGAN	28.40
101-336-727.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	0.80
101-336-727.00	OFFICE SUPPLIES	ABSOPURE WATER COMPANY	7.25
101-336-727.00	OFFICE SUPPLIES	MICHIGAN CHAMBER SERVICES	8.70
101-336-727.90	POSTAGE	PNC BANK VISA	18.45
101-336-727.90	POSTAGE	U S POSTAL SERVICE	63.00
101-336-740.00	OPERATING SUPPLIES	PNC BANK VISA	1,654.24
101-336-740.00	OPERATING SUPPLIES	SAMS CLUB DISCOVER/ SYNCHRONY BANK	58.20
101-336-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	14.50
101-336-850.10	TELEPHONE	CTS TELECOM INC	9.90
101-336-920.10	NATURAL GAS	SEMCO ENERGY	135.75
101-336-920.20	ELECTRICITY	CONSUMERS ENERGY	4.79
101-336-920.20	ELECTRICITY	CONSUMERS ENERGY	209.50
101-336-920.20	ELECTRICITY	CONSUMERS ENERGY	4.74
101-336-930.05	BUILDING MAINTENANCE	MEDLER ELECTRIC CO	139.85
101-336-930.05	BUILDING MAINTENANCE	MEDLER ELECTRIC CO	114.17
101-336-930.05	BUILDING MAINTENANCE	MEDLER ELECTRIC CO	37.16
		Total For Dept 336 FIRE DEPARTMENT	2,509.40

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 01/07/2018 TO 01/27/2018

GL Number	GL Desc	Vendor	Amount
Dept 440 PUBLIC SERVICES			
101-440-716.00	MEDICAL INSURANCE	BCBS OF MICHIGAN	3,379.79
101-440-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	140.25
101-440-722.10	UNIFORMS	G & K SERVICES	72.67
101-440-722.10	UNIFORMS	G & K SERVICES	72.67
101-440-722.10	UNIFORMS	G & K SERVICES	72.67
101-440-920.25	STREET LIGHTING	CONSUMERS ENERGY	7,914.25
101-440-920.25	STREET LIGHTING	CONSUMERS ENERGY	14.60
101-440-956.00	MISCELLANEOUS EXPENSES	FIRE EXTINGUISHER SERVICE	313.75
101-440-967.15	CITY HALL OPERATIONS & MAINT	CONSUMERS ENERGY	1,077.88
101-440-967.15	CITY HALL OPERATIONS & MAINT	CONSUMERS ENERGY	277.07
101-440-967.15	CITY HALL OPERATIONS & MAINT	CULLIGAN	59.50
101-440-967.15	CITY HALL OPERATIONS & MAINT	SPRINGFIELD DO IT CENTER	53.94
101-440-967.15	CITY HALL OPERATIONS & MAINT	STAPLES ADVANTAGE	9.74
101-440-967.15	CITY HALL OPERATIONS & MAINT	WASTE MANAGEMENT OF MICHIGAN	92.39
101-440-967.15	CITY HALL OPERATIONS & MAINT	SEMCO ENERGY	671.86
101-440-967.15	CITY HALL OPERATIONS & MAINT	MEDLER ELECTRIC CO	30.65
101-440-967.15	CITY HALL OPERATIONS & MAINT	MEDLER ELECTRIC CO	4,586.00
101-440-967.15	CITY HALL OPERATIONS & MAINT	MEDLER ELECTRIC CO	671.01
101-440-967.15	CITY HALL OPERATIONS & MAINT	MICHIGAN CHAMBER SERVICES	87.00
101-440-967.15	CITY HALL OPERATIONS & MAINT	SAMS CLUB DISCOVER/ SYNCHRONY BANK	24.90
101-440-967.15	CITY HALL OPERATIONS & MAINT	FAMILY FARM & HOME	6.00
101-440-967.15	CITY HALL OPERATIONS & MAINT	MENARDS-BATTLE CREEK	13.93
101-440-967.25	PARKS/RECREATION OPER & MAINT	CONSUMERS ENERGY	41.30
101-440-967.25	PARKS/RECREATION OPER & MAINT	CONSUMERS ENERGY	23.41
101-440-970.10	CAPITAL OUTLAY - DPW EQUIP	MENARDS-BATTLE CREEK	151.54
		Total For Dept 440 PUBLIC SERVICES	19,858.77
Dept 861 POST EMPLOYMENT BENEFITS			
101-861-716.10	MEDICAL INSURANCE-RETIREES	BCBS OF MICHIGAN	4,592.92
101-861-716.10	MEDICAL INSURANCE-RETIREES	BCBS OF MICHIGAN	4,523.76
101-861-717.10	LIFE INSURANCE-RETIREES	STANDARD INSURANCE COMPANY	169.60
		Total For Dept 861 POST EMPLOYMENT BENEFITS	9,286.28
		Total For Fund 101 GENERAL FUND	62,804.35
Fund 202 MAJOR STREET FUND			
Dept 463 ROUTINE MAINTENANCE			
202-463-775.60	STREET MAINTENANCE MATERIAL	LAKELAND ASPHALT CO	401.28
202-463-800.02	STATE NPDES PERMIT	CITY OF BATTLE CREEK	587.69
		Total For Dept 463 ROUTINE MAINTENANCE	988.97
Dept 474 TRAFFIC SERVICE MAINTENANCE			
202-474-775.75	TRAFFIC SERV MAINT MATERIAL	PNC BANK VISA	71.18
202-474-920.20	ELECTRICITY	CONSUMERS ENERGY	131.10
202-474-930.75	OUTSIDE TRAFFIC SERVICE MAINT	CITY OF BATTLE CREEK	11.20
202-474-930.75	OUTSIDE TRAFFIC SERVICE MAINT	CITY OF BATTLE CREEK	144.30
		Total For Dept 474 TRAFFIC SERVICE MAINTENANCE	357.78
Dept 478 WINTER MAINTENANCE			
202-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	2,016.78
202-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	1,067.68
202-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	2,114.39
202-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	1,003.47
		Total For Dept 478 WINTER MAINTENANCE	6,202.32
		Total For Fund 202 MAJOR STREET FUND	7,549.07

