



CITY COUNCIL PACKET

MONDAY, AUGUST 17, 2009

Prepared By:
Franklin Peterson, City Manager
Kris Vogel, Clerk
Donna Carnell, Deputy Clerk



**CITY COUNCIL
REGULAR MEETING OF
MONDAY, AUGUST 17, 2009, 7:30 P.M.
AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL: Mayor Anderson, Council Members Agne, Burdett, Eib, Good, Hinton, and Whitfield.
- IV. APPROVAL OF MINUTES
 - A. Regular Meeting of July 20, 2009
- V. REPORTS
 - A. Finance Department – (J. Turner)
 - 1. FY 08/09 4th Quarter Budget Status Report
 - 2. FY 08/09 Annual Investment Report
 - B. Building/Code Enforcement Departments – July (*D. Carnell/S. Kohs*)
 - C. Public Works Department – June/July (*T. Matson*)
 - D. Public Safety Department – July (*R. Coles*)
 - E. City Manager – *Franklin Peterson*
 - 1. Authorize – MERS Benefit Change (res. #35-09)
 - 2. Authorize – City Manager to sign a Retirement Agreement (res. #36-09)
 - 3. Set Public Hearing – Income Tax Personal Exemption (res. #37-09)
 - 4. Authorize – City Manager to sign CDBG Grant Application (res. #38-09)
 - 5. Bills In Line
- VI. COUNCIL COMMENTS
- VII. CITIZEN COMMENTS
- VIII. ADJOURNMENT

NEXT MEETING: Tuesday, September 8, 2009
NEXT RESOLUTION: 39-09
NEXT PROCLAMATION: 07-09
NEXT ORDINANCE: 03-09

**MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE CITY OF SPRINGFIELD
AUGUST 3, 2009**

I. CALL TO ORDER

Mayor Anderson called the regular meeting of the Council of the City of Springfield to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor Anderson led the pledge of allegiance.

III. ROLL CALL

Present: Council Members Agne, Burdett, Eib, Good, Hinton, Whitfield, and Mayor Anderson.

Also Present: Frank Peterson – City Manager.

IV. APPROVAL OF MINUTES

It was moved by Hinton, seconded by Good and unanimous that the minutes of the July 20, 2009, regular meeting be approved subject to additions and corrections.

V. REPORTS

A. City Manager – *Franklin Peterson*

1. Authorize – Sale of City Owned Property

City Manager Peterson stated this resolution will

Resolution #31-09:

It was moved by Burdett and seconded by Whitfield that the following resolution be adopted:

WHEREAS, THE CITY OF SPRINGFIELD owns the following parcels of land:

Parcel 1: Parcel #13-54-240-017-20
SP CITY, VALLEY VIEW, LOT 20

Parcel 2: Parcel #13-54-240-017-21
SP CITY, VALLEY VIEW, LOT 21

WHEREAS, said parcels of land are vacant, with an organization interested in purchasing them for residential development; and

THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF SPRINGFIELD determines the most beneficial manner to realize full value of said parcels is to sell them to Battle Creek Habitat for Humanity, Inc. for \$1.00 and therefore authorizes City Manager Peterson to sign attached quit claim deed.

All ayes. Resolution adopted.

2. Authorize – Signature of MDOT Contract
City Manager Peterson stated this resolution will authorize

Resolution #32-09

It was moved by Whitfield and seconded by Agne that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize Franklin Peterson, City Manager; and Kris Vogel, City Clerk; to sign MDOT Contract No. 09-5433, for work along Harmonia Road from Helmer Road to Evergreen Road.

All ayes. Resolution adopted.

3. Accept – Michigan Green Communities Challenge
City Manager Peterson noted

Resolution #33-09

It was moved by Agne and seconded by Whitfield that the following resolution be adopted:

WHEREAS, THE COUNCIL OF THE CITY OF SPRINGFIELD wants to emphasize the benefits of energy efficiency and conservation; and

WHEREAS, THE COUNCIL wants to demonstrate that energy efficiency and conservation practices can be applied to the daily governmental operations and to infrastructure projects; and

WHEREAS, THE COUNCIL seeks to find methods of service delivery and operations that conserve energy and resources, saving taxpayer dollars and protecting and preserving the environment; and

WHEREAS, THE COUNCIL recognizes that sound energy efficiency and conservation practices can reduce government costs over the long-term; and

WHEREAS, THE COUNCIL will lead by example to show the practicality and effectiveness of these practices; and

WHEREAS, THE COUNCIL seeks to encourage its citizens and businesses to initiate stewardship activities that benefit the environment and their community.

ACCORDINGLY, IT IS RESOLVED THAT THE COUNCIL OF THE CITY OF SPRINGFIELD accepts the Michigan Green Communities Challenge and pledges to work toward achieving the goals of the *Basic Challenge* over the next three years.

All ayes. Resolution adopted.

4. Authorize – City Manager to Negotiate and Sign Lease with Metro PCS
City Manager Peterson

Resolution #34-09

It was moved by Eib and seconded by Good that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize Franklin Peterson, City Manager, to negotiate and enter into a lease with METRO PCS to install a monopole cellular tower on City owned land located at the intersection of N. 27th Street and Wellworth.

All ayes. Resolution adopted.

5. Bills In Line

It was moved by Good, seconded by Burdett and unanimously approved that the checks be drawn from the various accounts and the bills be paid.

VI. COUNCIL COMMENTS

VII. CITIZENS COMMENTS

None.

VIII. ADJOURNMENT

The meeting was adjourned at 7:44 p.m.

Kris Vogel, MMC
City Clerk

Susan L. Anderson, Mayor



Key Funds & Departments

prepared by: Jeannine Turner, Finance Director

REVENUES

FUND	\$ BUDGETED	\$ RECEIVED	% REALIZED
General Fund	2,769,800	2,803,191	101.2%
Major Street	345,000	348,174	100.9%
Local Street	278,000	292,848	105.3%
Income Tax	695,100	713,007	102.6%
Building Fund	48,300	49,076	101.6%
Sewer	678,400	682,345	100.6%
Water	415,200	404,652	97.5%
Refuse	170,700	168,493	98.7%
Vehicle	248,100	306,620	123.6%

Accumulative Performance 103.5%

EXPENSES

FUND OR DEPT	\$ BUDGETED	\$ SPENT	% SPENT
General Fund	2,834,500	2,756,051	97.2%
Council	41,100	40,383	98.3%
Manager	104,700	100,022	95.5%
Assessor	74,600	68,076	91.3%
Attorney	8,000	4,934	61.7%
Finance	393,700	370,569	94.1%
Clerk	136,800	131,854	96.4%
City Hall & Grounds	83,000	80,557	97.1%
Cemetery & Parks	83,500	82,816	99.2%
Public Safety	1,937,800	1,917,126	98.9%
Public Works	468,200	466,312	99.6%
Major Street	462,800	441,041	95.3%
Local Street	542,000	490,286	90.5%
Income Tax	712,400	707,138	99.3%
Building Fund	50,500	49,596	98.2%
Sewer	727,500	674,798	92.8%
Water	529,000	496,592	93.9%
Refuse	172,700	172,136	99.7%
Vehicle	294,200	280,011	95.2%

