



CITY COUNCIL PACKET

MONDAY, JANUARY 4, 2010

Prepared By:
Franklin Peterson, City Manager
Kris Vogel, Clerk
Donna Carnell, Deputy Clerk



**CITY COUNCIL
REGULAR MEETING OF
MONDAY, JANUARY 4, 2010, 7:30 P.M.
AGENDA**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL: Mayor Anderson, Council Members Agne, Burdett, Eib, Good, Hinton, and Whitfield.
- IV. APPROVAL OF MINUTES
 - A. Regular Meeting of December 21, 2009
- V. REPORTS
 - A. City Manager – *Franklin Peterson*
 - 1. Adopt – Planning Commission Ordinance (**ord. #03-09**)
 - 2. Bills In Line
- VII. COUNCIL COMMENTS
- VIII. CITIZEN COMMENTS
- IX. ADJOURNMENT

NEXT MEETING: **Monday, January 18, 2010**
NEXT RESOLUTION: 01-10
NEXT PROCLAMATION: 01-10
NEXT ORDINANCE: 01-10

**MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE CITY OF SPRINGFIELD
DECEMBER 21, 2009**

I. CALL TO ORDER

Mayor Anderson called the regular meeting of the Council of the City of Springfield to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor Anderson led the pledge of allegiance.

III. ROLL CALL

Present: Council Members Agne, Burdett, Eib, Good, Hinton, Whitfield, and Mayor Anderson.

Also Present: Frank Peterson – City Manager, Jeannine Turner – Finance Director/Treasurer, and Kris Vogel – City Clerk.

IV. APPROVAL OF MINUTES

It was moved by Hinton, seconded by Good and unanimous that the minutes of the December 7, 2009, regular meeting be approved subject to additions and corrections.

V. FY 08/09 AUDIT REPORT – Abraham & Gaffney

Steve Kirinovic, Partner with Abraham & Gaffney presented the City's FY 08/09 Audit Report.

VI. REPORTS

A. Building/Code Enforcement Departments – November (D. Carnell/C. Childers)

Mayor Anderson asked if there were any questions regarding the Building Department/Code Enforcement reports presented by Donna Carnell, Deputy Assessor and Cris Childers Office Manager, Public Safety Department. Being none, the reports will be filed as presented.

B. Public Works Department – November (T. Matson)

Mayor Anderson asked if there were any questions regarding the Public Works Department report presented by Tom Matson, Public Works Department Director. Being none, the report will be filed as presented.

C. City Manager – *Franklin Peterson*

1. Approve – 2010 Meeting Schedule

City Manager Peterson stated this resolution would approve the 2010 meeting schedule.

Resolution #53-09

It was moved by Hinton and seconded by Good that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD that the following dates be set for the City Council meetings for 2010 and the list be posted; said meetings to be

held at 7:30 p.m. at the City Municipal office located at 601 Avenue A:

January	4	18
February	1	16 (T)
March	1	15
April	5	19
May	3	17
June	7	21
July	5	19
August	2	16
September	7 (T)	20
October	4	18
November	1	15
December	6	20

Note: Agenda review begins at 7:00 p.m.

All ayes. Resolution adopted.

2. Appoint – EDC/TIFA/BRA Board Member

City Manager Peterson stated this resolution would appoint a member to the EDC/TIFA/BRA Board.

Resolution #54-09

It was moved by Good and seconded by Eib that the following resolution be adopted:

RESOLVED BY THE COUNCIL OF THE CITY OF SPRINGFIELD to confirm the Mayoral appointment of Kelli Scott to the EDC/TIFA/BRA Board; said term to expire May 1, 2015.

Council Member Hinton asked if it would be a conflict with Mrs. Scott's current position of County Administrator with her serving on this Board? Mayor Anderson indicated that both herself and City Manager Peterson do not feel that it would.

All ayes. Resolution adopted.

3. Introduce – Planning Commission Ordinance

City Manager Peterson stated this ordinance would be for the creation of our Planning Commission.

Ordinance #03-09

It was moved by Eib and seconded by Good that the following ordinance be introduced by title only (a complete copy is available in the City Clerk's office):

WHEREAS, The People of The City of Springfield did establish the City of Springfield Planning Commission Ordinance of 2010, and it is now desired to repeal the existing ordinance and adopt this ordinance, NOW THEREFORE, THE PEOPLE OF The City of Springfield DO ORDAIN THAT SAID ORDINANCE SHALL READ AS FOLLOWS:

Mayor Anderson asked if we would be able to amend this ordinance with it being

mandated by State law? City Manager Peterson indicated we would be able to make amendments, but would have to make sure it complies with State Law. Mayor Anderson stated she is very concerned about the membership section and our ability to represent each area.

All ayes. Ordinance introduced by title only.