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 01/07/2018 TO 01/27/2018

GL Number	GL Desc	Vendor	Amount
Fund 203 LOCAL STREET FUND			
Dept 463 ROUTINE MAINTENANCE			
203-463-775.60	STREET MAINTENANCE MATERIAL	LAKELAND ASPHALT CO	401.28
203-463-800.02	STATE NPDES PERMIT	CITY OF BATTLE CREEK	587.70
Total For Dept 463 ROUTINE MAINTENANCE			988.98
Dept 474 TRAFFIC SERVICE MAINTENANCE			
203-474-775.75	TRAFFIC SERV MAINT MATERIAL	PNC BANK VISA	71.18
Total For Dept 474 TRAFFIC SERVICE MAINTENANCE			71.18
Dept 478 WINTER MAINTENANCE			
203-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	2,016.78
203-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	1,067.68
203-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	2,114.39
203-478-775.80	SNOW REMOVAL MATERIAL	DETROIT SALT COMPANY	1,003.46
Total For Dept 478 WINTER MAINTENANCE			6,202.31
Total For Fund 203 LOCAL STREET FUND			7,262.47
Fund 238 ECONOMIC DEVELOPMENT FUND			
Dept 536 OPERATING EXPENSES			
238-536-701.00	MASTER PLAN	MAIN STREET PLANNING CO	260.00
238-536-930.10	COMMERCIAL SIGN MAINTENANCE	CONSUMERS ENERGY	49.14
238-536-930.10	COMMERCIAL SIGN MAINTENANCE	BURKETT SIGNS	640.00
238-536-956.02	MMM S/A PAID TO BID	CITY OF BATTLE CREEK	764.17
Total For Dept 536 OPERATING EXPENSES			1,713.31
Total For Fund 238 ECONOMIC DEVELOPMENT FUND			1,713.31
Fund 508 FARMERS MARKET FUND			
Dept 752 FARMERS MARKET			
508-752-727.90	POSTAGE	U S POSTAL SERVICE	301.00
508-752-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT OF MICHIGAN	179.23
508-752-801.88	INTERNET ACCESS	COMCAST	69.90
508-752-850.10	TELEPHONE	COMCAST	50.11
508-752-920.10	NATURAL GAS	SEMCO ENERGY	1,021.31
508-752-920.20	ELECTRICITY	CONSUMERS ENERGY	1,629.61
Total For Dept 752 FARMERS MARKET			3,251.16
Total For Fund 508 FARMERS MARKET FUND			3,251.16
Fund 549 BUILDING FUND			
Dept 000			
549-000-477.05	CONTRACTOR REGISTRATION FEES	ROTO ROOTER	25.00
Total For Dept 000			25.00
Dept 371 INSPECTION DEPARTMENT			
549-371-956.00	MISCELLANEOUS EXPENSES	ROTO ROOTER	3.00
Total For Dept 371 INSPECTION DEPARTMENT			3.00
Total For Fund 549 BUILDING FUND			28.00
Fund 590 SEWER FUND			
Dept 442 OPERATING EXPENSES			
590-442-727.90	POSTAGE	U S POSTAL SERVICE	75.60
590-442-801.20	ANSWERING SERV/MISS DIG	AMBS CALL CENTER	67.60
590-442-801.31	READINESS-TO-SERVE FEE	CITY OF BATTLE CREEK	31,571.50
590-442-801.34	SEWER CAPACITY CHARGE	CITY OF BATTLE CREEK	553.30
590-442-900.00	PRINTING	ENVELOPE PRINTERY, INC	520.71
Total For Dept 442 OPERATING EXPENSES			32,788.71
Total For Fund 590 SEWER FUND			32,788.71