Accumulative Performance 95.8%



Annual Investment Report

Prepared by: Jeannine Turner, Finance Director

FY 2008/2009

Fidelity Mutual Funds	Value @ 6-30-2008	Additions or Withdrawals	Dividends & Gains Reinvested	Appreciation	Value @ 6-30-2009
General Fund	120,220.54	none	5,448.26	(2,841.15)	122,827.65
Income Tax Fund	85,132.40	none	3,741.60	(1,492.71)	87,381.29
TIFA D Fund	360,683.97	none	16,044.48	(7,088.73)	369,639.72
Water Fund	120,220.55	none	5,448.25	(2,841.15)	122,827.65
Totals:	\$686,257.46	\$0.00	\$30,682.59	(\$14,263.74)	\$702,676.31

Retiree Health Care Mutual Funds	Value @ 6-30-2008	Additions or Withdrawals	Dividends & Gains Reinvested	Appreciation	Value @ 6-30-2009
Legg Mason Funds	88,416.02	(36,342.90)	1,616.40	(26,181.77)	27,507.75
Fidelity Funds	17,343.35	10,000.00	806.13	(322.26)	27,827.22
American Funds	20,400.01	none	730.56	(4,562.90)	16,567.67
Franklin T. Funds	0.00	36,342.90	254.21	(674.66)	35,922.45
Totals:	\$126,159.38	\$10,000.00	\$3,407.30	(\$31,741.59)	\$107,825.09

invest.annualrpt.200X

Additional Information: Following the first signs of market turbulence in October 2007, the market behaved poorly in 2008. Although there was some encouraging market news in the spring of 2009, many economic uncertainties remained at the close of the 08/09 fiscal year. Income from dividends & capital gains averaged 4.2%, while a decline in market value of the City's invested funds was experienced primarily in the 1st & 2nd quarters of the fiscal year. This spring, a shift of Retiree Health Care Fund assets from Legg Mason (previously Smith Barney) was made into Franklin Templeton Funds who continue to show an excellent track record in the mist of market instability. Also this spring, city cash accounts were converted from pooled investment sweep accounts to interest bearing checking accounts that pay a fixed tiered rate plus earn a banking fee credit equivalent to 1.05%. These funds are also FDIC insured up to \$250,000. This move was made to safeguard the city's cash accounts during the volatile market climate.

Performance rates shown below represent dividends & gains reinvested net of market appreciation. Cash in municipal pooled funds & subsequently placed in interest bearing checking accounts earned over \$42,000 in interest during the FY.

Net Performance

- ▶ Fidelity Funds 2.4%
- ▶ Retiree Health Care Fund -14.5%
- ▶ MIF Sweep/Cash Accounts 1.0%

Building Report

July 2009

Building Permits

7/14/2009	517 Avenue A	Addition	\$ 195.00
7/14/2009	390 Avenue A	Reroof home	\$ 80.00
7/29/2009	860 Betterly Rd	Repair Masonary	\$ 270.00
Total Building Permits			\$ 545.00

Mechanical Permits

7/1/2009	118 Nettles	Unit Heater	\$ 80.00
7/6/2009	330 Catera Ct	New Home	\$ 190.00
7/8/2009	328 Catera Ct	New Home	\$ 185.00
7/8/2009	322 Catera Ct	New Home	\$ 190.00
7/14/2009	517 Avenue A	Gas Piping	\$ 80.00
7/14/2009	431 N. 29th St	A/C	\$ 80.00
7/22/2009	350 N. 28th St	Water Heater	\$ 80.00
7/23/2009	842 W. Goguac	Compressor	\$ 200.00
7/27/2009	380 N. Helmer	A/C	\$ 80.00
2/29/2009	87 Royal Rd	Furnace and ducts	\$ 195.00
7/30/2009	565 General Ave	Fire Suppression	\$ 80.00
Total Mechanical Permits			\$ 1,440.00

Plumbing Permits

7/14/2009	517 Aveneu A	Addition/drain	\$ 80.00
7/23/2009	1385 W. Dickman Rd	Sewer and drain	\$ 315.00
7/27/2009	111 Evergreen Rd	Water Heater	\$ 80.00
Total Plumbing Permits			\$ 475.00

Electrical Permits

7/1/2009	118 Nettles	Circuits	\$ 80.00
7/1/2009	200 Kirkwood	Service	\$ 100.00
7/6/2009	1991 Base Ave	Circuits, water heater	\$ 100.00
7/14/2009	517 Avenue A	Circuits, water heater	\$ 120.00
7/15/2009	87 Royal Rd	Service, circuits, and A/C	\$ 180.00
7/16/2009	17 Springfield Rd	Service, panels circuits	\$ 195.00
7/27/2009	842 W. Goguac St	Service and coolers	\$ 80.00
Total Electrical Permits			\$ 855.00

Building Report

July 2009

Zoning Permits

7/6/2009	2925 W. Dickman Rd	Parking lot expansion	\$ -
7/21/2009	Dickman/Military	Banner	50
7/23/2009	68 Hickory Nut Lane	Reshingle	40
7/30/2009	113 Avenue A	Reshingle	40
Total Zoning Permits			\$ 130.00
Monthly Permit Total			\$ 4,885.00

Code Enforcement Department

July 2009

Inoperable Vehicle

577 UPTON
221 REYNOLDS
414 N. 21ST ST.

Ordinance Violation

304 REYNOLDS RD.

Property Maintenance Violation

200 REYNOLDS RD.
1023 BETTERLY RD.
512 UPTON
425 N. 22ND ST.
304 REYNOLDS RD.

Garbage Violation

210 N. 16TH ST.
200 N. 16TH ST.
233 REYNOLDS RD.

Noxious Weed Violation

94 AVE. A
693 HAMBLIN
50 AVE. A
36 AVE. B
98 AVE. B
451 N. 24TH ST.
305 AVE. A
382 AVE. A
297 AVE. A
302 AVE. A
860 LAFAYETTE
273 N. 25TH ST.
311 N. 30TH ST.
286 RICHFIELD
254 REYNOLDS RD.
243 REYNOLDS RD.
894 UPTON
394 AVE. A
423 N. 23RD ST.
447 N. 23RD ST.
325 AVE. C

1600 AVE. A
421 N. 22ND ST.
439 N. 22ND ST.
431 N. 22ND ST.
425 N. 22ND ST.
353 N. 22ND ST.
236 N. 12TH ST.
1308 AVE. A
3333 5TH AVE.
73 AVE. A
768 LAFAYETTE
454 N. 20TH ST.
218 N. 27TH ST.
244 N. 26TH ST.
323 RICHFIELD
319 RICHFIELD
315 RICHFIELD
324 RICHFIELD
254 REYNOLDS RD.
242 REYNOLDS RD.
1806 W. GOGUAC
423 N. 21ST ST
432 N. 22ND ST.
433 N. 23RD ST.
431 N. 23RD ST.
571 UPTON
76 AVE. A
263 AVE. A
267 AVE. C
261 AVE. C
269 AVE. C
693 N. 20TH ST.
ABANDONED RR ROW 20/24
236 N. 12TH ST.
235 N. 12TH ST.
600 LAFAYETTE
620 LAFAYETTE
624 LAFAYETTE
626 LAFAYETTE

DPW MONTHLY REPORT / JULY 2009

*Prepared for
CITY MANAGER / CITY COUNCIL*

*by
TOM MATSON, PW DIRECTOR*

August 12, 2009, 2009

Labor Breakdown

Major Street	Labor Hours	%
Routine Maintenance	208	14
Traffic Service Maintenance		
Local Street		
Routine Maintenance	200	13
Traffic Service Maintenance		
Vehicle Equipment Maintenance	94	6
Cemetery & Parks	210	14
Sewer	213	14
Water	222	15
City Hall and Grounds (misc.)	77	5
Cleaning City Hall	5	1
Misc. (Labor, Sick leave, Personal, Vacation, Holiday)	185	13

The numbers seem high but this is a six week monthly report. Harmonia Road, (our stimulus project) was bid on the 6th and came in 18.17% below estimated costs. The project will begin around the beginning of September. July 5, marked my 15th (wonderful) year with the City of Springfield. We are in a holding pattern on our CMAQ Grant but hope to hear by October 1.