4. Bills In Line

It was moved by Good, seconded by Burdett and unanimously approved that the checks be drawn from the various accounts and the bills be paid.

VI. COUNCIL COMMENTS

Council Members Burdett, Agne, Eib, Good, and Hinton wished everyone a Merry Christmas and a safe and happy New Year.

Council Member Whitfield wished everyone a happy holidays!

City Clerk Vogel noted City Hall will be closed December 24th and 25th for Christmas and December 31st and January 1st for New Years. City Clerk Vogel also congratulated City Manager Peterson, his wife Sarah, and their daughter Olivia on the newest addition to their family—Stella Grace was born Monday, December 14th.

City Manager Peterson indicated that on Tuesday, December 15th PSO Jeff Johnson and his wife Melissa welcomed their first child into the world—Jack Ryan.

City Manager Peterson stated Terry Blanair marked his 10th anniversary with the Public Works Department.

Mayor Anderson indicated that unfortunately the City will not be able to do everything we've been able to do in the past with plowing roads due to our budget concerns.

VII. CITIZENS COMMENTS

None.

VIII. ADJOURNMENT

Mayor Anderson adjourned the meeting at 8:08 p.m.

Kris Vogel, MMC
City Clerk

Susan L. Anderson, Mayor



Manager's Report

January 4, 2010

Action Items:

Adopt Planning Commission Ordinance (ORD #3-09)

This is the second reading of this ordinance.

This ordinance is based upon a model ordinance designed by faculty at Michigan State University. In 2006 and 2008, new legislation was enacted to rule municipal planning and zoning efforts. Part of the new legislation forced cities to create new enabling ordinances that set certain standards for the make-up and duties of the Planning Commission. Passing this ordinance will bring us in line with those requirements.

The next steps are for the Planning Commission to adopt new bylaws and create an updated master plan. The bylaws should be approved at their next meeting, and the Master Plan process should be complete by the end of 2010.

Bills in line

I recommend the bills for approval.

Information Items:

1. The first meeting of the Math and Science Center Committee is being planned for January 12th or 13th. The current committee members are Carey Whitfield, Carol Hinton, Harry Burdett, Angie Joy, Dee Demaso, and Dora Demaso.
2. In working with Consumers Energy, we have determined that the large increase in our street light bill was too much. There will still be an increase over 2009 levels, but it will not be as great. We received a credit on our latest bill equal to more than \$9,000.
3. We are exploring a move from Climax Scotts Telephone service at the city offices to ACD. The move could save us 25% on internet and phone service.
4. Work on the 2010-11 Budget has officially begun. Here are some issues that will come to the forefront in the coming weeks:
 - a. In working with the City Assessor, it has become evident that we will realize a reduction in our Assessed Value, and may actually realize a reduction in our Taxable Value. This is not unexpected, and is certainly nothing to get overly concerned about. We'll just need to review a few spending habits to help offset the difference. I expect the new loss in property tax revenue to equal \$60,000. The good news is . . . most residents will see a reduction in their tax bill.



Manager's Report

January 4, 2010

- b. We'll have to work to adjust the fee schedule to accurately charge for actual cost of services provided, and to help make up for some of the lost revenue. I'll get a proposal together soon.
- c. Water rates and fees will need to be raised to accommodate increased expenses (last time was 2005).
- d. Sewer rates and fees will need to be slightly raised to account for increased costs.
- e. Refuse rates will likely increase as part of our upcoming contract renewal with Waste Management.
- f. I may ask the Council to consider a small fee on utility bills to offset rising streetlight costs. I would expect that to equal \$1 to \$2 per month.

THE CITY OF SPRINGFIELD
PLANNING COMMISSION ORDINANCE

3 OF 2010

Effective February 1, 2010

WHEREAS, The People of The City of Springfield did establish the City of Springfield Planning Commission Ordinance of 2010, and it is now desired to repeal the existing ordinance and adopt this ordinance, NOW THEREFORE, THE PEOPLE OF The City of Springfield DO ORDAIN THAT SAID ORDINANCE SHALL READ AS FOLLOWS:

THE CITY OF SPRINGFIELD PLANNING COMMISSION ORDINANCE

AN ORDINANCE to create a Planning Commission for The City of Springfield as authorized by P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act, M.C.L. 125.3801 *et. seq.* for the purpose of having planning and zoning in The City of Springfield, to create, organize, enumerate powers and duties, and to provide for the regulation and subdivision of land, coordinated and harmonious development of The City of Springfield; and to function in cooperation with other constituted authorities of incorporated and unincorporated areas within the State where The City of Springfield exists.