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 01/07/2018 TO 01/27/2018

GL Number	GL Desc	Vendor	Amount
Fund 591 WATER FUND			
Dept 442 OPERATING EXPENSES			
591-442-727.90	POSTAGE	U S POSTAL SERVICE	75.60
591-442-775.00	REPAIR & MAINT SUPPLIES	ETNA SUPPLY COMPANY	9.40
591-442-801.00	CONTRACTUAL SERVICES	FLEIS & VANDENBRINK ENGINEERING INC	10,074.52
591-442-801.20	ANSWERING SERV/MISS DIG	AMBS CALL CENTER	67.60
591-442-900.00	PRINTING	ENVELOPE PRINTERY, INC	520.71
591-442-956.00	MISCELLANEOUS EXPENSES	PNC BANK VISA	23.04
591-442-956.10	TRAINING & EDUCATION	MWEA	660.00
591-442-970.10	CAPITAL OUTLAY - DPW EQUIP	MENARDS-BATTLE CREEK	59.96
		Total For Dept 442 OPERATING EXPENSES	11,490.83
		Total For Fund 591 WATER FUND	11,490.83
Fund 596 REFUSE FUND			
Dept 442 OPERATING EXPENSES			
596-442-727.90	POSTAGE	U S POSTAL SERVICE	37.80
596-442-801.35	CONTRACTUAL REFUSE SERVICE	WASTE MANAGEMENT OF MICHIGAN	16,086.71
596-442-801.36	WM SURCHARGE & FEES	WASTE MANAGEMENT OF MICHIGAN	1,157.39
596-442-900.00	PRINTING	ENVELOPE PRINTERY, INC	239.23
		Total For Dept 442 OPERATING EXPENSES	17,521.13
		Total For Fund 596 REFUSE FUND	17,521.13
Fund 661 VEHICLE FUND			
Dept 345 PUBLIC SAFETY			
661-345-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	153.51
661-345-740.15	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	80.21
661-345-930.09	VEHICLE MAINTENANCE	EMERGENCY VEHICLES PLUS	60.37
661-345-930.09	VEHICLE MAINTENANCE	PNC BANK VISA	114.36
661-345-956.00	MISCELLANEOUS EXPENSES	REMINGTON'S CAR WASH	11.50
		Total For Dept 345 PUBLIC SAFETY	419.95
Dept 440 PUBLIC SERVICES			
661-440-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	773.92
661-440-740.15	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	1,561.04
661-440-740.90	GRADER BLADES	ST REGIS CULVERT INC	414.00
661-440-740.90	GRADER BLADES	FASTENAL COMPANY	63.79
661-440-740.90	GRADER BLADES	WINTER EQUIPMENT COMPANY INC	139.01
661-440-775.00	REPAIR & MAINT SUPPLIES	CEREAL CITY AUTO PARTS	3.99
661-440-775.00	REPAIR & MAINT SUPPLIES	EDWARDS INDUSTRIAL SALES INC	78.74
661-440-775.00	REPAIR & MAINT SUPPLIES	PNC BANK VISA	31.60
661-440-775.00	REPAIR & MAINT SUPPLIES	PNC BANK VISA	260.92
661-440-775.00	REPAIR & MAINT SUPPLIES	WEST MICHIGAN INTERNATIONAL	174.56
661-440-775.00	REPAIR & MAINT SUPPLIES	EDWARDS INDUSTRIAL SALES INC	75.30
661-440-775.00	REPAIR & MAINT SUPPLIES	FASTENAL COMPANY	8.26
661-440-775.00	REPAIR & MAINT SUPPLIES	FAMILY FARM & HOME	0.44
661-440-775.00	REPAIR & MAINT SUPPLIES	TRUCK & TRAILER SPECIALTIES	479.00
661-440-775.24	LUBRICANTS & HYDRAULIC OIL	CEREAL CITY AUTO PARTS	39.96
661-440-930.09	VEHICLE MAINTENANCE	PNC BANK VISA	93.00
661-440-930.09	VEHICLE MAINTENANCE	B&B FLEET	93.91
661-440-930.14	TIRES & TIRE REPAIR	GOODYEAR COMMERCIAL TIRE & SERVICE	50.52
661-440-956.00	MISCELLANEOUS EXPENSES	FIRE EXTINGUISHER SERVICE	313.75
		Total For Dept 440 PUBLIC SERVICES	4,655.71
		Total For Fund 661 VEHICLE FUND	5,075.66