SPRINGFIELD DEPARTMENT OF PUBLIC SAFETY
MONTHLY ACTIVITY REPORT

JULY 2009

FILE CLASS	INCIDENT	ACTIVITY	YR-DATE	YR-Date 08
900	Homicide	0	0	0
1000	Kidnap	0	0	0
1100	Criminal Sex Conduct	0	7	16
1200	Robbery	0	0	2
1300	Assault	16	114	94
2000	Arson	0	0	0
2200	Burglary	3	29	44
2300	Larceny	15	93	116
2400	Auto Theft	2	7	6
2900	Malicious Destruction	10	67	52
5000	Arrests	103	635	642
5400-2	O.U.I.L.	4	35	27
9400-2	False Alarms	29	135	165
9300-1	Crashes	8	87	102
9500	Misc. Fire	1	1	1
	Structure Fire	2	4	9
	Car Fire	0	1	3
	Hazards/Spills	0	0	0
9500-5	Medicals	20	209	303
9000	Skipped Number	15	72	73
Total Calls For Service		411	2616	3039
	Fire Loss	\$95,000	\$174,000	\$14,000

SPRINGFIELD DEPARTMENT OF PUBLIC SAFETY
MONTHLY ACTIVITY REPORT

JULY 2009

OVERTIME			
Cause	Hours	Other Time	Hours
Cases	81.5	Sick	72
Staffing	108	Vacation	178
Court	51	Comp Earned	56.5
Staff Work	10	Comp Used	123.5
Training	31	PT Firefighter Hours	141.5
Total	281.5		

INFORMATION

PSO Kevin Callahan assigned to the Calhoun County Major Crimes Task Force was activated to assist Emmett Township Public Safety with a Homicide. Later in the month he was again activated to assist Albion Public Safety with a Double Homicide.

Public Safety responded to a structure fire on N. 32nd St. A victim in the fire was located and transported to the Burn Unit at Bronson Hospital when he later died from burns sustained in the fire. The Michigan State Police Fire Investigator assisted with the investigation. The cause is still under investigation but appears to be suspicious in nature. Final reports will be forthcoming.

Sergeant Ron Johnson marked his 20th anniversary with the Department.



Manager's Report

August 17, 2009

Action Items:

Authorize MERS Benefit Change (Res #35-09)

This Resolution will open a 20 and out benefit in the Department of Public Works to accommodate James Staib's request for an early retirement following his bout with bladder cancer. As per the attached valuation, the annual cost will be \$688 for 28 years.

Authorize Retirement Agreement (Res 36-09)

This resolution will authorize me to enter into a retirement agreement with James Staib. As you know, James was diagnosed in December with bladder cancer, and was unable to continue full time work. We were flexible until February, but his treatments were too much for him to handle while working, so he was placed on unpaid leave. Because the department only consists of four light equipment operators, we were unable to maintain his vacant position beyond the initial three months outlined in the AFSCME collective bargaining agreement. Accordingly, his position was filled with a new hire.

James was cleared to return to work in late July. I feel the retirement agreement will greatly benefit the city over the short-term and the long-term, as follows:

1. In the short-term, savings will be realized by avoiding unemployment payments that could reach more than \$18,000 over the next year, and additional savings will likely be realized by reaching an amicable agreement to avoid an inevitable attempt by AFSCME to ask an arbitrator to give James' job back.
2. In the long term, the City will save greatly by not providing him with retiree health insurance. The 10 year savings will likely equal \$60,000-\$70,000, depending on insurance rates.

I recommend that this agreement be approved.

Set Public Hearing (Res# 37-09)

This resolution will set a public hearing to receive citizen comments on the potential change to the income tax personal exemption. I feel that this change is a necessity because of the potential to lose more than 20% of annual revenue sharing payments and nearly 20% in residential assessments over the next year. This would create a budget gap equal to \$200,000+, and the \$25,000 net gain via this change will help avoid more staffing/service cuts. State and Federal income tax receipts are also down 18%+ this year, so we can make a pretty good assumption that ours will follow that trend in the near future as well. In addition, the change will help with some administrative problems that exist strictly when tax payers either live in Springfield and work in BC or live in BC and work in Springfield because of the difference in exemptions between the two municipalities. The different exemptions also cause problems for private tax preparers and tax payers.



Manager's Report

August 17, 2009

Authorize CDBG Grant Application (Res# 38-09)

This resolution will authorize me to sign and submit the grant application for the Heights Street Improvement Project. The project has already been approved by the MEDC, so this is more like a technicality to ensure our continued eligibility for the project.

Bills in line

I recommend the bills for approval.

Informational Items:

1. I will be in Washington DC on Monday, and will not be able to make it to the Council Meeting. Jeannine Turner will fill in for me.
2. Jeannine will also present the 4th Quarter Budget Status Report from FY 08-09 and the 4th Quarter Investment Report from FY 08-09.
3. We are looking for volunteers for the Car Show August 29th.



July 15, 2009

Ms. Anne Wagner
Chief Executive Officer
Municipal Employees Retirement
System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

Subject: Supplemental Valuation for City of Springfield (1303), Division(s) 01

Dear Anne:

Attached are the results of a supplemental valuation prepared for City of Springfield in order to determine the contributions necessary to support the following Benefit Program under the Municipal Employees Retirement System of Michigan, in accordance with Act. No. 427 of the Public Acts of 1984, as amended and the MERS' plan document as revised:

<u>Division</u>	<u>Change in Benefit</u>	<u>Window Period</u>
AFSCME (01)	F/N(20)	08/01/2009 - 09/30/2009

This supplemental valuation is based upon a valuation date of September 30, 2009 for the window benefits. The window will be open for 60 days.

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.

The attachments present the results of our cost analysis. **Please see the Important Comments and the Comments on the Investment Markets**, immediately following this cover letter, for important information which is essential to understanding the results presented in this report.