THE PEOPLE OF THE CITY OF SPRINGFIELD DO ORDAIN:

1. Creation:
There shall be a City of Springfield Planning Commission pursuant to P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act, M.C.L. 125.3801 *et. seq.*, hereinafter referred to as the Commission with the powers and duties as therein set forth and as hereinafter provided and staffed Planning Department. This ordinance shall be officially known and described as the "The City of Springfield Planning Commission Ordinance."
2. Membership:
 - A. The Commission shall consist of seven (7) members appointed by The City of Springfield City Council. To be qualified to be a member and remain a member of the Commission, the individual shall meet the following qualifications:
 1. Shall be a qualified elector of The City of Springfield, except two (2) non-qualified electors may be members of the commission;
 2. Shall not be a declared candidate for any political office, except this condition shall not apply to the Springfield City Council representatives to the Commission;
 3. After an individual's first appointment, and before reappointment, said member shall have attended training for Commission members, pursuant to section 104 of this ordinance;

4. Shall meet the conditions provided for each individual member in sections 102.B, 102.D, 102.E, and 102.F of this Ordinance, except the geographical location of the individual's residency may be considered optional.
- B. The membership shall be representative of the important geographic and interest segments of The City of Springfield, as follows.
 - C. Members shall be appointed for three-year terms. However when first appointed, a number of members shall be appointed to one-year, two-year, or three-year terms such that, as nearly as possible, the terms of $\frac{1}{3}$ of all Commission members will expire each year. If a vacancy occurs, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment such that, as nearly as possible, the terms of $\frac{1}{3}$ of all Commission members continue to expire each year.
 - D. Ex officio members shall include the chief administrative official, or a person designated by him or her.
 - E. The membership shall be representative of the important segments of the community, such as the economic, governmental, educational, and social development of The City of Springfield, in accordance with the major interests as they exist in The City of Springfield, as follows:
 1. Agriculture;
 2. Natural resources;
 3. Recreation;
 4. Education;
 5. Public health;
 6. Government;
 7. Transportation;
 8. Industry;
 9. Commerce;
 - F. The membership shall also be representative of the entire geography of The City of Springfield to the extent practicable, and as a secondary consideration to the representation of the major interests.
 - G. A member of the Springfield City Council, Chief Administrative Officer, person designated by the chief administrative officer, and chief elected official of The City of Springfield shall not be chair of the Commission.
 - H. Not more than $\frac{1}{3}$ of the total membership of the Commission shall consist of, collectively, a member of the Springfield City Council, Chief Administrative Officer, person designated by the chief elected officer, or chief elected official of The City of Springfield.

3. Liaisons:

The Commission, in its Bylaws, may name "liaisons" to the Commission. The purpose of liaisons is to provide certain City of Springfield and quasi-City of Springfield officials the ability to participate in discussion with the Commission in addition to speaking in public participation, and nothing else. At a minimum, liaisons shall include:

1. Planning Department staff, and their agents and consultants.
2. The City of Springfield City Manager.
3. The City of Springfield City Attorney.

4. Training:

Appointed members of the Commission shall attend educational programs designed for training members of Michigan Planning Commissions if the adopted City of Springfield budget for that fiscal year includes funds to pay for tuition, registration, and travel expenses for the training. Nothing in this paragraph shall deem a member who has not had training from finishing his term of office unless the member resigns or is removed by action of the Springfield City Council. The member shall be ineligible for reappointment at the conclusion of the term of office if they did not attend training. The Commission shall include in its Bylaws what training programs qualify to meet this requirement.

5. Members, Appointment and Terms:

- A. In January of each year The City of Springfield Clerk shall determine which members' terms of office expire, shall determine what organizations qualify to nominate members, and shall contact, by first class mail, those organizations to solicit nominations.
- B. In March of each year if the Clerk has not received at least two nominations for each office, then the Clerk shall discard those applications and shall place an advertisement(s) in a newspaper with paid circulation in The City of Springfield to seek different applications.
- C. In May of each year, The Springfield City Council shall consider the applications and nominations received, and appoint members to the Commission by a majority vote for a three year term of office, which shall end May 1, at 9:00 a.m. of the respective year.

6. Removal from Office:

- A. The Springfield City Council may remove a member of the Commission for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing. Failure to disclose a potential conflict of interest shall be considered malfeasance in office. Failure to repeatedly attend Commission meetings shall be considered nonfeasance in office.

- B. The secretary of the Planning Commission shall report any member who has missed three regular meetings in a row to the Springfield City Council.

7. Membership; Vacancies:

The Springfield City Council shall fill any vacancy in the membership of the Commission for the unexpired terms in the same manner as the initial appointment.

8. Membership; Transition:

- A. The transition from the previous City of Springfield Planning Commission and the Commission established in this ordinance shall be gradual and shall take place over the next three years. The Springfield City Council shall continue to make annual appointments, appointing approximately $\frac{1}{3}$ of the membership of the Commission as specified in this Ordinance, so that three years from the effective date of this ordinance, the membership, membership representation, and number of members have completed the transition to fully comply with this Ordinance.