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 01/07/2018 TO 01/27/2018

GL Number	GL Desc	Vendor	Amount
Fund 701 TRUST & AGENCY FUND			
Dept 000			
701-000-204.05	DUE TO UNITS-TRAILER FEES	CALHOUN COUNTY TREASURER	1,710.00
701-000-204.05	DUE TO UNITS-TRAILER FEES	GENERAL FUND-TRAILER FEES	342.00
701-000-214.05	DUE TO GENERAL FUND-OPER	GENERAL FUND-PROP TAX DISB	1,377.07
701-000-214.06	DUE TO GENERAL FUND-PENSION	GENERAL FUND-PROP TAX DISB	213.33
701-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	28.63
701-000-223.00	DUE TO WILLARD-PROPERTY TAXES	WILLARD DISTRICT LIBRARY	428.96
701-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	21.70
701-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	10.00
701-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	30.00
701-000-228.00	DUE TO STATE-PROPERTY TAXES	CALHOUN COUNTY TREASURER	34.70
701-000-234.00	DUE TO ISD-PROPERTY TAXES	CALHOUN INTERM SCHOOL DIST	670.16
701-000-235.00	DUE TO KCC-PROPERTY TAXES	KELLOGG COMMUNITY COLLEGE	385.45
		Total For Dept 000	5,252.00
		Total For Fund 701 TRUST & AGENCY FUND	5,252.00
Fund 703 CURRENT TAX COLLECTION FUND			
Dept 000			
703-000-214.05	DUE TO GENERAL FUND-OPER	GENERAL FUND-PROP TAX DISB	469.50
703-000-214.05	DUE TO GENERAL FUND-OPER	GENERAL FUND-PROP TAX DISB	2,750.45
703-000-214.06	DUE TO GENERAL FUND-PENSION	GENERAL FUND-PROP TAX DISB	33.53
703-000-214.06	DUE TO GENERAL FUND-PENSION	GENERAL FUND-PROP TAX DISB	185.79
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	6.76
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	1,131.54
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	38.62
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	368.83
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	3.41
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	1.70
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	5.50
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN COUNTY TREASURER	19.41
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN INTERM SCHOOL DIST	5.34
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	KELLOGG COMMUNITY COLLEGE	3.08
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	WILLARD DISTRICT LIBRARY	3.41
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	GENERAL FUND-PROP TAX DISB	30.58
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	11.59
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	5.79
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	26.86
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN COUNTY TREASURER	82.74
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN INTERM SCHOOL DIST	18.14
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	KELLOGG COMMUNITY COLLEGE	10.47
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	WILLARD DISTRICT LIBRARY	11.59
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	GENERAL FUND-PROP TAX DISB	86.98
703-000-214.68	DUE TO UB-CONVEYED TO TAX ROLL	UTILITY BILLING FUND	124.70
703-000-222.00	DUE TO COUNTY-PROPERTY TAXES	CALHOUN COUNTY TREASURER	180.34
703-000-222.00	DUE TO COUNTY-PROPERTY TAXES	CALHOUN COUNTY TREASURER	21,355.06
703-000-222.00	DUE TO COUNTY-PROPERTY TAXES	CALHOUN COUNTY TREASURER	916.91
703-000-222.00	DUE TO COUNTY-PROPERTY TAXES	CALHOUN COUNTY TREASURER	5,930.21
703-000-222.01	DUE TO COUNTY-DRAIN ASSESS	CALHOUN COUNTY TREASURER	70.81
703-000-223.00	DUE TO WILLARD-PROPERTY TAXES	WILLARD DISTRICT LIBRARY	67.07
703-000-223.00	DUE TO WILLARD-PROPERTY TAXES	WILLARD DISTRICT LIBRARY	309.08
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	67.07
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	39,075.25
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	33.53
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	19,536.18
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	137.43
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	51,512.56