Sincerely,

Rebecca Stouffer
Senior Analyst

Cathy Nagy, FSA
Actuary

Enclosures

MERS Window Valuations – Important Comments

1. Effective January 1, 2008, Section 43C of the MERS Plan Document includes the following requirements, which are not modifiable:
 - a.) At the time a supplemental actuarial valuation is requested, and at the time a new benefit provision is adopted, the employer must be current in the payment of all required employer and member contributions.
 - b.) Both the requesting division and the participating municipality or court must be not less than 60% funded on an actuarial basis as of the last December 31 valuation date, based on the actual benefit provisions in effect when the supplemental valuation is requested or completed. The governing body may make a cash contribution, or transfer employer assets from a different division, or both, in order to meet the 60% requirement. If the requirement is not met, MERS and its actuary will not complete the requested supplemental valuation.
 - c.) The proposed benefit provisions may not be adopted if the results of the supplemental valuation disclose there would be a funded percentage less than 60% on an actuarial basis (using the same valuation date as in requirement (b.)) for either the division or the entire municipality or court. The governing body may make a cash contribution, or transfer employer assets from a different division, or both, in order to meet the 60% requirement.
2. The reader of the report should keep in mind that actuarial calculations are by their nature imprecise, as they are mathematical estimates based on current data and assumptions about future events (which may or may not materialize).
3. Actuarial calculations can and do vary from one valuation year to the next, sometimes significantly if the group valued is very small (fewer than 30 lives). As a result, the cost impact of a benefit change may fluctuate over time, as the demographics of the group changes.
4. The results in the report were based on information provided to the actuary by the municipality and MERS. The actuary is unaware of any additional information that would impact these results. If the information in the “Request for Window Valuation” is incorrect or incomplete, the actuary does not assume responsibility for the accuracy of that information, and the requester (or reader) of this valuation report may not rely on the results and should advise MERS promptly.
5. The valuation methods and Retirement Board-approved assumptions are consistent with those used in the December 31, 2008 Annual Actuarial Valuation. The calculations in this report were based on the assumption that currently open divisions will remain open to new hires. If in subsequent years, any of the open divisions in this supplemental report become closed to new hires, the value of the change in the benefits will be amortized at a faster rate in accordance with the amortization method for closed divisions. However, the total value of the benefit change to your MERS plan remains unchanged, only the amount to be contributed in a given year changes. Specifically, for divisions that are closed to new hires, the Retirement Board has directed that the amortization period for positive unfunded liabilities be decreased annually by 2 years until the period reaches 5 years (Amortization Policy for Closed Divisions Within Open Municipalities, adopted February 12, 2003).
6. Active members who are potentially affected by the temporary window period benefit include:
 - Members who are already eligible to retire during the window period, with either full or reduced early age and service retirement benefits.
 - Members who become eligible to retire during the window period as a result of a window benefit, with either full or reduced early age and service retirement benefits.

MERS Window Valuations – Important Comments

7. The calculations in the report were prepared based on December 31, 2008 demographic and financial information, except that service and compensation were projected to the end of the window period. Service credited under the Reciprocal Retirement Act or service purchased after December 31, 2008, has not been included in these calculations and may have a substantial impact on the results presented in this report. **If such additional service exists, or there are any members deemed eligible for the proposed window benefits who are not listed in this report, please contact MERS Employer Services Division immediately.**
8. In the event that more than one plan change is being considered, the user of the report should remember that the results of separate actuarial valuations cannot be added together. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions with each other and with the assumptions used.
9. Retirement benefits and employer contributions are based on a percentage of members' gross pays, including base pay, overtime pay, longevity pay, and several other miscellaneous items. If total gross payroll exceeds the reported salaries, the dollar contribution amounts shown in this report should be increased proportionately.
10. The results in the report do not show the potential impact that the adoption of the revised benefits may have on other post-employment benefits (such as retiree health care insurance) or ancillary benefits (such as life insurance).
11. If the users of the report are not sure how to interpret certain results in the report or how to read the report, they should contact MERS Employer Services Division (800) 767-6377 or MERS' actuary before relying on the results in the report.

City of Springfield (1303)

Comments on the Investment Markets

The dramatic price declines across the world financial markets in 2008 led to volatility unlike any experienced in decades. 2009 has continued to be only somewhat less volatile. This is a crisis of the global economy focused on the financial sector. The U.S. government and business leaders are doing all they can to address the issues. Even so, it is going to be difficult in the short term to meet the investment assumption of 8% annual return.

The actuarial value of assets (funding value), used to determine both your funded status and your required employer contribution, is based on a 10-year smoothed value of assets. Only a portion (one-tenth) of the 2008 investment market losses were recognized in your December 31, 2008 actuarial valuation report and in this supplemental actuarial valuation report. This reduces the volatility of the valuation results, which affects your required employer contribution and your actuarial funded percentage.

As of December 31, 2008 the actuarial value of assets is 139% of market value. This means that meeting the actuarial assumption in the next few years will require average annual market returns that substantially exceed the 8% investment return assumption.

If the December 31, 2008 valuation results were based on market value on that date instead of 10-year smoothed funding value: i) the funded percent of your entire municipality would be 62% (instead of 86%); and ii) your total employer contribution requirement for the fiscal year starting July 1, 2010 would be \$307,572 (instead of \$187,572). If the investment markets do not turn around, employer contribution requirements can be expected to rise. MERS is doing everything it can to make sure that if this proves to be the case, the increases are incremental as opposed to steep.

Remember that only one-tenth of the 2008 market losses are reflected in this supplemental actuarial valuation report and your December 31, 2008 valuation results. As was true for past market downturns, MERS expects the markets to rebound over time. By the time the 2008 market losses would be fully recognized (over the following 9 years), future market gains are expected to partly or fully offset 2008 market losses. This smoothing method is a powerful tool for reducing the volatility of your required employer contributions. However, if the financial markets do not rebound, the result would be gradual increases in your employer contribution requirement over the next 9 years (as described above). These increases would be in addition to the contributions for Current Benefits or for Proposed Benefits shown in this report.

Comment on Actuarial Calculations - The projections of your future employer contributions in this report are based on the current actuarial assumptions used in the December 31, 2008 actuarial valuation. As always, your required employer contribution rate changes every year, in response to demographic changes, financial experience, benefit provision changes, etc, within your specific plan. The results of future actuarial valuations will differ from the projections, sometimes materially.

Temporary Window Period Benefit (Section 10a)

Generally, when additional benefit provisions are adopted by a participating municipality, the new benefits apply to all members who leave active employment (for retirement, disability, death or vested termination) on or after the effective date of the new benefit provision. Act. No. 99 of the Public Acts of 1990 changed the MERS statute to allow additional benefits to be granted only to persons who retire from active employment, with either full or reduced early age and service retirement benefits, during a temporary period – a so-called “window period”.

The window period may be anywhere between 60 days and 180 days long. The window period benefits may be adopted for specific classifications of active members, or for all active members. Window period benefits may only be adopted a maximum of 2 times during any 5 consecutive calendar years, for the same classification of members.

Window period benefits apply to only active members who retire with either full or reduced early age and service retirement benefits during the window period. Members who leave employment due to disability, death, vested termination or non-vested termination would not be affected.

City of Springfield (1303) - AFSCME (Division 01)
Employer Computed Contributions to Support Window Benefits
For Age and Service Retirements Occurring
August 01, 2009 to September 30, 2009

Window Benefit Provisions

Window Period	08/01/2009 to 09/30/2009
Benefit	F/N(20)

Members Affected

Based on data supplied, 1 member(s) with projected payroll of \$42,345 will be eligible to retire by September 30, 2009, the end of the proposed window period, and are affected by the window provisions. It is assumed in this report that these members have not already retired before the beginning of the window period and that no additional employees will become eligible for the window.

Valuation Results

The individual results of the actuarial valuation for the eligible members are shown in the following table. The cost of the window depends on which affected members retire during the window. The reader may determine the cost of various scenarios by adding the results for members projected to retire during the window. For example, if all of the potentially affected members retire during the window period, the employer financed present value of retirement benefits will be increased by \$12,308 (see column 4). The amortized amount of this increase is shown in column 5 and is expected to increase 4.5% per year.

If new employees do not replace the retiring members, column 5 represents the long-term impact on contributions.

The funded percentage for this division as of December 31, 2008 is 81.2%. If all potentially affected members retire during the window period, the funded percentage will be 78.4%.

Comments

The results in this report only show the potential impact of the proposed benefits on the Retirement System. The employer should consider other related issues before implementing the proposed program, such as:

- Potential payroll and active employee health care cost savings if the retiring members are not replaced, or if they are (fully or partially) replaced with lower paid and/or younger employees.
- Potential additional costs if the retiring members also receive retiree health care benefits at earlier ages.
- The potential cost impact of any other fringe benefit program.