- B. All other aspects of this ordinance shall have immediate effect.

9. Membership; Compensation:

All members of the Planning Commission shall serve as such without compensation.

10. Meetings:

- A. The Commission shall meet at least once every quarter, and a majority of the Commission shall constitute a quorum for the transaction of the ordinary business of said Commission, and all questions which shall arise at their meetings shall be determined by a vote of the majority of the members of the Planning Commission.

- B. The affirmative vote of $\frac{2}{3}$ of the total number of seats for members of the Commission, regardless if vacancies or absences exist or not, shall be necessary for the adoption, or recommendation for adoption, of any plan or amendment to a plan.

11. Powers and Duties:

The Commission shall have their powers and duties as set forth in P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act, M.C.L. 125.3801 *et seq.*; and P.A. 110 of the Public Acts of 2006, as amended, being the Michigan Zoning Enabling Act, (M.C.L. 125.3101 *et seq.*).

12. Meetings; Records:

The Commission shall adopt Bylaws for the transaction of business and shall keep a record of its resolutions, transactions, findings, and determinations, which records shall be a public record.

13. Approval, Ratification, and Reconfirmation.

All official actions taken by all Springfield Planning Commissions preceding the Commission created by this ordinance are hereby approved, ratified and reconfirmed. Any project, review, or process taking place at the effective date of this Ordinance shall continue with the Commission created by this ordinance, subject to the requirements of this Ordinance, and shall be deemed a continuation of any previous City of Springfield Planning Commission. This Ordinance shall be in full force and effect from and after its adoption and publication.

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 12/20/09 THRU 1/2/10

GL Number	GL Desc	Vendor	Amount
Fund 101 GENERAL FUND			
Dept 000			
101-000-231.61	DUE TO AMERICAN FIDELITY-125 PLAN	AMERICAN FIDELITY ASSURANCE CO	1,026.68
101-000-231.62	DUE TO AFLAC-PAYROLL	AFLAC	447.40
101-000-231.63	DUE TO AMERICAN FIDELITY-OTHER	AMERICAN FIDELITY ASSURANCE	162.30
Total for Dept 000 :			1,636.38
Dept 101 CITY COUNCIL			
101-101-801.95	MEMBERSHIP & DUES	MEDA	240.00
Total for Dept 101 CITY COUNCIL:			240.00
Dept 172 CITY MANAGER			
101-172-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	22.50
101-172-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	51.95
101-172-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	50.00
101-172-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	20.42
Total for Dept 172 CITY MANAGER:			144.87
Dept 209 CITY ASSESSOR			
101-209-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-209-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-209-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-209-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	12.00
101-209-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	12.00
101-209-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	4.05
101-209-727.90	POSTAGE	U S POSTAL SERVICE	169.60
101-209-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	31.78
Total for Dept 209 CITY ASSESSOR:			289.43
Dept 253 FINANCE/TREASURY			
101-253-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	31.50
101-253-717.10	LIFE INSURANCE-RETIREEES	STANDARD INSURANCE COMPANY	91.80
101-253-718.40	125 PLAN RISK/ADMIN FEE	AMERICAN FIDELITY ASSURANCE CO	27.00
101-253-727.90	POSTAGE	U S POSTAL SERVICE	487.60
101-253-740.00	OPERATING SUPPLIES	PETTY CASH	25.52
101-253-801.88	INTERNET ACCESS	CLIMAX TELEPHONE COMPANY	179.00
101-253-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	174.16
101-253-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	68.56
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	120.77
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	17.00
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	3.30
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	3.30
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	3.30
101-253-956.00	MISCELLANEOUS EXPENSES	CULLIGAN	23.00
101-253-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	16.50
Total for Dept 253 FINANCE/TREASURY:			1,272.31
Dept 260 CITY CLERK			
101-260-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	8.00
101-260-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	8.00
101-260-716.15	PRESCRIPTION REIMBURSEMENT	EMPLOYEE #01	40.00
101-260-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	25.20