CITY OF SPRINGFIELD BILLS IN LINE
INVOICE GL DISTRIBUTION REPORT FOR INVOICES PAID 01/07/2018 TO 01/27/2018

GL Number	GL Desc	Vendor	Amount
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	289.81
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	10,780.64
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	144.89
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	5,389.91
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	707.87
703-000-225.00	DUE TO BC SCH-PROPERTY TAXES	BATTLE CREEK PUBLIC SCHOOLS	24,877.99
703-000-228.00	DUE TO STATE-PROPERTY TAXES	CALHOUN COUNTY TREASURER	201.21
703-000-228.00	DUE TO STATE-PROPERTY TAXES	CALHOUN COUNTY TREASURER	1,031.96
703-000-229.00	DUE TO UNITS-LANDBANK	BATTLE CREEK PUBLIC SCHOOLS	38.80
703-000-229.00	DUE TO UNITS-LANDBANK	BATTLE CREEK PUBLIC SCHOOLS	19.40
703-000-229.00	DUE TO UNITS-LANDBANK	CALHOUN COUNTY LAND BANK AUTHORITY	174.11
703-000-229.00	DUE TO UNITS-LANDBANK	CALHOUN COUNTY TREASURER	21.22
703-000-229.00	DUE TO UNITS-LANDBANK	CALHOUN INTERM SCHOOL DIST	2.42
703-000-229.00	DUE TO UNITS-LANDBANK	KELLOGG COMMUNITY COLLEGE	35.05
703-000-229.00	DUE TO UNITS-LANDBANK	STATE OF MICHIGAN	57.25
703-000-234.00	DUE TO ISD-PROPERTY TAXES	CALHOUN INTERM SCHOOL DIST	104.95
703-000-234.00	DUE TO ISD-PROPERTY TAXES	CALHOUN INTERM SCHOOL DIST	60,092.43
703-000-234.00	DUE TO ISD-PROPERTY TAXES	CALHOUN INTERM SCHOOL DIST	530.03
703-000-234.00	DUE TO ISD-PROPERTY TAXES	CALHOUN INTERM SCHOOL DIST	16,579.21
703-000-235.00	DUE TO KCC-PROPERTY TAXES	KELLOGG COMMUNITY COLLEGE	60.59
703-000-235.00	DUE TO KCC-PROPERTY TAXES	KELLOGG COMMUNITY COLLEGE	35,299.66
703-000-235.00	DUE TO KCC-PROPERTY TAXES	KELLOGG COMMUNITY COLLEGE	335.74
703-000-235.00	DUE TO KCC-PROPERTY TAXES	KELLOGG COMMUNITY COLLEGE	9,798.95
		Total For Dept 000	311,201.90

Total For Fund 703 CURRENT TAX COLLECTION FUND	311,201.90
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Fund Totals:

Fund 101 GENERAL FUND	62,804.35
Fund 202 MAJOR STREET FUND	7,549.07
Fund 203 LOCAL STREET FUND	7,262.47
Fund 238 ECONOMIC DEVELOPMENT FUND	1,713.31
Fund 508 FARMERS MARKET FUND	3,251.16
Fund 549 BUILDING FUND	28.00
Fund 590 SEWER FUND	32,788.71
Fund 591 WATER FUND	11,490.83
Fund 596 REFUSE FUND	17,521.13
Fund 661 VEHICLE FUND	5,075.66
Fund 701 TRUST & AGENCY FUND	5,252.00
Fund 703 CURRENT TAX COLLECTION FUND	311,201.90
Total For All Funds:	465,938.59

**MINUTES OF THE SPECIAL MEETING OF
THE CITY OF SPRINGFIELD
PLANNING COMMISSION
JANUARY 8, 2018**

I. CALL TO ORDER

Chairman Folkema called the special meeting of the Springfield Planning Commission to order at 6:32 p.m.