The preceding Important Comments pages and Comments on the Investment Markets page are incorporated by reference herein.

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.

City of Springfield (1303) - AFSCME (Division 01)
Employer Computed Contributions to Support Window Benefits
For Age and Service Retirements Occurring
August 01, 2009 to September 30, 2009

Members Eligible For Window

(1) Social Security No.	(2) (3) (4) Employer Financed Present Value of Future Benefits (PVFB)			(5) Amortization of Increase in PVFB (28 Years)
	Current	Proposed	Increase*	
xxx-xx-7425	\$171,048	\$183,356	\$12,308	\$688
Total	\$171,048	\$183,356	\$12,308	\$688

The preceding Important Comments pages and Comments on the Investment Markets page are incorporated by reference herein.

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.

* Please note that the increase in the PVFB for certain members may be equal to zero. This is because these members do not benefit from the early retirement window. They are already eligible to retire without the window.



RESOLUTION FOR CHANGING MERS BENEFITS (OTHER THAN DB COMPONENT OF HYBRID PROGRAM)

In accordance with the MERS Plan Document of 1996, the _____ (Participating Municipality)

_____ adopts the following benefits for: _____ (Municipality No.) Reporting Unit No., MERS Division No. and Name

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated _____

BENEFIT MULTIPLIER

From _____ (Current Benefit Multiplier) To _____ (New Benefit Multiplier) Effective Date _____

Provisions for Earlier Normal Retirement

- Options for retirement provisions: F50/25, F50/30, F(N)-Years and Out, F55/15, F55/20, F55/25, F55/30

Effective Date _____

EMPLOYEE CONTRIBUTION RATE

New Rate _____

Effective Date _____

ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

- Options for additional benefits: FAC 3, FAC 5, V-6, V-8, V-10, RS - 50%

- Options for additional benefits: D-2, E-2, DROP + with _____ %

Effective Date _____

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

- Options for cost-of-living programs: E Standard, E-1, E - Other (Specify Factor, Adjustment Years)

Effective Date _____

WINDOW PERIOD (If applicable)

From _____ (Date) To _____ (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY _____ Governing Body _____ Date of Meeting

_____ Authorized Signature _____ Title _____ Date

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.

EARLY RETIREMENT AGREEMENT

This Agreement, dated this _____ day of _____, 2009, is by and between the City of Springfield ("Employer") and James Staib ("Employee")

The Employer agrees to open an early retirement window for all eligible employees with twenty (20) years of service in Division 01 of the Employer's Municipal Employees Retirement System (MERS) Plan.

The Employee agrees to relieve the Employer of its contractual obligation to provide health insurance to the Employee during retirement.

The Employer agrees to provide the Employee with a taxable lump sum payment upon retirement equal to forty-one thousand dollars (\$41,000) for the provision of health insurance during retirement.

The Employee and Employer further agree that the Employee shall have no right to participate in the Employer's retiree healthcare program, and that the Employer shall have no obligation to provide any further funding for the Employee's healthcare-related expenses.

The Employee agrees to indemnify and hold harmless the City of Springfield from any litigation or contractual grievances that relate to his decision to terminate employment with the City of Springfield.

Franklin Peterson
City of Springfield

The foregoing instrument was acknowledged before me on this _____ day of _____, 2009 by Franklin J. Peterson, City Manager of Springfield, Michigan. My Commission expires on _____

Jeannine M. Turner, Notary Public
Calhoun County, Michigan

James Staib
Employee

The foregoing instrument was acknowledged before me on this _____ day of _____, 2009 by James Staib. My Commission expires on _____

Jeannine M. Turner, Notary Public
Calhoun County, Michigan



August 17, 2009

R E S O L U T I O N

No. 36-09

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize the City
Manger to sign an early retirement agreement.

MOVED: _____

SECONDED: _____



August 17, 2009

R E S O L U T I O N

No. 37-09

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to set the Public Hearing to receive comments regarding the proposed changes to the Income Tax Personal Exemption for September 8, 2009, at 7:30 p.m.

MOVED: _____

SECONDED: _____



August 17, 2009

R E S O L U T I O N

No. 38-09

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to authorize the City
Manger to sign the CDBG Grant Application.

MOVED: _____

SECONDED: _____

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
Fund 101 GENERAL FUND			
Dept 000			
101-000-079.03	DUE FR FED GOV - COBRA REIMB	MERS PREMIER HEALTH	995.49
101-000-231.62	DUE TO AFLAC-PAYROLL	AFLAC	447.40
101-000-231.63	DUE TO AMERICAN FIDELITY-OTHER	AMERICAN FIDELITY ASSURANCE	140.30
Total for Dept 000 :			1,583.19
Dept 101 CITY COUNCIL			
101-101-801.88	INTERNET ACCESS	ACDNET	59.79
101-101-801.88	INTERNET ACCESS	ACDNET	25.68
101-101-801.95	MEMBERSHIP & DUES	MICHIGAN MUNICIPAL LEAGUE	4,249.00
Total for Dept 101 CITY COUNCIL:			4,334.47
Dept 172 CITY MANAGER			
101-172-801.26	CM OPPORTUNITIES ACCOUNT	NATIONAL CITY VISA	63.31
101-172-801.97	CONFERENCE COSTS	FRANKLIN PETERSON	188.77
101-172-801.97	CONFERENCE COSTS	NATIONAL CITY VISA	230.00
101-172-850.10	TELEPHONE	FRANKLIN PETERSON	50.00
101-172-860.91	MEALS	NATIONAL CITY VISA	13.65
101-172-956.00	MISCELLANEOUS EXPENSES	NATIONAL CITY VISA	109.70
Total for Dept 172 CITY MANAGER:			655.43
Dept 191 ELECTIONS			
101-191-727.30	ELECTION SUPPLIES	STAPLES BUSINESS ADVANTAGE	39.98
101-191-956.00	MISCELLANEOUS EXPENSES	MUMFORD SCHUBEL NORLANDER	91.00
101-191-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	14.21
Total for Dept 191 ELECTIONS:			145.19
Dept 209 CITY ASSESSOR			
101-209-801.00	CONTRACTUAL SERVICES	PENNFIELD CHARTER TOWNSHIP	2,265.25
Total for Dept 209 CITY ASSESSOR:			2,265.25
Dept 210 CITY ATTORNEY			
101-210-801.05	LEGAL FEES	MUMFORD SCHUBEL NORLANDER	39.00
Total for Dept 210 CITY ATTORNEY:			39.00
Dept 253 FINANCE/TREASURY			
101-253-727.00	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	31.29
101-253-727.10	PUBLICATIONS	PROGRESSIVE BUSINESS PUBLICATIONS	230.00
101-253-727.40	PAPER	STAPLES BUSINESS ADVANTAGE	122.97
101-253-727.50	DATA PROCESSING SUPPLIES	STAPLES BUSINESS ADVANTAGE	568.67
101-253-727.95	STORE FUND	STAPLES BUSINESS ADVANTAGE	68.25
101-253-740.00	OPERATING SUPPLIES	PETTY CASH	30.91
101-253-740.00	OPERATING SUPPLIES	STAPLES BUSINESS ADVANTAGE	135.56
101-253-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	3,000.00