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 12/20/09 THRU 1/2/10

GL Number	GL Desc	Vendor	Amount
101-260-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	223.83
101-260-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	4,330.00
101-260-930.25	POSTAGE METER MAINTENANCE	PITNEY BOWES	144.00
101-260-940.25	POSTAGE METER RENTAL	PITNEY BOWES	465.00
Total for Dept 260 CITY CLERK:			5,244.03
Dept 265 CITY HALL & GROUNDS			
101-265-727.90	POSTAGE	U S POSTAL SERVICE	762.80
101-265-801.23	JANITORIAL SERVICE	KRISTINE MOODY	60.00
Total for Dept 265 CITY HALL & GROUNDS:			822.80
Dept 270 FARMERS MARKET			
101-270-727.90	POSTAGE	U S POSTAL SERVICE	236.40
101-270-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	30.10
Total for Dept 270 FARMERS MARKET:			266.50
Dept 345 PUBLIC SAFETY DEPT			
101-345-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-345-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	33.01
101-345-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	325.05
101-345-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-345-716.15	PRESCRIPTION REIMBURSEMENT	EMPLOYEE #17	20.00
101-345-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	227.25
101-345-727.90	POSTAGE	U S POSTAL SERVICE	178.80
101-345-801.06	LABOR COUNSEL	MICHAEL R KLUCK & ASSOCIATES	362.50
101-345-801.88	INTERNET ACCESS	NEXTEL COMMUNICATIONS	236.20
101-345-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	171.32
101-345-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	43.80
101-345-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	10,438.00
Total for Dept 345 PUBLIC SAFETY DEPT:			12,075.93
Dept 441 PUBLIC WORKS DEPARTMENT			
101-441-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-441-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-441-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-441-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	20.00
101-441-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	67.50
101-441-722.10	UNIFORMS	G & K SERVICES	28.50
101-441-801.18	CDL REQUIRED TESTING	BRONSON PRACTICE MANAGEMENT	59.00
101-441-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	33.62
101-441-910.00	INSURANCE-PROPERTY & LIABILITY	MICHIGAN MUNICIPAL RISK	5,400.00
101-441-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	17.00
101-441-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	20.00
Total for Dept 441 PUBLIC WORKS DEPARTMENT:			5,705.62
Dept 450 STREET LIGHTING			
101-450-920.20	ELECTRICITY	CONSUMERS ENERGY	14.96
Total for Dept 450 STREET LIGHTING:			14.96
Total for Fund 101 GENERAL FUND:			27,712.83

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 12/20/09 THRU 1/2/10

GL Number	GL Desc	Vendor	Amount
Fund 202 MAJOR STREET FUND			
Dept 451 CONSTRUCTION			
202-451-802.25	HARMONIA RD PROJECT-2009	STATE OF MICHIGAN - MDOT	5,987.19
Total for Dept 451 CONSTRUCTION:			5,987.19
Dept 474 TRAFFIC SERVICE MAINTENANCE			
202-474-920.20	ELECTRICITY	CONSUMERS ENERGY	160.43
Total for Dept 474 TRAFFIC SERVICE MAINTENANCE:			160.43
Total for Fund 202 MAJOR STREET FUND:			6,147.62
Fund 203 LOCAL STREET FUND			
Dept 463 ROUTINE MAINTENANCE			
203-463-775.60	STREET MAINTENANCE MATERIAL	LAKEVIEW HARDWARE INC	54.99
Total for Dept 463 ROUTINE MAINTENANCE:			54.99
Total for Fund 203 LOCAL STREET FUND:			54.99
Fund 211 INCOME TAX FUND			
Dept 000			
211-000-231.61	DUE TO AMERICAN FIDELITY-125 PLAN	AMERICAN FIDELITY ASSURANCE CO	218.40
211-000-231.62	DUE TO AFLAC-PAYROLL	AFLAC	62.20
Total for Dept 000 :			280.60
Dept 202 INCOME TAX ADMINISTRATION			
211-202-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	337.26
211-202-716.14	MEDICAL DEDUCTIBLE	AMERAPLAN FUNDING	61.36
211-202-716.15	PRESCRIPTION REIMBURSEMENT	EMPLOYEE #55	20.00
211-202-716.15	PRESCRIPTION REIMBURSEMENT	EMPLOYEE #55	40.00
211-202-716.15	PRESCRIPTION REIMBURSEMENT	EMPLOYEE #55	20.00
211-202-716.15	PRESCRIPTION REIMBURSEMENT	EMPLOYEE #55	20.00
211-202-717.00	LIFE INSURANCE	STANDARD INSURANCE COMPANY	24.75
211-202-727.90	POSTAGE	U S POSTAL SERVICE	2,055.60
211-202-850.10	TELEPHONE	CLIMAX TELEPHONE COMPANY	70.40
211-202-850.10	TELEPHONE	NEXTEL COMMUNICATIONS	27.44
211-202-900.00	PRINTING	ALLEGRA PRINT & IMAGING	2,486.47
211-202-956.00	MISCELLANEOUS EXPENSES	PETTY CASH	67.94
Total for Dept 202 INCOME TAX ADMINISTRATION:			5,231.22
Total for Fund 211 INCOME TAX FUND:			5,511.82
Fund 549 BUILDING CODE ENFORCEMENT FUND			
Dept 371 INSPECTION DEPARTMENT			
549-371-706.10	ELECTRICAL INSPECTOR	DAVID CUNNINHAM	197.33
549-371-706.20	PLUMBING INSPECTOR	TODD BISHOP	187.99
549-371-706.30	MECHANICAL INSPECTOR	STEVE BULLER	32.00
549-371-706.40	BUILDING INSPECTOR	STEVE BULLER	118.00
Total for Dept 371 INSPECTION DEPARTMENT:			535.32
Total for Fund 549 BUILDING CODE ENFORCEMENT FUND:			535.32