II. ROLL CALL

Present: Commissioners Bauer, Brandt, Hall, Hollingsworth, Jessup, Wright, Mayor Burdett, and Chairman Folkema.

Also Present: Nate Henne - City Manager and Tim Johnson – MainStreet Planning.

III. BUSINESS

A. Master Plan – Tim Johnson – MainStreet Planning Company

Tim Johnson stated he wanted to go over the results of the work with visions, guiding principles and likes vs. dislikes. He reviewed the list of issues generated at the November 27, 2017, meeting and asked if there was anything they wanted to add?

City Manager Henne asked if this process would include a discussion of funding? Tim indicated after the Master Plan is completed funding would be discussed. The reason for waiting is because the Plan identifies issues and tries to come up with recommendations to present.

Tim reviewed the list of Guiding Principles that the Planning Commission came up with and stated those should be kept in mind when determining the future land use plan.

Commissioner Wright commented that the City of Springfield has no identify; no drug store or grocery store, etc. How do we set ourselves apart from the City of Battle Creek?

Chairman Folkema expressed a concern with Springfield having a central business area and that it could end up looking more like business “pockets” throughout the City.

Commissioner Hollingsworth stated maybe adding unique businesses that would draw people in and renaming the Guiding Principle to Unique Business Area/Neighborhood Retail Services?

Commissioner Bauer stated he thought those unique businesses shouldn’t just target the residents of Springfield, but also draw residents of other areas into the community.

City Manager Henne stated within the Plan we want to include the intent to protect our right of way.

Tim showed a video demonstrating the Community Remarks program used for surveys and asked what topics we wanted to include? The number of topics should be kept to 4-8 and then specific questions can be asked within each topic. Tim added that questions that we already know the answer to should not be included; an example would be do you want your taxes raised?

The Commission discussed the following categories to be used in the community survey:

- 1) City Image
- 2) Recreation/Culture (include non-motorized trails)
- 3) Development/Redevelopment Opportunities
- 4) Pedestrian Opportunities (include sidewalk issues/need, difficult areas to cross street, walkable areas, transportation and public transit)
- 5) Environment (include land use, possibly the question where would you like to see _____?)
- 6) Housing/Neighborhood

Commissioner Folkema asked City Manager Henne if he had survey questions for specific areas in mind and how much help would he want from Commissioners in coming up with questions? City Manager Henne stated he feels that it's after the community survey goes live that the info will be included/added to encourage open dialogue.

Commissioner Folkema stated that now that we have our topics, do we need specific questions for the dropdowns or do we let this go for a little while and then come back in a couple weeks to determine those questions? Tim stated that once the survey goes live we probably don't want to change it midstream.

Tim will bring information back to the next meeting including details on the six categories and some suggestions for sub-categories for approval. In addition, City Manager Henne can forward suggested questions on to Tim to be incorporated.

Commissioner Jessup stated that she feels people will only go to the survey site once to make their comments and not come back to see what others have said. Chairman Folkema noted that's unfortunate because the program allows for the opportunity to see what others are saying and add to it. It works best if you come back and see what others have said and make additional comments. Commissioner Jessup suggested we add to the postcard going out to property owners that the survey is interactive.

Tim distributed a tentative schedule for upcoming meetings and asked for input to set the community workshops. The dates will be February 15th at the Fire Station and February 27th at the Burma Center; both workshops will start at 6:30 p.m. It is not necessary for the Planning Commission members to come to the workshops, but they are welcome to participate if they'd like. City Manager Henne will coordinate the site locations. At the workshops Tim and Jan will inform the community of what is being done and have the

Master Plan available. There will be maps and other demographics on the screen to explain the background of the City. Typically people will go around to the 2-3 stations set up, meet their neighbors, and write down any comments they have on the maps. The workshops are actually an interactive version of the community website survey and some people may not have participated in that. Tim asked that the City provide refreshments at both workshops.

Postcards would be sent to property owners notifying them of the survey/community workshops; in addition, it will be listed on the City's website.

Tim stated that when results of the survey are available they will be posted and ask people to provide feedback.

IV. COMMISSIONER COMMENTS

None.

V. CITIZENS COMMENTS

None.

VI. ADJOURNMENT

Chairman Folkema adjourned the meeting at 8:06 p.m.

Kris Vogel, MMC/CMMC
City Clerk