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
101-253-801.17	COMPUTER CONSULTANT/SUPPORT	VENTURE TECHNOLOGIES INC	30.00
101-253-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	66.76
101-253-956.00	MISCELLANEOUS EXPENSES	CULLIGAN	23.00
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	29.70
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	10.90
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	66.79
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	3.30
101-253-956.00	MISCELLANEOUS EXPENSES	SHIRTS N MORE INC	43.10
101-253-963.00	CHARGEBACKS/BOR/MTT/REFUNDS	CALHOUN COUNTY TREASURER	4.01
Total for Dept 253 FINANCE/TREASURY:			4,465.21
Dept 260 CITY CLERK			
101-260-727.00	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	243.59
101-260-860.90	MILEAGE	PETTY CASH	19.80
101-260-956.00	MISCELLANEOUS EXPENSES	NATIONAL CITY VISA	191.75
Total for Dept 260 CITY CLERK:			455.14
Dept 265 CITY HALL & GROUNDS			
101-265-775.00	REPAIR & MAINT SUPPLIES	KENDALL ELECTRIC	21.58
101-265-775.00	REPAIR & MAINT SUPPLIES	NATIONAL CITY VISA	23.96
101-265-775.00	REPAIR & MAINT SUPPLIES	SAM'S CLUB-GECF	149.11
101-265-775.00	REPAIR & MAINT SUPPLIES	SPRINGFIELD DO IT CENTER	63.94
101-265-775.00	REPAIR & MAINT SUPPLIES	SPRINGFIELD DO IT CENTER	26.55
101-265-775.00	REPAIR & MAINT SUPPLIES	SPRINGFIELD DO IT CENTER	18.49
101-265-801.35	CONTRACTUAL REFUSE SERVICE	WASTE MANAGEMENT MI- SOUTHWEST	139.08
101-265-920.20	ELECTRICITY	CONSUMERS ENERGY	910.51
101-265-920.20	ELECTRICITY	CONSUMERS ENERGY	174.50
101-265-930.05	BUILDING MAINTENANCE	BEST LAUNDRY SERVICE	46.45
101-265-930.05	BUILDING MAINTENANCE	BEST LAUNDRY SERVICE	46.45
Total for Dept 265 CITY HALL & GROUNDS:			1,620.62
Dept 270 FARMERS MARKET			
101-270-801.35	REFUSE SERVICE-WM	WASTE MANAGEMENT MI- SOUTHWEST	27.84
101-270-900.10	ADVERTISING	BATTLE CREEK SHOPPER NEWS	405.67
101-270-900.10	ADVERTISING	CUMULUS BROADCASTING-BATTLE CREEK	546.00
101-270-920.20	ELECTRICITY	CONSUMERS ENERGY	373.81
101-270-956.06	SPECIAL EVENTS	NATIONAL CITY VISA	105.48
Total for Dept 270 FARMERS MARKET:			1,458.80
Dept 276 CEMETERY & PARKS			
101-276-775.00	REPAIR & MAINT SUPPLIES	FAMILY FARM & HOME-BATTLE CREEK	49.98
101-276-775.35	EQUIPMENT PARTS & SUPPLIES	DADOW POWER EQUIPMENT	52.22
101-276-801.35	CONTRACTUAL REFUSE SERVICE	WASTE MANAGEMENT MI- SOUTHWEST	27.83
101-276-920.20	ELECTRICITY	CONSUMERS ENERGY	54.47
101-276-970.10	CAPITAL OUTLAY - DPW EQUIPMENT	DOBOS LAWNMOWER SALES	239.96
Total for Dept 276 CEMETERY & PARKS:			424.46

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
Dept 345 PUBLIC SAFETY DEPT			
101-345-727.00	OFFICE SUPPLIES	NATIONAL CITY VISA	321.89
101-345-727.00	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	47.24
101-345-740.00	OPERATING SUPPLIES	ALLEGRA PRINT & IMAGING	39.00
101-345-740.24	TURN-OUT GEAR	MOSES FIRE EQUIPMENT INC	210.85
101-345-801.04	PROSECUTION	MUMFORD SCHUBEL NORLANDER	1,625.00
101-345-801.17	COMPUTER CONSULTANT/SUPPORT	CRIMECOG TECHNOLOGIES	500.00
101-345-801.24	CENTRAL DISPATCH	NATIONAL CITY VISA	20.40
101-345-801.35	CONTRACTUAL REFUSE SERVICE	WASTE MANAGEMENT MI- SOUTHWEST	40.78
101-345-801.87	INVESTIGATIONS	NATIONAL CITY VISA	10.00
101-345-801.87	INVESTIGATIONS	WEST GOVERNMENT SERVICES	25.00
101-345-801.88	INTERNET ACCESS	NEXTEL COMMUNICATIONS	236.20
101-345-817.02	LIEN USER FEE	STATE OF MICHIGAN	33.00
101-345-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	93.79
101-345-850.10	TELEPHONE	AT & T	300.20
101-345-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	46.00
101-345-920.20	ELECTRICITY	CONSUMERS ENERGY	15.96
101-345-920.20	ELECTRICITY	CONSUMERS ENERGY	1,005.18
101-345-920.20	ELECTRICITY	CONSUMERS ENERGY	15.96
101-345-930.05	BUILDING MAINTENANCE	STAR GLASS LLC	114.27
Total for Dept 345 PUBLIC SAFETY DEPT:			4,700.72
Dept 441 PUBLIC WORKS DEPARTMENT			
101-441-722.10	UNIFORMS	CHAD KENNEDY	100.00
101-441-722.10	UNIFORMS	FASTENAL COMPANY	21.20
101-441-722.10	UNIFORMS	G & K SERVICES	28.50
101-441-722.10	UNIFORMS	NATIONAL CITY VISA	440.00
101-441-722.10	UNIFORMS	G & K SERVICES	28.50
101-441-722.10	UNIFORMS	RICES SHOES INC	242.40
101-441-722.10	UNIFORMS	SAM'S CLUB-GECF	49.72
101-441-727.00	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	107.08
101-441-740.00	OPERATING SUPPLIES	NATIONAL CITY VISA	31.66
101-441-740.00	OPERATING SUPPLIES	NATIONAL CITY VISA	102.76
101-441-850.10	TELEPHONE	TERRY BLANIAR	45.00
101-441-956.00	MISCELLANEOUS EXPENSES	NATIONAL CITY VISA	21.35
101-441-956.10	TRAINING & EDUCATION	PETTY CASH	8.05
Total for Dept 441 PUBLIC WORKS DEPARTMENT:			1,226.22
Dept 450 STREET LIGHTING			
101-450-920.20	ELECTRICITY	CONSUMERS ENERGY	14.55
101-450-920.20	ELECTRICITY	CONSUMERS ENERGY	9,548.06
Total for Dept 450 STREET LIGHTING:			9,562.61
Total for Fund 101 GENERAL FUND:			32,936.31