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 12/20/09 THRU 1/2/10

GL Number	GL Desc	Vendor	Amount
Fund 590 SEWER FUND			
Dept 442 OPERATING EXPENSES			
590-442-727.90	POSTAGE	U S POSTAL SERVICE	36.40
Total for Dept 442 OPERATING EXPENSES:			36.40
Total for Fund 590 SEWER FUND:			36.40
Fund 591 WATER FUND			
Dept 442 OPERATING EXPENSES			
591-442-727.90	POSTAGE	U S POSTAL SERVICE	36.40
591-442-956.00	MISCELLANEOUS EXPENSES	BC REPROGRAPHICS INC	15.50
591-442-956.00	MISCELLANEOUS EXPENSES	FASTENAL COMPANY	114.84
Total for Dept 442 OPERATING EXPENSES:			166.74
Total for Fund 591 WATER FUND:			166.74
Fund 596 REFUSE FUND			
Dept 442 OPERATING EXPENSES			
596-442-727.90	POSTAGE	U S POSTAL SERVICE	36.40
Total for Dept 442 OPERATING EXPENSES:			36.40
Total for Fund 596 REFUSE FUND:			36.40
Fund 661 VEHICLE FUND			
Dept 209 CITY ASSESSOR			
661-209-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	294.00
Total for Dept 209 CITY ASSESSOR:			294.00
Dept 345 PUBLIC SAFETY DEPT			
661-345-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	3,347.00
Total for Dept 345 PUBLIC SAFETY DEPT:			3,347.00
Dept 441 PUBLIC WORKS DEPARTMENT			
661-441-775.00	REPAIR & MAINT SUPPLIES	CEREAL CITY AUTO PARTS	35.11
661-441-775.00	REPAIR & MAINT SUPPLIES	EDWARDS INDUSTRIAL SALES INC	10.00
661-441-775.00	REPAIR & MAINT SUPPLIES	WELLER AUTO & TRUCK PARTS	800.00
661-441-775.00	REPAIR & MAINT SUPPLIES	WESTERN MICHIGAN INTERNATIONAL	78.03
661-441-910.15	VEHICLE INSURANCE	MICHIGAN MUNICIPAL RISK	1,075.00
661-441-930.14	TIRES & TIRE REPAIR	HI-TECH SERVICE	507.30
661-441-930.14	TIRES & TIRE REPAIR	HI-TECH SERVICE	501.78
661-441-930.14	TIRES & TIRE REPAIR	HI-TECH SERVICE	1,059.64
661-441-970.02	VEHICLE LEASE	TOYOTA FINANCIAL SERVICES	357.88
Total for Dept 441 PUBLIC WORKS DEPARTMENT:			4,424.74
Total for Fund 661 VEHICLE FUND:			8,065.74

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 12/20/09 THRU 1/2/10

GL Number	GL Desc	Vendor	Amount
Fund 703 CURRENT TAX COLLECTION FUND			
Dept 000			
703-000-214.05	DUE TO GENERAL FUND-OPER	GENERAL FUND-PROP TAX DISB	13,236.17
703-000-214.05	DUE TO GENERAL FUND-OPER	GENERAL FUND-PROP TAX DISB	10,127.80
703-000-214.06	DUE TO GENERAL FUND-PENSION	GENERAL FUND-PROP TAX DISB	282.81
703-000-214.06	DUE TO GENERAL FUND-PENSION	GENERAL FUND-PROP TAX DISB	721.75
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	247.30
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	141.04
703-000-214.07	DUE TO GENERAL FUND-ADMIN FEE	GENERAL FUND-PROP TAX DISB	362.22
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	78.53
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN COUNTY TREASURER	46.67
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	GENERAL FUND-PROP TAX DISB	139.29
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	KELLOGG COMMUNITY COLLEGE	14.50
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN INTERM SCHOOL DIST	24.46
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	WILLARD DISTRICT LIBRARY	15.65
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN COUNTY TREASURER	42.07
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	BATTLE CREEK PUBLIC SCHOOLS	94.47
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN COUNTY TREASURER	57.27
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	GENERAL FUND-PROP TAX DISB	176.19
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	KELLOGG COMMUNITY COLLEGE	20.74
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN INTERM SCHOOL DIST	34.97
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	WILLARD DISTRICT LIBRARY	22.34
703-000-214.11	DUE TO UNITS-PENALTY/INTEREST	CALHOUN COUNTY TREASURER	60.11
703-000-214.20	DUE TO MAJOR ST-SPEC ASSESS	MAJOR ST FD-PROPERTY TAX DISB	213.19
703-000-214.37	DUE TO TIFA B-SPECIAL ASSESS	TIFA B FUND-PROPERTY TAX DISB	590.98
703-000-214.40	DUE TO TIFA D-SPECIAL ASSESS	TIFA D FUND-PROPERTY TAX DISB	136.22
703-000-214.68	DUE TO UB-TAX ROLL ASSESSMENT	UTILITY BILLING FUND	170.18
703-000-214.68	DUE TO UB-TAX ROLL ASSESSMENT	UTILITY BILLING FUND	304.92
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	1,346.43
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	1,778.93
703-000-222.00	DUE TO COUNTY-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	5,498.53
703-000-223.00	DUE TO WILLARD-COLL FR TAX BILL	WILLARD DISTRICT LIBRARY	500.71
703-000-223.00	DUE TO WILLARD-COLL FR TAX BILL	WILLARD DISTRICT LIBRARY	1,399.31
703-000-225.00	DUE TO BC SCH-COLL FR TAX BILL	BATTLE CREEK PUBLIC SCHOOLS	2,587.48
703-000-225.00	DUE TO BC SCH-COLL FR TAX BILL	BATTLE CREEK PUBLIC SCHOOLS	6,483.62
703-000-225.00	DUE TO BC SCH-COLL FR TAX BILL	BATTLE CREEK PUBLIC SCHOOLS	39,853.04
703-000-228.00	DUE TO STATE-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	1,493.85
703-000-228.00	DUE TO STATE-COLL FR TAX BILL	CALHOUN COUNTY TREASURER	2,037.18
703-000-234.00	DUE TO ISD-COLL FR TAX BILL	CALHOUN INTERM SCHOOL DIST	783.61
703-000-234.00	DUE TO ISD-COLL FR TAX BILL	CALHOUN INTERM SCHOOL DIST	2,259.20
703-000-234.00	DUE TO ISD-COLL FR TAX BILL	CALHOUN INTERM SCHOOL DIST	17,029.31
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	KELLOGG COMMUNITY COLLEGE	524.73
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	KELLOGG COMMUNITY COLLEGE	1,339.11
703-000-235.00	DUE TO KCC-COLL FR TAX BILL	KELLOGG COMMUNITY COLLEGE	10,271.89
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	HERBERT TENNEY	124.42
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	PETTY CASH	3.56
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	PETTY CASH	0.21
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	PETTY CASH	4.07
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	PETTY CASH	3.64
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	PETTY CASH	0.47
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	PETTY CASH	2.04
703-000-275.00	DUE TO TAXPAYERS-REFUNDS	PETTY CASH	1.13
Total for Dept 000 :			122,688.31

Total for Fund 703 CURRENT TAX COLLECTION FUND: 122,688.31

INVOICE DISTRIBUTION REPORT FOR INVOICES PAID 12/20/09 THRU 1/2/10

GL Number	GL Desc	Vendor	Amount
	Fund Totals:		
		Fund 101 GENERAL FUND	27,712.83
		Fund 202 MAJOR STREET FUND	6,147.62
		Fund 203 LOCAL STREET FUND	54.99
		Fund 211 INCOME TAX FUND	5,511.82
		Fund 549 BUILDING CODE ENFORCEMENT FUND	535.32
		Fund 590 SEWER FUND	36.40
		Fund 591 WATER FUND	166.74
		Fund 596 REFUSE FUND	36.40
		Fund 661 VEHICLE FUND	8,065.74
		Fund 703 CURRENT TAX COLLECTION FUND	<u>122,688.31</u>
		Total - All Funds	170,956.17

Plans progress on international event in Battle Creek

Grand Master Hee Kwan Lee has just returned from a "fruitful trip" to South Korea, where he promoted the upcoming 8th Triennial World Hap Ki Do Championships which will be hosted in Battle Creek in August of 2010. The championships mark the first time the event is being outside South Korea.

Lee, founder and president of Korean Martial Arts, U.S.A., met with members of the Board of Directors of the International Hap Ki Do Federation (IHF), as well as with several profile members of the Seoul City Government.

"The meetings were about bringing the World Hap Ki Do Championships and approximately 2,000 participants to Kellogg Arena next August," said Lee.