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
Fund 202 MAJOR STREET FUND			
Dept 463 ROUTINE MAINTENANCE			
202-463-800.02	STATE NPDES PERMIT	CITY OF BATTLE CREEK	180.57
Total for Dept 463 ROUTINE MAINTENANCE:			180.57
Dept 474 TRAFFIC SERVICE MAINTENANCE			
202-474-920.20	ELECTRICITY	CITY OF BATTLE CREEK	178.20
202-474-920.20	ELECTRICITY	CONSUMERS ENERGY	157.75
202-474-930.75	OUTSIDE TRAFFIC SERVICE MAINT	CITY OF BATTLE CREEK	278.12
Total for Dept 474 TRAFFIC SERVICE MAINTENANCE:			614.07
Dept 482 ADMINISTRATION			
202-482-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	500.00
Total for Dept 482 ADMINISTRATION:			500.00
Total for Fund 202 MAJOR STREET FUND:			1,294.64
Fund 203 LOCAL STREET FUND			
Dept 482 ADMINISTRATION			
203-482-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	325.00
Total for Dept 482 ADMINISTRATION:			325.00
Total for Fund 203 LOCAL STREET FUND:			325.00
Fund 211 INCOME TAX FUND			
Dept 000			
211-000-231.62	DUE TO AFLAC-PAYROLL	AFLAC	62.20
Total for Dept 000 :			62.20
Dept 202 INCOME TAX ADMINISTRATION			
211-202-727.40	PAPER	STAPLES BUSINESS ADVANTAGE	40.99
211-202-727.50	DATA PROCESSING SUPPLIES	STAPLES BUSINESS ADVANTAGE	180.54
211-202-801.10	AUDIT/RPT PREP	ABRAHAM & GAFFNEY, PC	750.00
211-202-801.13	INCOME TAX COMPLIANCE	MUMFORD SCHUBEL NORLANDER	801.00
211-202-801.13	INCOME TAX COMPLIANCE	LEXISNEXIS	56.10
211-202-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	25.59
Total for Dept 202 INCOME TAX ADMINISTRATION:			1,854.22
Total for Fund 211 INCOME TAX FUND:			1,916.42

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
Fund 232 TIFA B FUND			
Dept 536 OPERATING EXPENSES			
232-536-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	525.00
Total for Dept 536 OPERATING EXPENSES:			525.00
Total for Fund 232 TIFA B FUND:			525.00
Fund 236 TIFA D FUND			
Dept 536 OPERATING EXPENSES			
236-536-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	525.00
236-536-805.19	TOWN CENTER PROJECT	WIGHTMAN & ASSOCIATES, INC	3,000.00
236-536-920.20	ELECTRICITY	CONSUMERS ENERGY	25.08
Total for Dept 536 OPERATING EXPENSES:			3,550.08
Total for Fund 236 TIFA D FUND:			3,550.08
Fund 238 ECONOMIC DEVELOPMENT FUND			
Dept 270 FARMERS MARKET			
238-270-956.00	MISCELLANEOUS EXPENSES	NATIONAL CITY VISA	399.97
Total for Dept 270 FARMERS MARKET:			399.97
Dept 536 OPERATING EXPENSES			
238-536-801.00	CONTRACTUAL SERVICES	CRANE LAND SURVEY PC	550.00
238-536-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	75.00
238-536-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	17.00
Total for Dept 536 OPERATING EXPENSES:			642.00
Total for Fund 238 ECONOMIC DEVELOPMENT FUND:			1,041.97
Fund 250 BROWNFIELD-BAKER OIL SITE			
Dept 708 BROWNFIELD PROJECT			
250-708-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	75.00
Total for Dept 708 BROWNFIELD PROJECT:			75.00
Total for Fund 250 BROWNFIELD-BAKER OIL SITE:			75.00
Fund 265 DRUG LAW ENFORCEMENT FUND			
Dept 536 OPERATING EXPENSES			
265-536-710.00	CANINE PROGRAM	NATIONAL CITY VISA	248.50
265-536-710.00	CANINE PROGRAM	ROBERT COLES	49.71
265-536-710.00	CANINE PROGRAM	DICKMAN ROAD VETERINARY CLINIC	22.36
265-536-710.00	CANINE PROGRAM	DICKMAN ROAD VETERINARY CLINIC	7.75
Total for Dept 536 OPERATING EXPENSES:			328.32
Total for Fund 265 DRUG LAW ENFORCEMENT FUND:			328.32

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
Fund 549 BUILDING CODE ENFORCEMENT FUND			
Dept 000			
549-000-676.07	CELL PHONE REIMB	DAVID CUNNINGHAM	(70.19)
549-000-676.07	CELL PHONE REIMB	STEVE BULLER	(1.26)
Total for Dept 000 :			(71.45)
Dept 371 INSPECTION DEPARTMENT			
549-371-706.10	ELECTRICAL INSPECTOR	DAVID CUNNINGHAM	719.95
549-371-706.20	PLUMBING INSPECTOR	TODD BISHOP	146.67
549-371-706.30	MECHANICAL INSPECTOR	STEVE BULLER	465.86
549-371-706.40	BUILDING INSPECTOR	STEVE BULLER	1,317.25
549-371-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	176.85
Total for Dept 371 INSPECTION DEPARTMENT:			2,826.58
Total for Fund 549 BUILDING CODE ENFORCEMENT FUND:			2,755.13
Fund 590 SEWER FUND			
Dept 442 OPERATING EXPENSES			
590-442-727.90	POSTAGE	LAKE MICHIGAN MAILERS INC	38.39
590-442-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	750.00
590-442-801.20	ANSWERING SERV/MISS DIG	TELEPHONE MESSAGE CENTER	57.10
590-442-801.97	CONFERENCE COSTS	NATIONAL CITY VISA	560.00
Total for Dept 442 OPERATING EXPENSES:			1,405.49
Total for Fund 590 SEWER FUND:			1,405.49
Fund 591 WATER FUND			
Dept 442 OPERATING EXPENSES			
591-442-727.90	POSTAGE	LAKE MICHIGAN MAILERS INC	38.40
591-442-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	750.00
591-442-801.00	CONTRACTUAL SERVICES	MICHIGAN RURAL WATER ASSOC	425.00
591-442-801.20	ANSWERING SERV/MISS DIG	TELEPHONE MESSAGE CENTER	57.10
Total for Dept 442 OPERATING EXPENSES:			1,270.50
Total for Fund 591 WATER FUND:			1,270.50
Fund 596 REFUSE FUND			
Dept 442 OPERATING EXPENSES			
596-442-727.90	POSTAGE	LAKE MICHIGAN MAILERS INC	38.39
596-442-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	150.00
596-442-801.35	CONTRACTUAL REFUSE SERVICE	WASTE MANAGEMENT MI- SOUTHWEST	13,166.88
Total for Dept 442 OPERATING EXPENSES:			13,355.27
Total for Fund 596 REFUSE FUND:			13,355.27

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
Fund 661 VEHICLE FUND			
Dept 209 CITY ASSESSOR			
661-209-740.05	GASOLINE	PETTY CASH	10.00
661-209-740.05	GASOLINE	SUNSHINE TOYOTA	42.97
661-209-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	30.17
Total for Dept 209 CITY ASSESSOR:			83.14
Dept 299 UNALLOCATED ADMINISTRATIVE			
661-299-801.00	CONTRACTUAL SERVICES	ABRAHAM & GAFFNEY, PC	75.00
Total for Dept 299 UNALLOCATED ADMINISTRATIVE:			75.00
Dept 345 PUBLIC SAFETY DEPT			
661-345-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	1,944.93
661-345-740.15	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	152.47
661-345-930.09	VEHICLE MAINTENANCE	CITY OF BATTLE CREEK	485.33
Total for Dept 345 PUBLIC SAFETY DEPT:			2,582.73
Dept 441 PUBLIC WORKS DEPARTMENT			
661-441-740.05	GASOLINE	FUEL MANAGEMENT SYSTEM	948.82
661-441-740.15	DIESEL FUEL	FUEL MANAGEMENT SYSTEM	253.55
661-441-775.00	REPAIR & MAINT SUPPLIES	AUTO-WARES INC	8.95
661-441-775.00	REPAIR & MAINT SUPPLIES	DADOW POWER EQUIPMENT	4.80
661-441-775.00	REPAIR & MAINT SUPPLIES	FAMILY FARM & HOME-BATTLE CREEK	81.97
661-441-775.00	REPAIR & MAINT SUPPLIES	FASTENAL COMPANY	10.94
661-441-775.00	REPAIR & MAINT SUPPLIES	FASTENAL COMPANY	17.00
661-441-775.00	REPAIR & MAINT SUPPLIES	NATIONAL CITY VISA	37.43
661-441-775.00	REPAIR & MAINT SUPPLIES	NATIONAL CITY VISA	65.00
661-441-775.00	REPAIR & MAINT SUPPLIES	NATIONAL CITY VISA	36.48
661-441-775.00	REPAIR & MAINT SUPPLIES	NATIONAL CITY VISA	5.00
661-441-775.00	REPAIR & MAINT SUPPLIES	AIRGAS-GREAT LAKES	22.37
661-441-775.00	REPAIR & MAINT SUPPLIES	AIRGAS-GREAT LAKES	161.10
661-441-775.00	REPAIR & MAINT SUPPLIES	AIRGAS-GREAT LAKES	22.37
661-441-775.00	REPAIR & MAINT SUPPLIES	ALRO STEEL CORPORATION	778.52
661-441-775.00	REPAIR & MAINT SUPPLIES	SAM'S CLUB-GECF	69.42
661-441-775.00	REPAIR & MAINT SUPPLIES	SPRINGFIELD DO IT CENTER	55.97
661-441-775.00	REPAIR & MAINT SUPPLIES	TRUCK & TRAILER SPECIALTIES	65.83
661-441-930.09	VEHICLE MAINTENANCE	BECKE'S EQUIPMENT RENTAL INC	57.50
Total for Dept 441 PUBLIC WORKS DEPARTMENT:			2,703.02
Total for Fund 661 VEHICLE FUND:			5,443.89

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
Fund 703 CURRENT TAX COLLECTION FUND			
Dept 000			
703-000-214.05	DUE TO GENERAL FUND-OPER	GENERAL FUND-PROP TAX DISB	49,504.23
703-000-214.05	DUE TO GENERAL FUND-OPER	TIFA B FUND-PROPERTY TAX DISB	4,016.44
703-000-214.05	DUE TO GENERAL FUND-OPER	TIFA D FUND-PROPERTY TAX DISB	3,953.00
703-000-214.05	DUE TO GENERAL FUND-OPER	GENERAL FUND-PROP TAX DISB	39,393.05
703-000-214.05	DUE TO GENERAL FUND-OPER	TIFA B FUND-PROPERTY TAX DISB	2,881.36
703-000-214.05	DUE TO GENERAL FUND-OPER	TIFA D FUND-PROPERTY TAX DISB	2,835.85
703-000-214.06	DUE TO GENERAL FUND-PENSION	GENERAL FUND-PROP TAX DISB	3,535.49
703-000-214.06	DUE TO GENERAL FUND-PENSION	TIFA B FUND-PROPERTY TAX DISB	286.85
703-000-214.06	DUE TO GENERAL FUND-PENSION	TIFA D FUND-PROPERTY TAX DISB	282.31
703-000-214.06	DUE TO GENERAL FUND-PENSION	GENERAL FUND-PROP TAX DISB	2,813.42
703-000-214.06	DUE TO GENERAL FUND-PENSION	TIFA B FUND-PROPERTY TAX DISB	205.78
703-000-214.06	DUE TO GENERAL FUND-PENSION	TIFA D FUND-PROPERTY TAX DISB	202.53
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	819.02
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	658.76
703-000-214.20	DUE TO MAJOR ST-SPEC ASSESS	MAJOR ST FD-PROPERTY TAX DISB	478.56
703-000-214.20	DUE TO MAJOR ST-SPEC ASSESS	MAJOR ST FD-PROPERTY TAX DISB	562.57
703-000-214.30	DUE TO LOCAL ST-SPEC ASSESS	LOCAL ST FD-PROPERTY TAX DISB	1,505.38
703-000-214.30	DUE TO LOCAL ST-SPEC ASSESS	LOCAL ST FD-PROPERTY TAX DISB	166.60
703-000-214.37	DUE TO TIFA B-SPECIAL ASSESS	TIFA B FUND-PROPERTY TAX DISB	137.76
703-000-214.37	DUE TO TIFA B-SPECIAL ASSESS	TIFA B FUND-PROPERTY TAX DISB	1,977.89
703-000-214.40	DUE TO TIFA D-SPECIAL ASSESS	TIFA D FUND-PROPERTY TAX DISB	188.70
703-000-214.50	DUE TO SEWER-SPEC ASSESSMENTS	UTILITY BILLING FUND	356.71
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	19,015.94
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	TIFA B FUND-PROPERTY TAX DISB	1,542.82
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	TIFA D FUND-PROPERTY TAX DISB	1,518.44
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	15,131.97
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	TIFA B FUND-PROPERTY TAX DISB	1,106.81
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	TIFA D FUND-PROPERTY TAX DISB	1,089.32
703-000-223.00	DUE TO WILLARD-COL FR TAX BILL	WILLARD DISTRICT LIBRARY	8,210.03
703-000-223.00	DUE TO WILLARD-COL FR TAX BILL	WILLARD DISTRICT LIBRARY	6,444.00
703-000-225.00	DUE TO BC SCH-COLL FR TAX BILL	BATTLE CREEK PUBLIC SCHOOLS	27,764.49
703-000-225.00	DUE TO BC SCH-COLL FR TAX BILL	BATTLE CREEK PUBLIC SCHOOLS	25,070.58
703-000-228.00	DUE TO STATE-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	23,844.18
703-000-228.00	DUE TO STATE-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	18,622.34
703-000-234.00	DUE TO ISD-COLL FR TAX BILL	CALHOUN INTERM SCHOOL DIST	12,848.90
703-000-234.00	DUE TO ISD-COLL FR TAX BILL	CALHOUN INTERM SCHOOL DIST	10,084.92
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	KELLOGG COMMUNITY COLLEGE	6,559.78
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	TIFA B FUND-PROPERTY TAX DISB	532.24
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	TIFA D FUND-PROPERTY TAX DISB	523.82
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	KELLOGG COMMUNITY COLLEGE	5,220.00
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	TIFA B FUND-PROPERTY TAX DISB	381.82
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	TIFA D FUND-PROPERTY TAX DISB	375.78

Total for Dept 000 : 302,650.44

Total for Fund 703 CURRENT TAX COLLECTION FUND: 302,650.44

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 08/02/09 THRU 08/15/09

GL Number	Inv. Line Desc	Vendor	Amount
	Fund Totals:		
		Fund 101 GENERAL FUND	32,936.31
		Fund 202 MAJOR STREET FUND	1,294.64
		Fund 203 LOCAL STREET FUND	325.00
		Fund 211 INCOME TAX FUND	1,916.42
		Fund 232 TIFA B FUND	525.00
		Fund 236 TIFA D FUND	3,550.08
		Fund 238 ECONOMIC DEVELOPMENT FUND	1,041.97
		Fund 250 BROWNFIELD-BAKER OIL SITE	75.00
		Fund 265 DRUG LAW ENFORCEMENT FUND	328.32
		Fund 549 BUILDING CODE ENFORCEMENT FUND	2,755.13
		Fund 590 SEWER FUND	1,405.49
		Fund 591 WATER FUND	1,270.50
		Fund 596 REFUSE FUND	13,355.27
		Fund 661 VEHICLE FUND	5,443.89
		Fund 703 CURRENT TAX COLLECTION FUND	<u>302,650.44</u>
		Total - All Funds	368,873.46