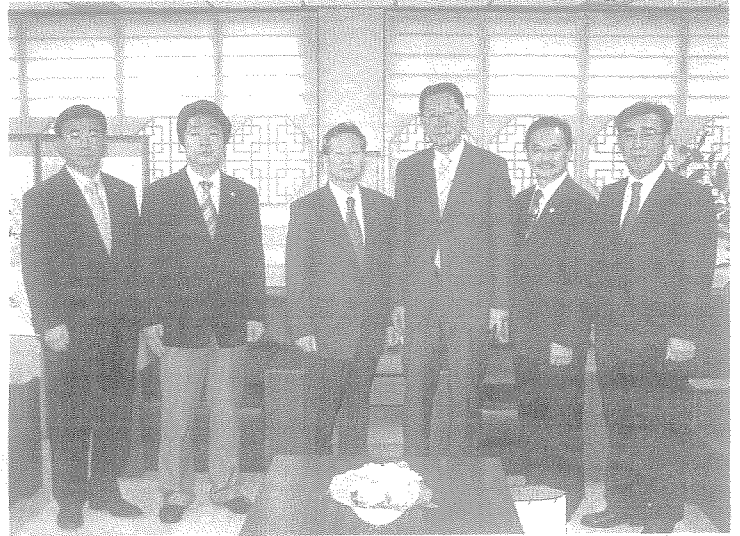
Lee, along with IHF chairman Hong Kee Lee and IHF president Sung Kwang Myung met with members of the Korea Tourism Organization, including vice president of Global Marketing, Bong K Kim to discuss the organization's sponsorship of the 2010 championships.

"We got a lot accomplished," said Lee. "The Korean Tourism Organization agreed to promote

the Championships, and they are even going to donate financially to cover the cost of some promotional items and advertisement."

Lee attended the annual IHF board meeting which was also attended by over 80 Hap K Do Masers from around the world. The board expressed its happiness with Lee's work to promote Hap Ki Do around the world and thanked him for organizing the meetings with the Korean Tourism Organization and the Seoul Cultural Assets Division.

The board honored Lee's dedication and hard work by awarding him the title of Chair-



Hee Kwan Lee (second from right) met with the South Korean Tourism Organization board of directors to clear the way for nearly 400 South Korean Hap Ki Do martial artists to make their way to Battle Creek in August of 2010 for the world championships.



Efforts are being made to have the Korean Ceremonial Royal Guards appear at the 8th Triennial World Hap Ki Do Championships in Battle Creek Aug. 5-8, 2010.

man of the International Hap Ki Do Federation, U.S.A. In addition to Lee's promotion, the board also discussed the logistical elements of the 2010 World championships, including the size of the participating Korean team, at this point estimated at about 400 martial artists.

Lee met with seven of the highest-ranked Hap Ki Do Masters in Korea to discuss the coalescence of all Hap Ki Do organizations, of which there are over 40, into one body that would govern the teaching of Hap Ki Do throughout the world and issue all the associated certifications of rank and title to its members.

"The meeting was very positive," according to Lee, "and the organization is excited to become involved with the 2010 World Championships."

Grand Master Lee, and his staff of Black Belt instructors are currently working with Battle Creek businesses and government officials, as well as martial artists and instructors around the world to make the 2010 World Hap Ki Do Championships Aug.

5-8.

"Calls and emails have been coming in from people all over the world who want to participate," said Lee, adding, "We are extending an open invitation to individuals and businesses in the local area to get involved and support the event."

For more information contact (269) 963-5425 or visit www.ihfusa.com

Lee met with Byung Woo Kang of the cultural Assets division of the Seoul Metropolitan Government.

Among the exciting topics discussed at this meeting was a demonstration at the 2010 World championships by over 20 Korean Ceremonial Royal Guards. The plan is to have the team travel to Battle Creek to perform during Opening Ceremonies parade, with the Seoul City Government picking up most of the tab.

"They are very excited to be a part of our event, as a way to promote Korean culture in the U.S.," Lee said. "This procession will be awesome to see on

Springfield
ADVERTISEMENT FOR BID
DEMOLITION/SITE CLEAN-UP

Sealed proposals for the furnishing of labor and materials for the demolition/site clean-up of the structures located at 495 Upton Ave., 3550 W. Dickman Rd., and/or 371 N. 32nd St., Springfield, MI, will be received by the City of Springfield, MI, in the Office of the City Clerk until 10:00 a.m. on Tuesday, January 5, 2010, at which time and place the proposals will be publicly opened and read out loud.

The specifications under which the work shall be performed are available at the Office of the City Clerk, City Hall, 601 Avenue A, Springfield, MI 49037 during regular business hours.

The successful bidder will be required to submit proof of adequate experience, labor, insurance and equipment to do the work specified.

The City of Springfield reserves the right to reject any or all proposals, to waive irregularities in proposals and to accept the proposal which in the sole opinion of the City is most advantageous to the City.

No bid shall be withdrawn for a period of sixty (60) days after opening. All bids shall be sealed and clearly marked "DEMOLITION/SITE CLEAN-UP" on the outside of the envelope.

Donna Carneil
 Building Department